# Simple Management Cookbook

The purpose of this section is to provide guidance on how to configure Simple Management to automate the scheduled movement of media from one repository to another.

The prerequisites being that the following option would be set in properties for the required repositories associated with the intended Simple Management rule, as per the example image below.

- Force Simple Management option is set to True.
- Next Repository option is set to the next repository in the topology as the intended rule would dictate.



## Every 2nd Wednesday of the month

First of all check and confirm that the properties of the required repositories have had the Force Simple Management option set to True, and the Next Repository option is set to the repository as per the intended rule.

## The 2nd last day of each month

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