User Administration

The User Administration is the main maintenance terminal for managing Users. A User's name, Password, e-mail, and description can be edited by left-clicking in the corresponding fields in the User Administration window. Note: Passwords will update but will not display.

Right-Click Operations

Right-clicking in the User Administration window provides several options for User Management. These include: Add: Begins the process to Add a New User. Delete: Deletes the selected User. Edit: Allows for the copying and pasting of “Access Attributes” or a User's permissions. This includes reading, writing, or altering permissions for selected Customers, as well as tapemaster rights or Server Administrator rights. Export: Exports the selected list of Users to an XML document. Invert Selection: Selects items in the list that are not selected and deselects items that are selected. Print: Provides options to print a document of the selected Users or of all Users. Properties: Launches the Edit User Window. Select All: Selects all Users on the List. Validate Email Addresses: Checks the MX Record of the e-mail domains for the selected Users.

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