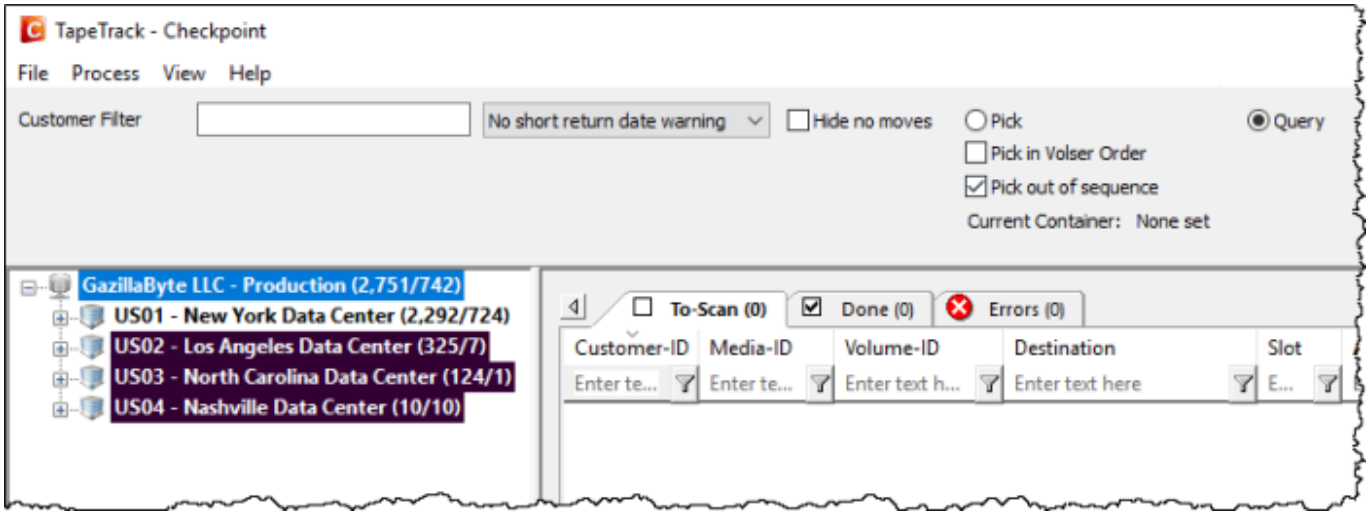
Query (Receive)

The query process is receiving volumes from another repository in a move status into the target repository, usually involving putting volumes into allocated slots.

The **Query** Option in the Toolbar will set the **Start Scan** operation to Query Mode.



Add required tapes to the Scan In window by right clicking either/or:

- Customer - to add all media in a move status.
- Media Type - to add all volumes in a move status of that media type.
- Repository - to add all volumes in a move status from that repository.
- Target Repository - to add all volumes moving from the current repository to the target repository.

Select required volumes, based on movement direction, from the **Add Filters** window by checking the boxes and clicking OK.

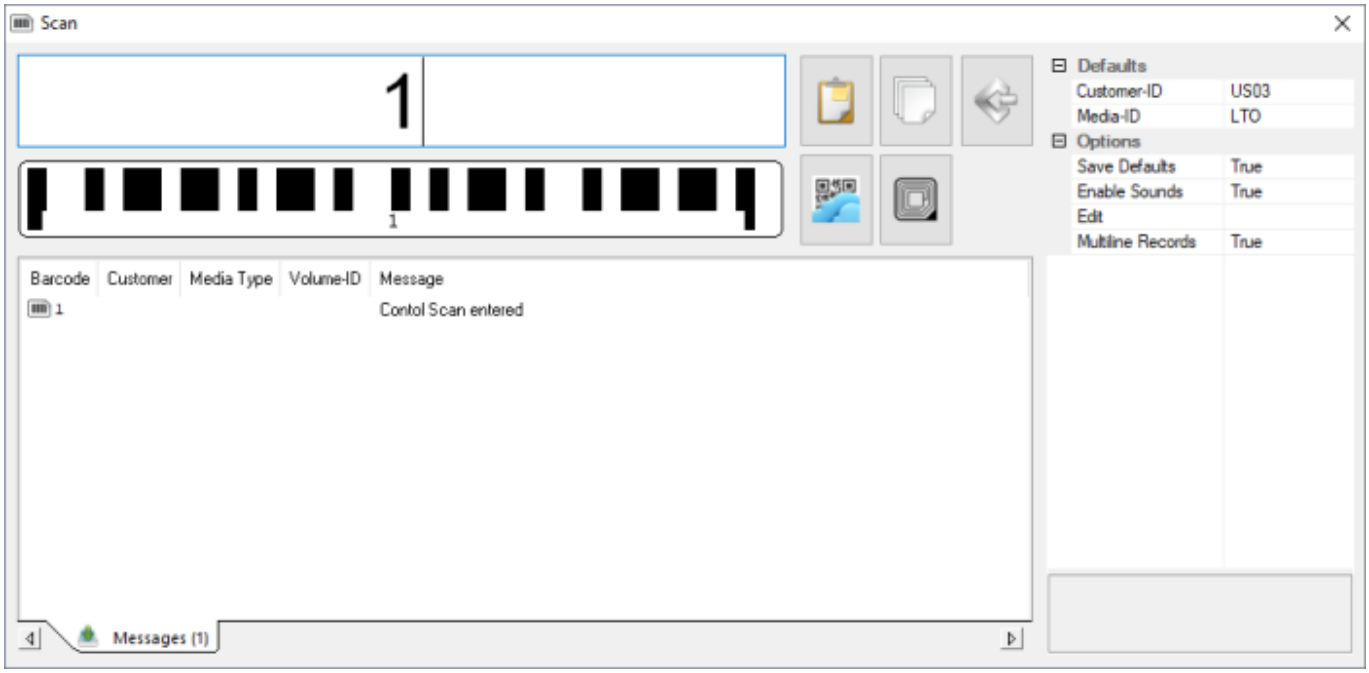
If any volumes are added by error, select from the main menu `Process→Special Operations→Clear Selected` to remove all volumes. Add new selection of volumes by following the previous steps.

Once all required volumes have been added to the **Scan In** window, from the main menu select `Process→Start Scan` to initiate the **Scan** window.

During Query Mode, the scan requirements can be set to:

- Mode 0 : Volume only.
- Mode 1 : Zone and Volume.
- Mode 2 : Zone, Slot and Volume

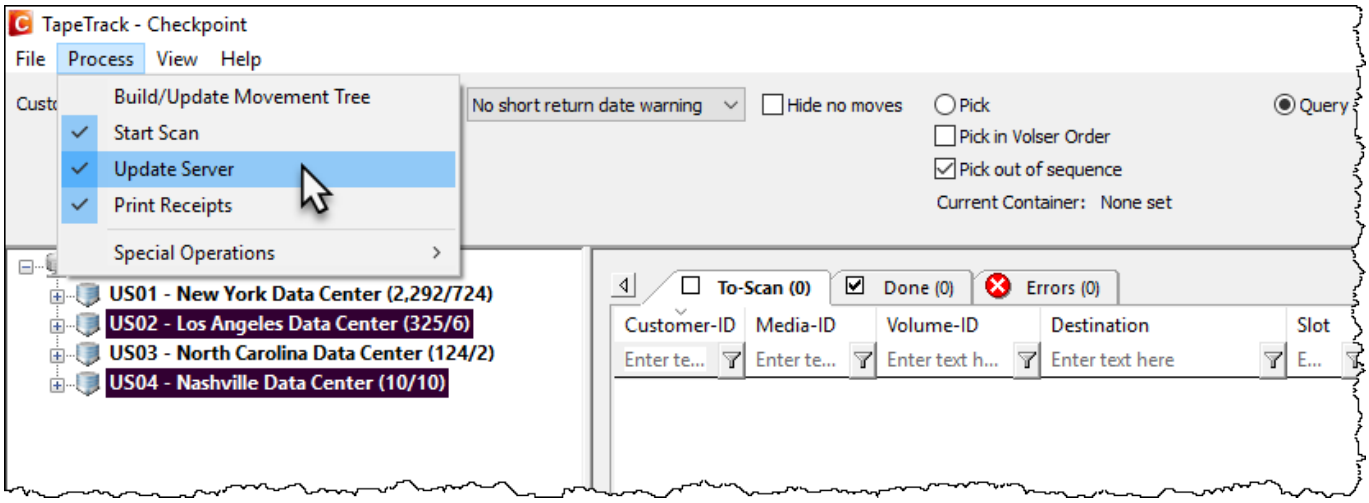
Set the mode required by entering the mode control character (0, 1 or 2).



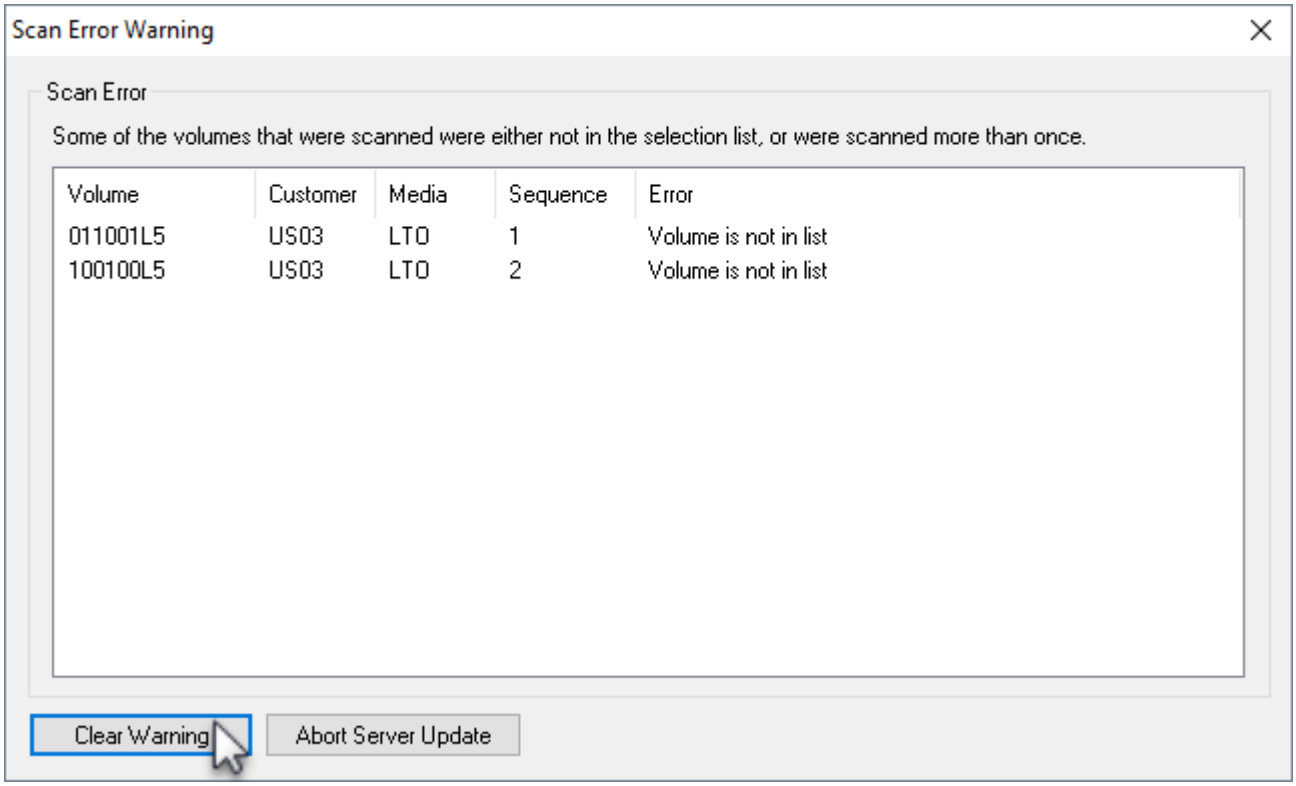
Scanning a volume will prompt Checkpoint to read out Zone and slot assigned.

- If in mode 0, scan the volume and place in assigned slot.
- If in mode 1, scan the assigned zone and then the volume barcode and place in assigned slot.
- If in mode 2, scan zone, slot and then volume barcode and place in assigned slot.

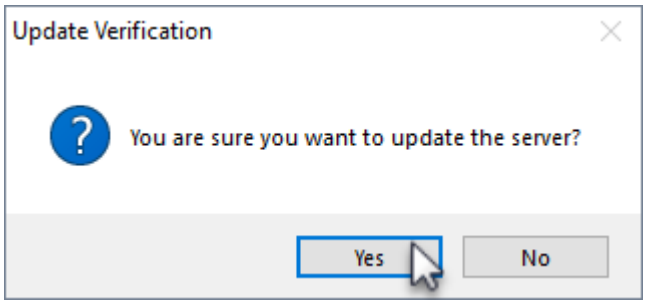
When all volumes have been scanned close window by clicking the X at the top of the scan window.



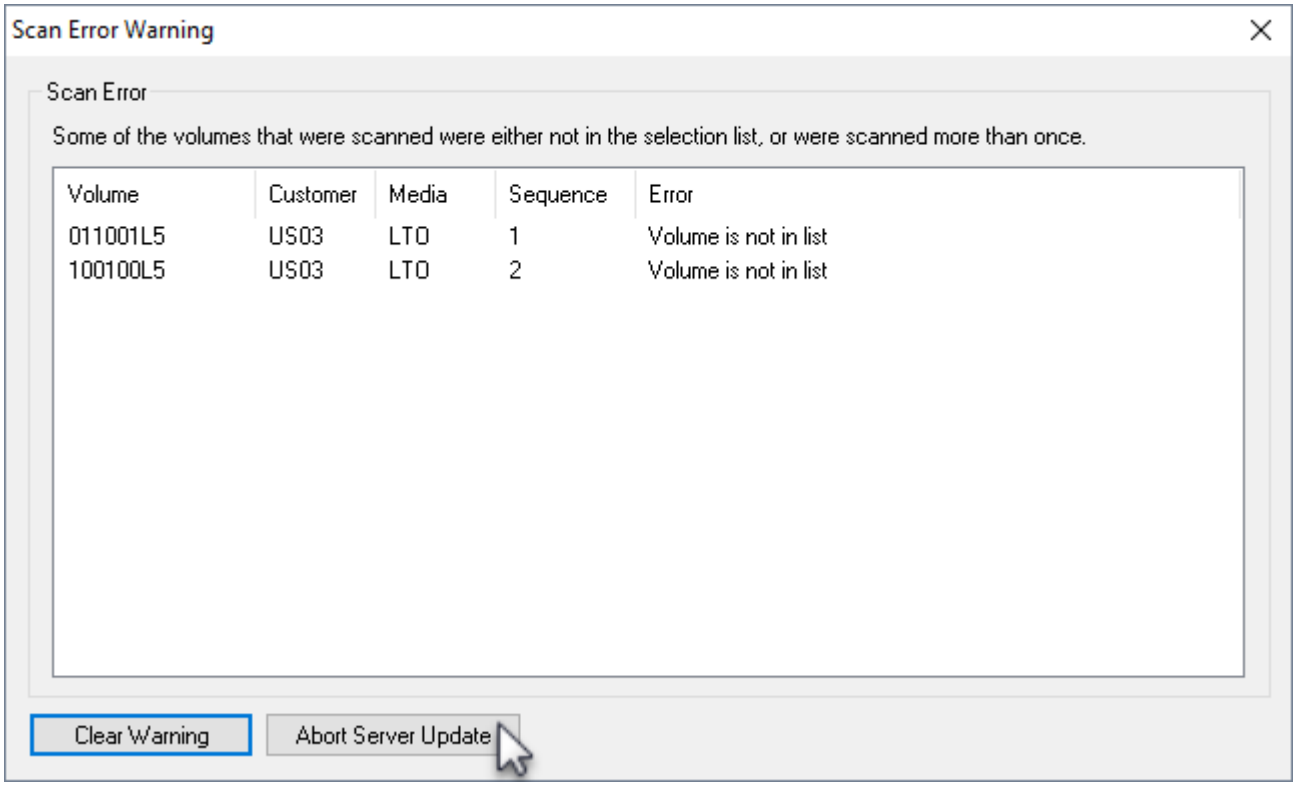
Any errors from scanning (e.g. scanned incorrect volume or had wrong customer ID in default field in scan window) will be presented. Click `Clear Warning` to remove the errors and update the server.



Click OK to the popup to confirm the server update.



Clicking `Abort Server Update` will exit from the update server process and return you to the previous window.



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