

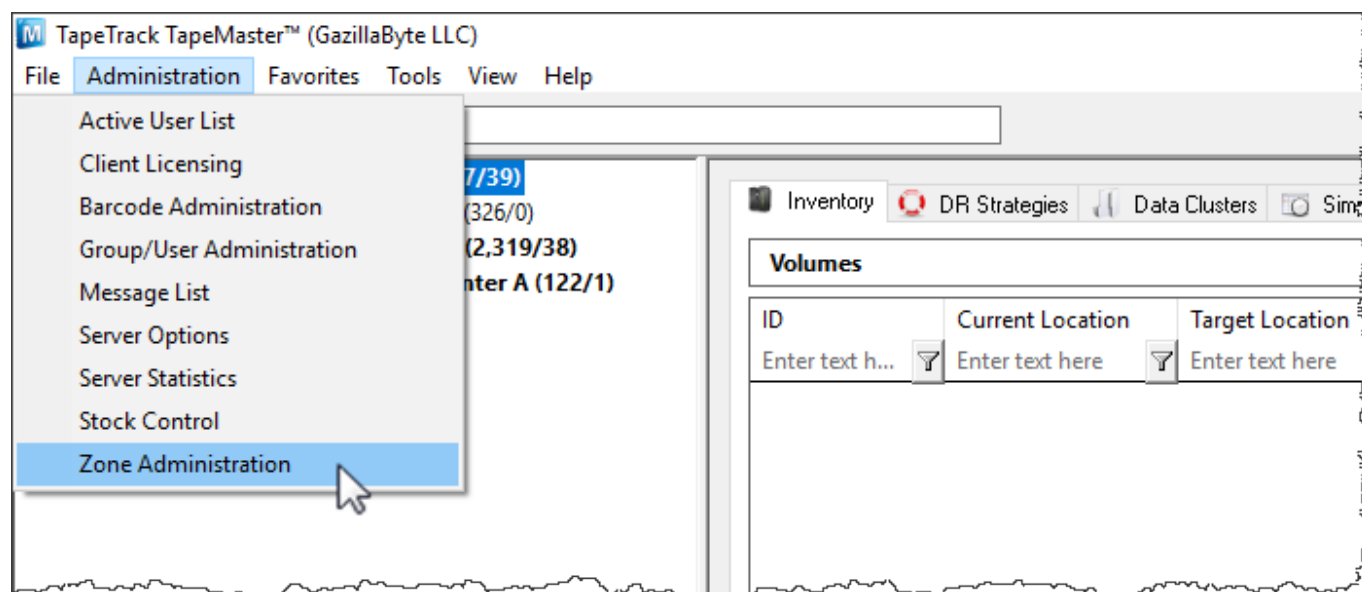
Adding and Maintaining a Zone

A **Zone** is a **TapeTrack Object** which represents a physical storage location.

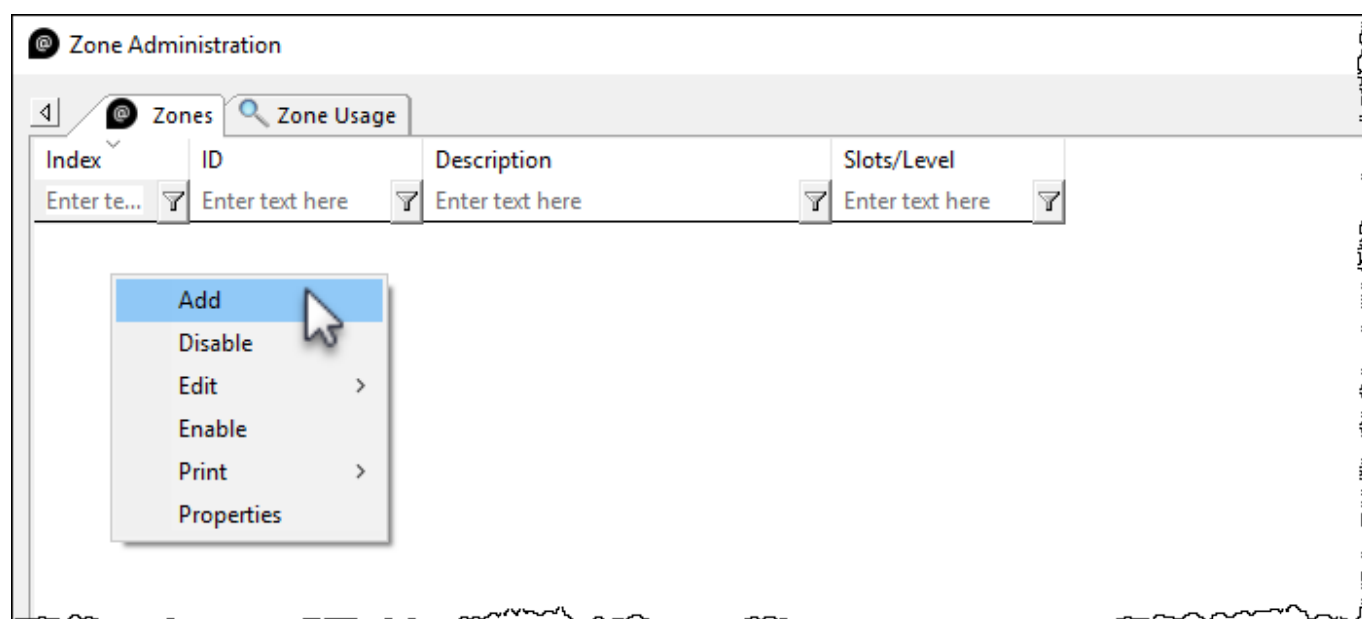
Once created a Zone is then mapped to a **Repository** to track where volumes are allocated to a storage rack and slot number.

Adding a Zone

From the Main Menu, select Administration→Zone Administration.



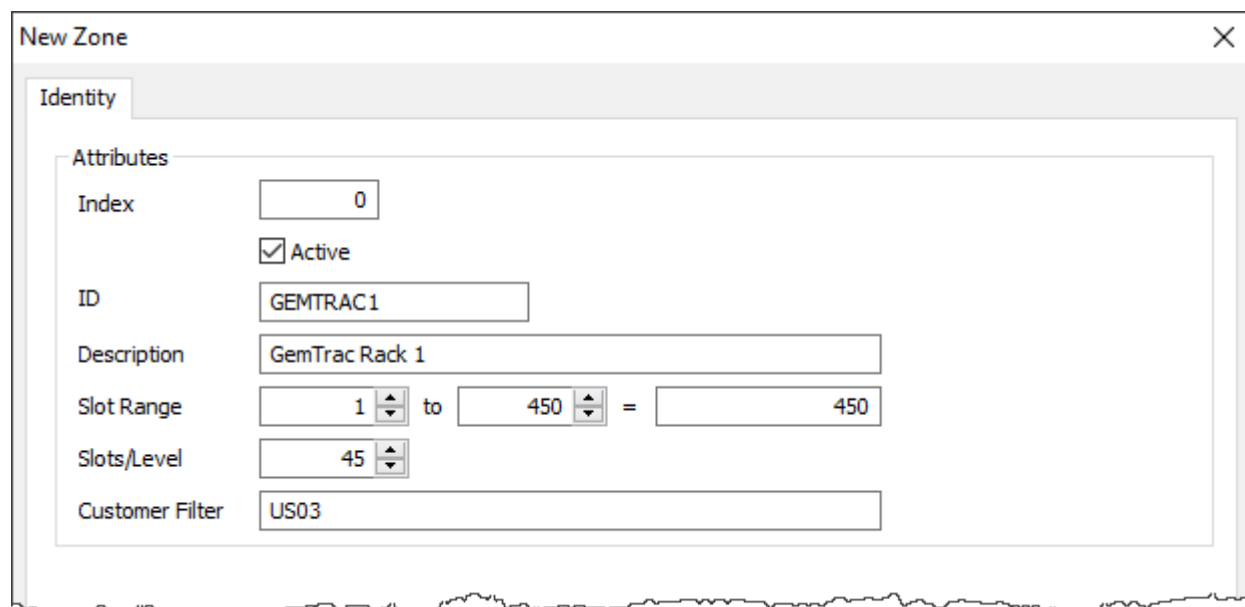
From the Zone Tab, click in the Zone List Window, and then Right click to select Add from the Context Menu.



The Identity Tab

Identity tab the Zone properties:

- **Zone ID** Assignable ID for the Zone (1 to 10 alphanumeric characters).
- **Zone description** Long form description of the Zone (0 to 20 alphanumeric characters).
- **Total number of slots** Total number of slots that the Zone contains.
- **Number of slots per row (optional)** Number of slots in each row of the Zone.
- **Customer filter (optional)** Limits which [Customers](#) will see the specific Zone when assigning Zones to a [Repository](#).



The screenshot shows a 'New Zone' dialog box with the 'Identity' tab selected. The 'Attributes' section contains the following fields:

- Index:** A text box containing the value '0'.
- Active:** A checked checkbox.
- ID:** A text box containing the value 'GEMTRAC1'.
- Description:** A text box containing the value 'GemTrac Rack 1'.
- Slot Range:** A range selector showing '1' to '450' with an equals sign and a final box containing '450'.
- Slots/Level:** A spinner box showing the value '45'.
- Customer Filter:** A text box containing the value 'US03'.

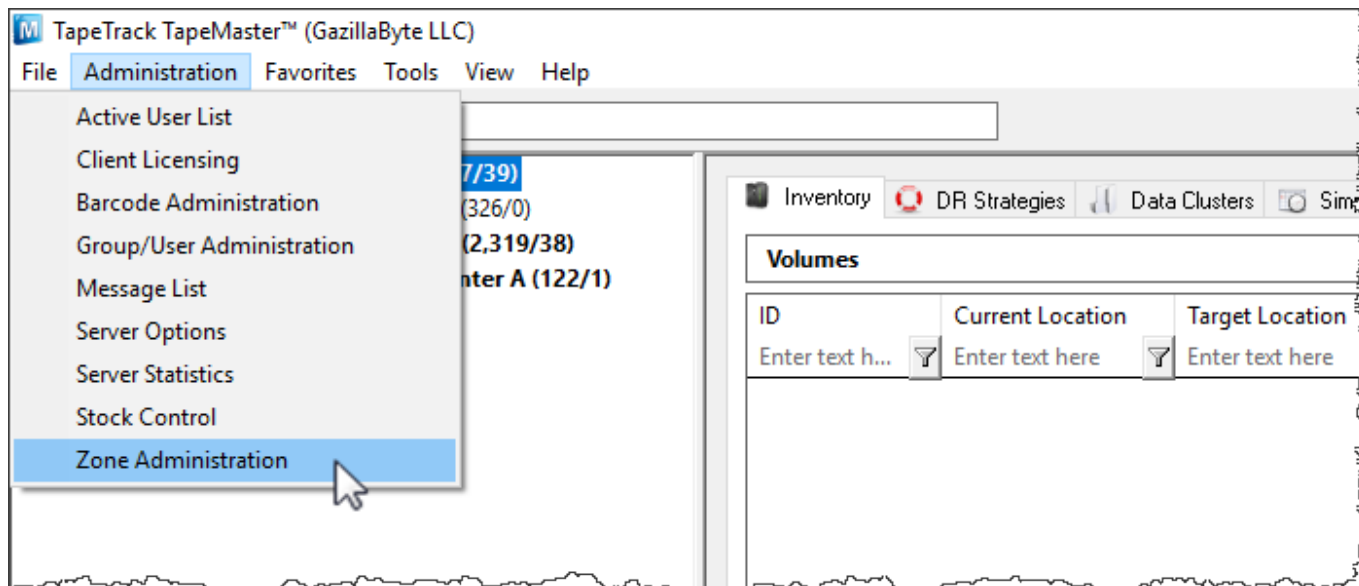
Once all values have been entered click Save.

Associated Instructions

Once created, Zones can be then be [mapped](#) to one or more [Repositories](#).

Maintaining a Zone

From the Main Menu, select Administration→Zone Administration.



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