

Attributes

Attributes are additional variables outside of various Object-IDs and descriptions that can be set for a specific [Volume](#). Attributes can be searched by using the Search Attributes function in the right-click menu of a [Customer Node](#) in the [Customer Tree](#).

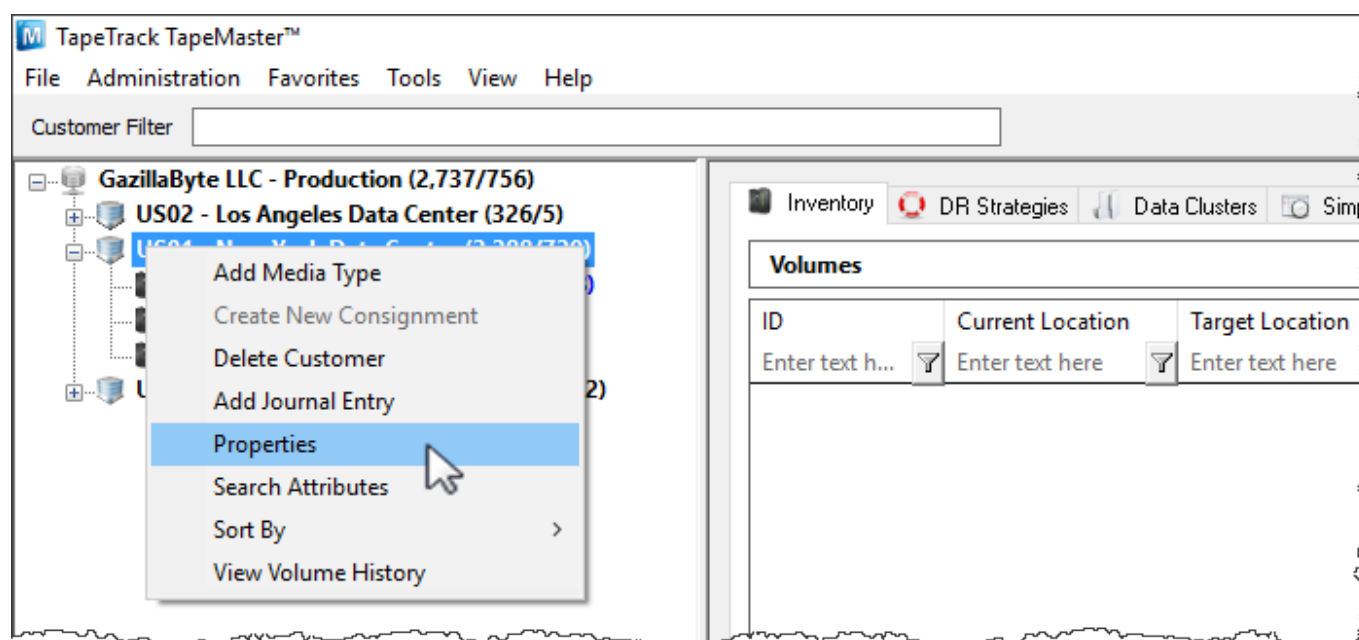
Adding and Maintaining Attributes

Attributes are divided into three main pieces: Attribute, Type, and Value.

- **Attribute:** An Attribute is an item that can have many variables assigned to it, similar to a category.
- **Type:** There are three types of acceptable Attribute: Dates, Integers, and Strings.
- **Value:** The Values are the unique variables that are assigned to each Attribute on a [Volume](#) level.

Setting Attributes and Types

Attributes and types are set at a Customer level by right-clicking a Customer in the Customer Tree and selecting "Properties".



This will launch the Customer Properties Window. Select the Attributes tab.

Edit Customer: Los Angeles Data Center

User Access Options LibraryHealth
Identity Contact Details Extended Attributes

Attribute	Label	Type	Required	Hidden	Featured
Extended Attribute 1	Long Barcode	String	False	False	False
Extended Attribute 2	Catalog	String	False	False	True
Extended Attribute 3	Date	Date	False	False	False
Extended Attribute 4	Duplicate	Reference	False	False	False

Reset All Values Copy from Customer

Save Cancel Help

Left-click in the Attribute field next to an Index number to enter an Attribute.

By default, the type will be set to String. Click String to select either String, Integer, or Date from the Type Drop Down Menu.

Set **Required** to the required value when creating new volumes:

- False equates to optional value.
- True equates to mandatory entry.

Setting Attribute Values

Attribute Values are set at a [Volume](#) Level in the Attributes Tab of the [Volume Properties Window](#). To launch the [Volume Properties Window](#) for a specific [Volume](#), double-click a Volume in the [Volume List](#) or right-click a [Volume](#) in the [Volume List](#) and select **Properties**.

image.png

Left-click in the Value field across from the desired Attribute to set a value for that Attribute.

Searching Attributes

The Search Attributes function can be launched by right-clicking a [Customer](#) in the [Customer Tree](#) and selecting **Search Attributes**. This will launch the Attribute Search window. The Attribute Search window is divided into two windows: the filter window and the Item List.

image.png

The filters window displays the Attributes set at a [Customer](#) level. Left-click next to an Attribute and type in an Attribute Value to search for all Volumes that have that Attribute Value set. Right-clicking in the Item List window will provide options to print a list of the [Volumes](#) with the selected Attribute Value set.

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