

# Adjusting Slot Allocation

From time to time you may need to adjust a [Customers Slot](#) allocation based on increased or decreased [Volume](#) numbers.

## Increasing Slot Allocation

Slotting allocation can be increased by either adding extra [zones](#) to the [Repository](#), or by increasing the [Slot](#) allocation within the currently assigned [Zones](#).

See [Maintaining A Zone](#) to add or increase Zone allocation.

## Decreasing Slot Allocation

### Removing Empty Slots

Decreasing [Slot](#) allocation for a [Customer](#) can be as simple as reducing the [Slots](#) allocated through the [Slot Edit Range Information](#) window, as long as the [Slots](#) being removed are sequential and unoccupied.

### Removing Occupied Slots

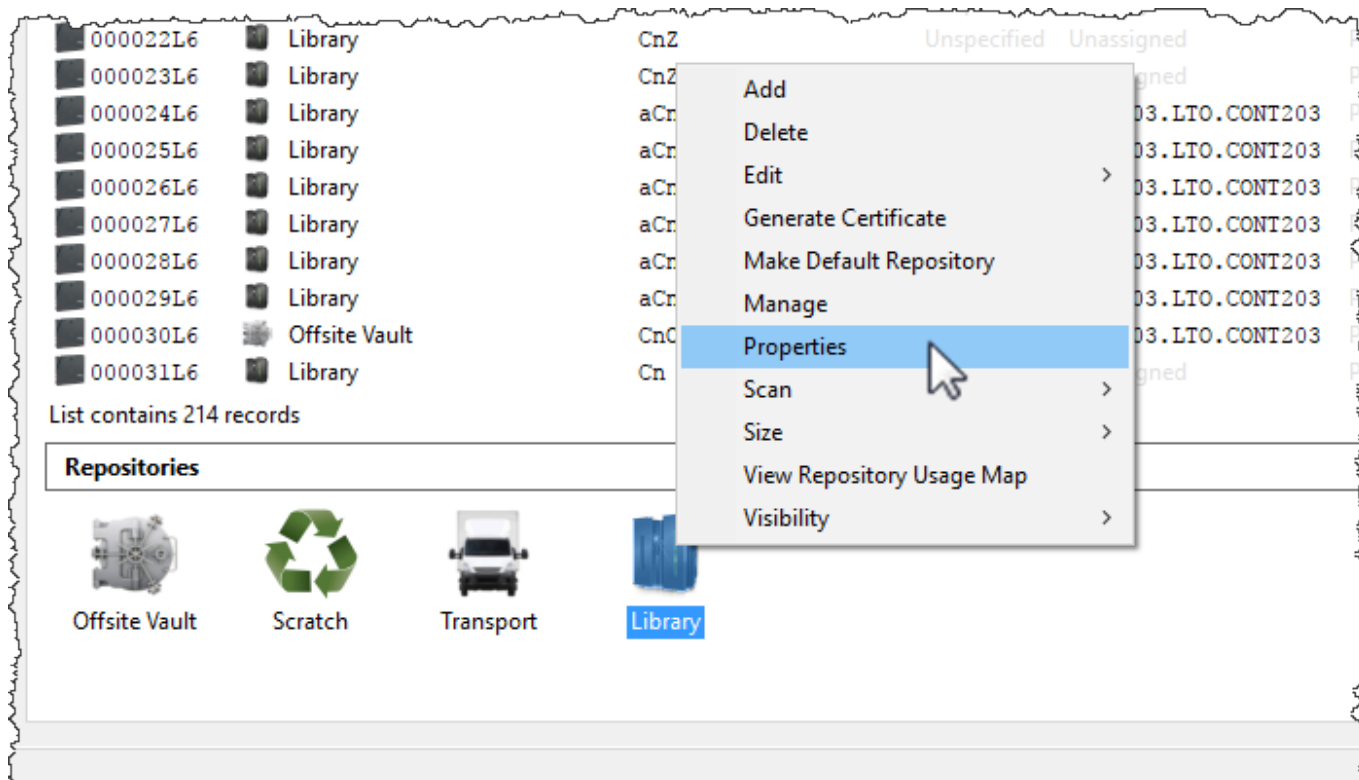
If the [Slots](#) to be removed from allocation are currently occupied, completely or partially, the [Volumes](#) will need to be reslotted before this can be accomplished.



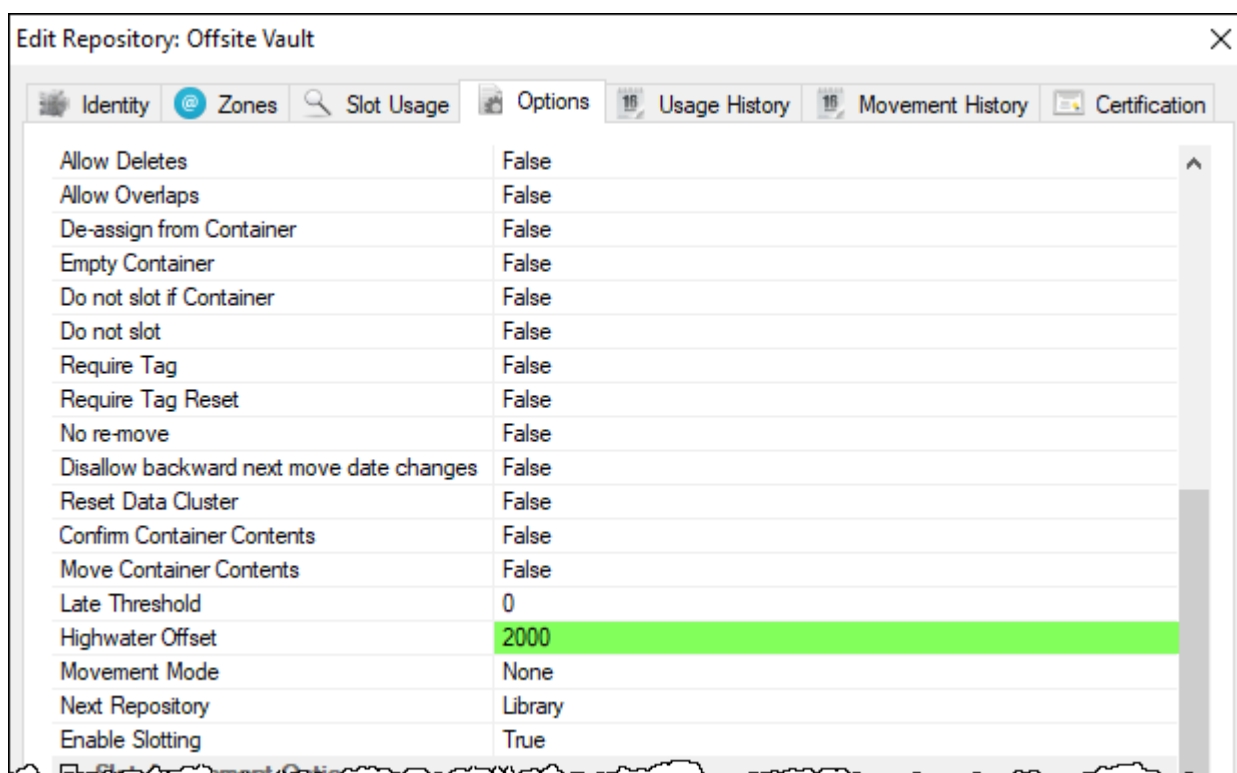
You must have enough empty [Slots](#) under the highwater mark to accommodate any [Volumes](#) currently slotted above the mark.

To remove these [Volumes](#) from the occupied [Slots](#):

- Right click the required [Repository](#) and select **Properties**, or double click the [Repository](#) , and click on the **Options** tab.



- Set Highwater Offset to the number you wish to lower [Slot](#) allocation by. For example if you currently have 3000 [Slots](#) allocated and wish to reduce the allocation to 1000 [Slots](#) set the highwater offset to 2000 (3000 - 2000).



- Run the slotting program [TMSS10SlotAllocation](#) to re-slot any [Volumes](#) above the highwater mark.
- Decrease the [slot allocation](#).

**Edit Range Information**

Zone Selection

Zone-ID: **2:2** Drawer 2 divider 2

Slot Start: 1 Level 01, Slot S01

Slot End: 2000 Level 100, Slot S20

Slot Total: 2000

Slots/Level: 20

Slot Ranges

Start Slot: 1 Level/Slot: 1 1

End Slot: 1000 Level/Slot: 50 20

Total Slots: 1000

OK Cancel

| C-ID | M-ID | R-ID | Start              | Slot | End                 |
|------|------|------|--------------------|------|---------------------|
| US03 | LTO  | OFFS | Level 01, Slot S01 | 1    | Level 100, Slot S20 |

- Adjust the **Highwater Offset** back to zero to enable use of all allocated Slots.

**Edit Repository: Offsite Vault**

Identity Zones Slot Usage Options Usage History Movement History Certification

|                                          |         |
|------------------------------------------|---------|
| Allow Deletes                            | False   |
| Allow Overlaps                           | False   |
| De-assign from Container                 | False   |
| Empty Container                          | False   |
| Do not slot if Container                 | False   |
| Do not slot                              | False   |
| Require Tag                              | False   |
| Require Tag Reset                        | False   |
| No re-move                               | False   |
| Disallow backward next move date changes | False   |
| Reset Data Cluster                       | False   |
| Confirm Container Contents               | False   |
| Move Container Contents                  | False   |
| Late Threshold                           | 0       |
| Highwater Offset                         | 0       |
| Movement Mode                            | None    |
| Next Repository                          | Library |
| Enable Slotting                          | True    |

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