Scan To Slot

Scanning Volumes To Slots Using Zone, Slot and Volume Barcodes

This method relies on both the zones and slots being barcoded. Further information on printing barcodes can be found here.

From the customer tree right click required customer/s and select Add to load volumes into **To Scan** window.

Once all volumes required have been added to the **To Scan** window, select `Process→Special Operations→Scan To Slot` from the main menu to open the scan window.

Enter the number 2 into the scan window to set scan mode to **Zone, slot and volume**.

Scan **Zone** barcode and **Slot** barcode and then the **Volume** barcode.

Checkpoint will now ask you to confirm the slot and volume by rescanning the barcodes. If the same values are scanned in the volume will be allocated to that slot.

While still allocating volumes in the selected zone, subsequent scans only require scanning the next slot and volume and then scanning slot and volume again to confirm the slot allocation.

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