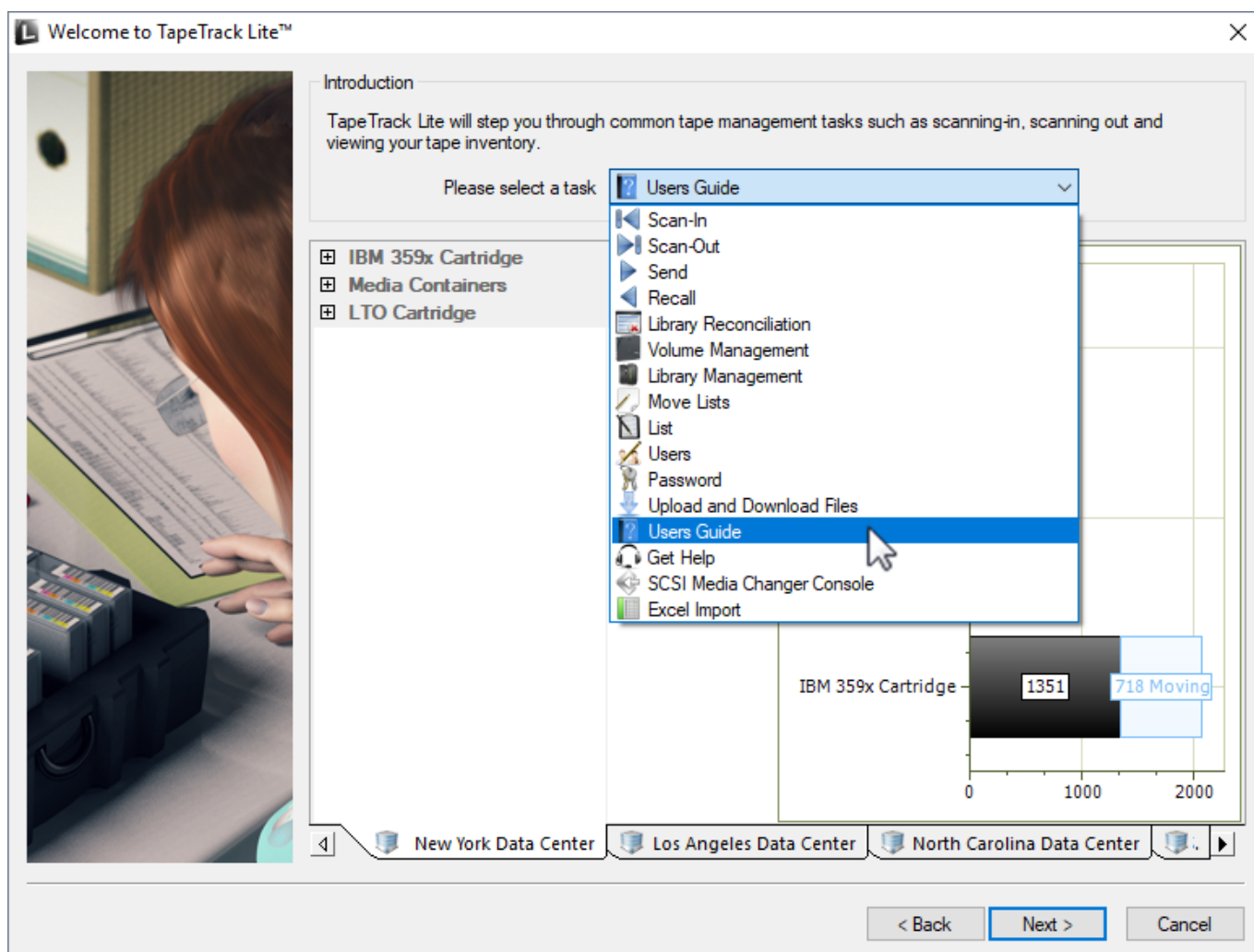


# Users Guide

Selecting Users Guide will open up documentation to help guide you through TapeTrack Lite tasks and functions

## Select Users Guide

Once you have logged into TapeTrack Lite, select “Users” from the Library Management Tasks drop-down menu.



Users Guide option is hidden by default. Edit TMSLite.cfg file, change Guide to false and restart TapeTrack Lite

Select from the links available to access the information required.

The screenshot shows a web browser window with the URL `rtfm.tapetrack.com/desktop/lite`. The page header includes the TapeTrack logo, the title "TapeTrack Documentation", the tagline "Because there is more to tape management than you ever realized", a search bar, and links for "Recent Changes", "Media Manager", and "Sitemap". A "Log In" button is in the top right corner. The main content area features the heading "TapeTrack Lite" followed by a paragraph: "TapeTrack Lite is a Windows Wizard that guides users with a minimal number of tapes through the process of sending tapes off-site and scanning them back in when they return." Below this is a section titled "Supported Platforms" with a bullet point: "Windows XP and above." Another section titled "Technical Support" states: "The TapeTrack Software is commercially supported by a full time help desk staff. If you are experiencing problems or want some advice on how to configure or use the product please see the [Accessing Technical Support](#) page." A third section titled "TapeTrack Security" states: "TapeTrack Software is created with security always in mind. For further details on how TapeTrack is designed, please see the [TapeTrack Security](#) section." On the right side, there is a "Table of Contents" sidebar with links: "TapeTrack Lite", "Supported Platforms", "Technical Support", "TapeTrack Security", "Installation", "Installing", "Testing the installation", and "Users Guide". At the bottom of the page, there is a preview of a "Welcome to TapeTrack Lite™" window showing an "Introduction" slide that says: "TapeTrack Lite will step you through common tape management tasks such as scanning-in, scanning out and..."

If you are running an older version of Lite you may be directed to the older html version, if this is the case the newer wiki format can be accessed from <https://rtfm.tapetrack.com/desktop/lite>

The screenshot shows a web browser window with the URL `docs.tapetrack.com/lite`. The page has a "Contents" sidebar on the left with a list of topics: "Title", "Introduction", "System Requirements", "Downloading and Installing the Software", "Overview", "Library Overview", "Library Health", "Log Files", "TapeTrack Filters", "Barcode Scanning Window", "Library Management Tasks", "Scan-In", "Scan-Out", "Send", "Recall", "Manage", "List", "Users", "Password", "Upload and Download Files", "Users Guide", and "Get Help". The main content area is titled "TapeTrack Lite User's Guide" and features a large graphic. The graphic depicts a woman in a green shirt standing next to a laptop. The laptop screen shows a complex interface with various icons and text, including "RECOVERED FILES", "RECOVERED CHARTING", "SYSTEM BACKUP", and "STILL IN PROGRESS".

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<https://docs.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:  
[https://docs.tapetrack.com/lite/function\\_users\\_guide?rev=1501090872](https://docs.tapetrack.com/lite/function_users_guide?rev=1501090872)

Last update: **2025/01/21 22:07**

