Volume Management

The Volume Management task allows you to manage volume data by editing next move dates as well as volume attributes.

Managing Volumes

Once logged into TapeTrack Lite, select Volume Management from the Library Management Tasks drop-down menu.

image

Options

This will open the Options window. If required you can set the location for the log files to be written to, or leave the default. To change the default directory, click in the right of the Log File Folder and click on the more options button and select directory.

Click `Next` to continue.

image

Choosing a Customer

From the Customer Selection screen choose a customer that will be the subject of operations in subsequent screens by double clicking a customer or selecting a customer and clicking `Next`.

image

Managing Media Types

The Manage Media Library window displays each of the volumes separated into tabs by media type. Each volume is displayed with its volume ID and current repository. The right of the window displays graphically the different repositories, the total number of volumes as well as the volumes flagged to move in or out of that repository.

image

Notes

- **A** Volumes by repository
- **B** Volumes ID & repository
- **C** Volumes moving out

- **D** Total volumes in repository
- **E** Volumes moving in
- **F** Media Type Tabs

To manage media, select a volume by clicking on the `volume ID`. When a volume is selected the fields Next move and Attributes can be edited. To edit the Next Move Date click the button (...) in the next move text box to open up the Next Move Date Selector. image

Notes

- **A** Click the Automatically move Volume on the specified date check box to open up the calendar input.
- **B** Input time offset to automatically set movedate.
- **C** Scroll and select to set movedate.
- **D** Click to set today as the move date.

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