# Getting Started

This section is designed to get you up and running with the basic functionality of TapeTrack Lite as quickly and easily as possible.

This may be enough for you moving forward, but should you require documentation on more advanced aspects of the product, please see the Advanced Usage section.

# Prerequisites

## TapeTrack Lite

TapeTrack Lite must be installed and functional.

## Configuring a Server

TapeTrack Lite requires that you have a connection to a TapeTrack Framework Server. This Server may be running in your own company, or it may be provided by your offsite vendor.

When you start TapeTrack Lite, if you have no existing Servers defined you will be asked to configure a server connection.

For details on entering Server information please see the Adding a Desktop Server Connection page.



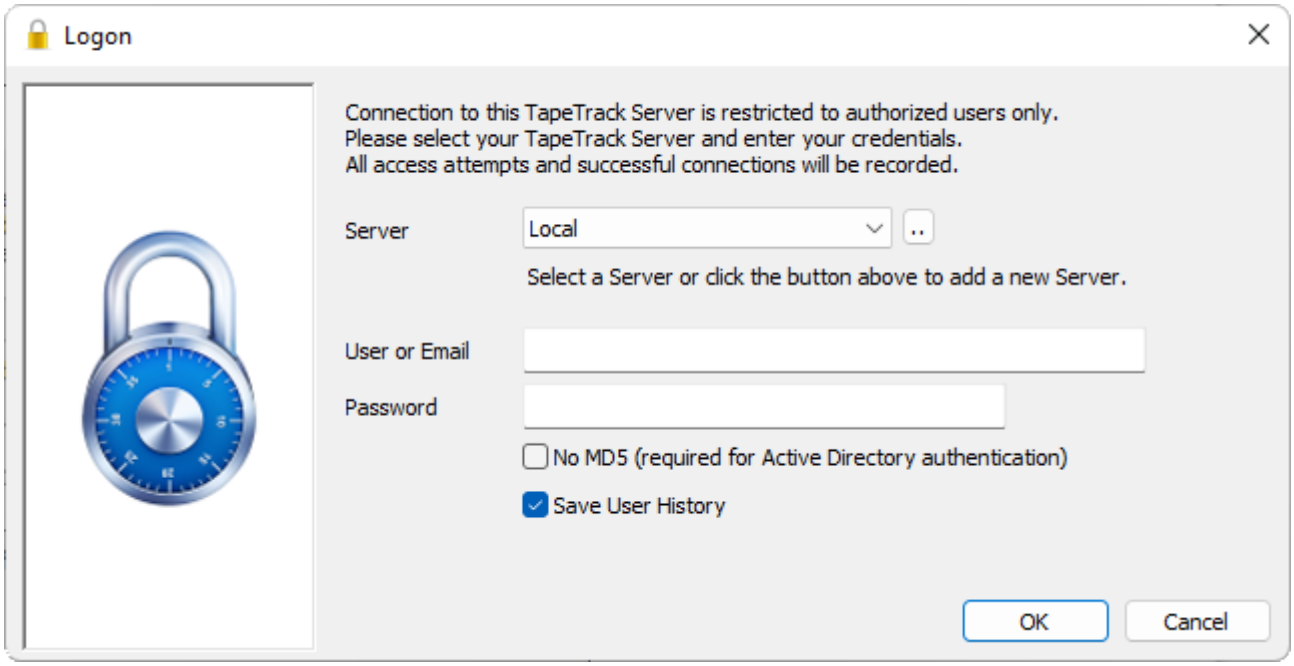
If you are connecting to a TapeTrack Service on the Internet, you may need to make some allowances in your firewall. For details see the Firewall Considerations section.

## Logging on

Each time you start TapeTrack Lite you will be presented with a login window.

If you have the TapeTrack Framework Server installed on a remote computer, or a hosted system, you will also need to select a Server from the drop box to connect to.

If you have no server connection configured, you will need to add one - instructions to do so can be referenced here.




You will be required to enter credentials (a User-ID and Password).

Without these credentials, you will not be able to use the software.

For detailed information on entering credentials, please see the Desktop Logon page.

# Basic Functions

- Scan-In: Receiving Volumes in to your location.
- Scan-Out: Recording Volumes being shipped out from your location.
- Send: Placing Volumes into a move out of your location.
- Recall: Requesting offsite Volumes to be returned from an offsite location.

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