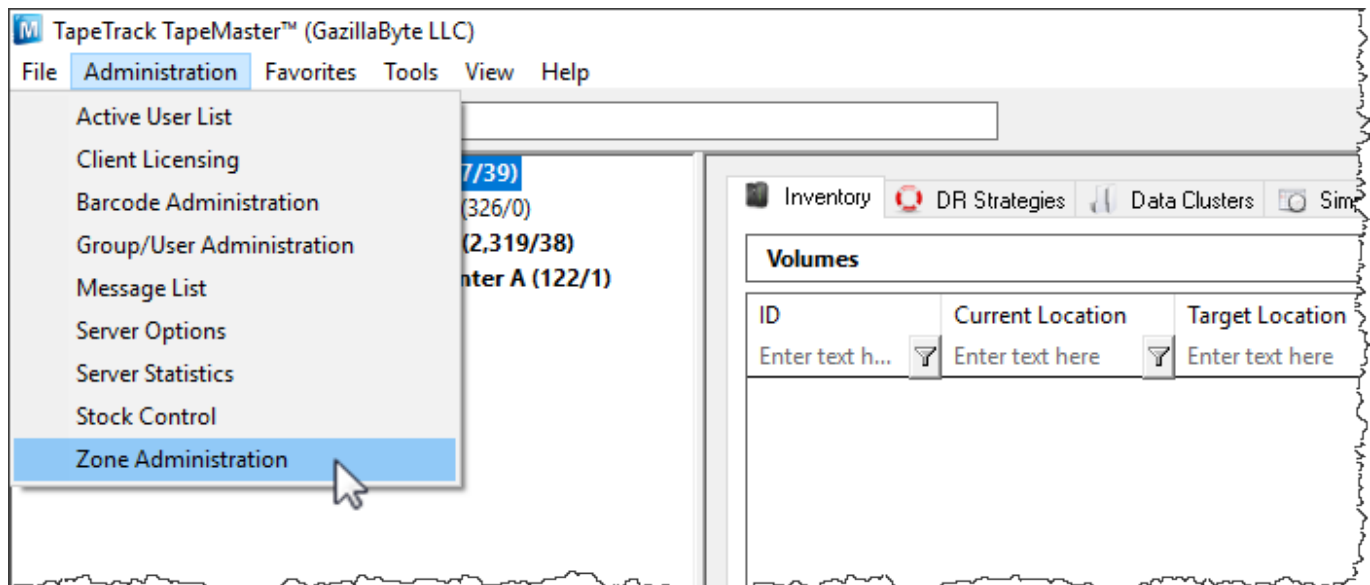


# Creating A Zone

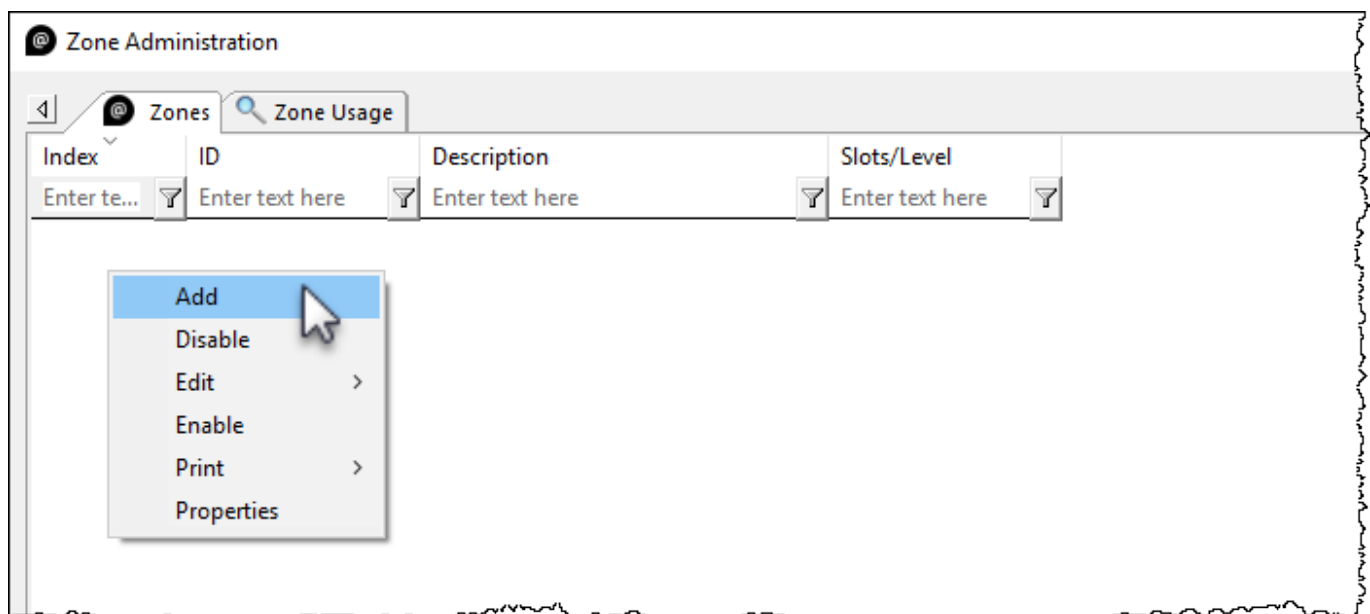
Setting up a zone's parameters allows TapeTrack to give you the specific zone, shelf and slot address to efficiently store and pick volumes.

## Creating A Zone

From the menu click Administration→Zone Administration.



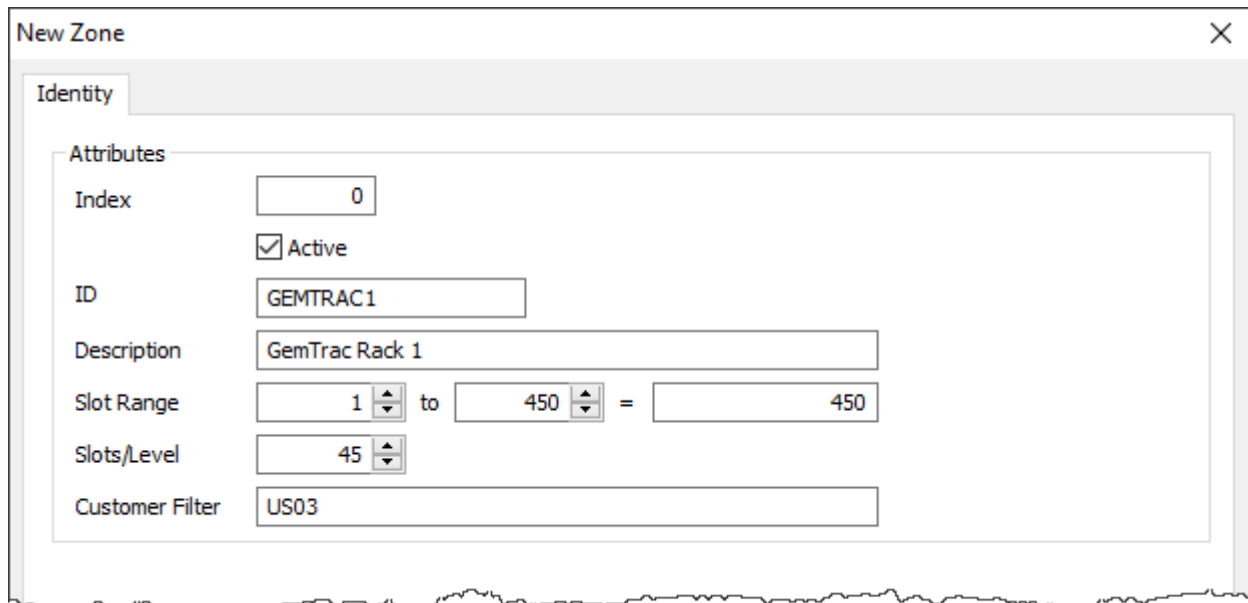
Right click in the main window and select Add.



In the Identity tab add:

- Zone ID
- Zone description
- Total number of slots

- Number of slots per row
- Customer filter (optional)



**New Zone**

**Identity**

**Attributes**

Index: 0

☒ Active

ID: GEMTRAC1

Description: GemTrac Rack 1

Slot Range: 1 to 450 = 450

Slots/Level: 45

Customer Filter: US03

Click OK to save.

Once created zones can be [applied to a repository](#)

## Slotting

[Slotting](#) can be done manually or automatically.

From:  
<https://docs.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:  
[https://docs.tapetrack.com/master/admin\\_zone?rev=1502817087](https://docs.tapetrack.com/master/admin_zone?rev=1502817087)

Last update: **2025/01/21 22:07**

