

Overview

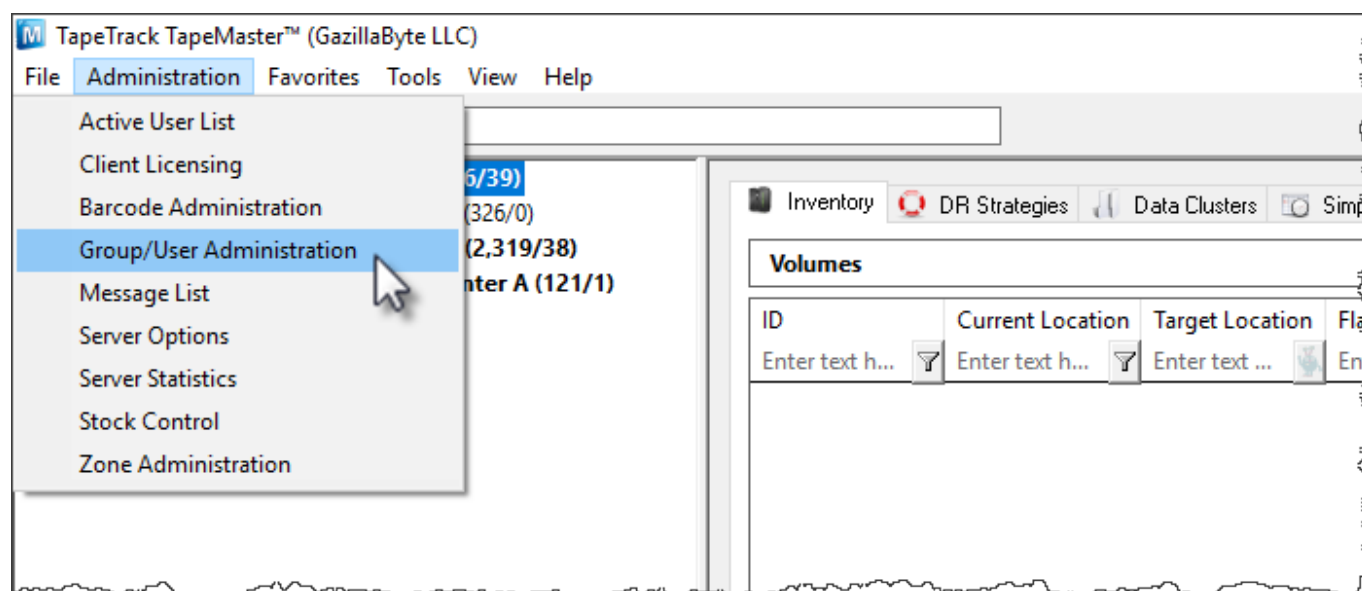
Groups are used to assign access privileges to a collection of users without the need to assign them to each user on an individual basis. This also makes it efficient to manage access changes to the entire group/s without the need to know what users belong to which group.

Creating A Group

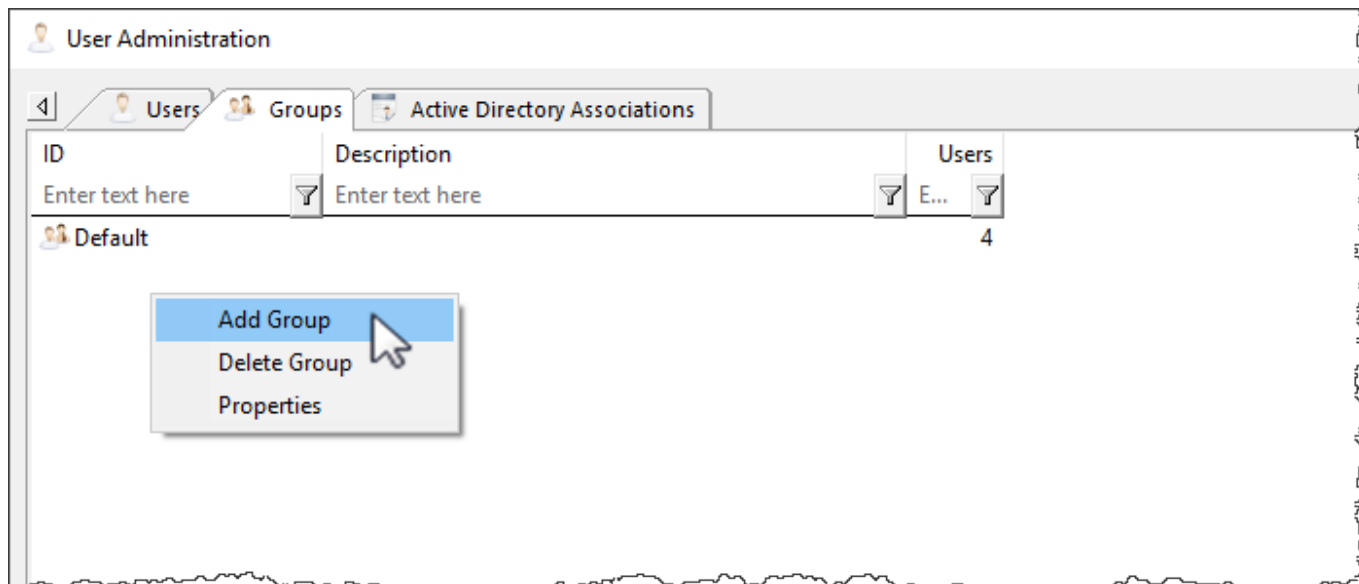


If creating a new group from the [Add a New User](#) window skip to [Edit New Group](#)

On the Administration drop down menu in TapeTrack TapeMaster select Group/User Administration.



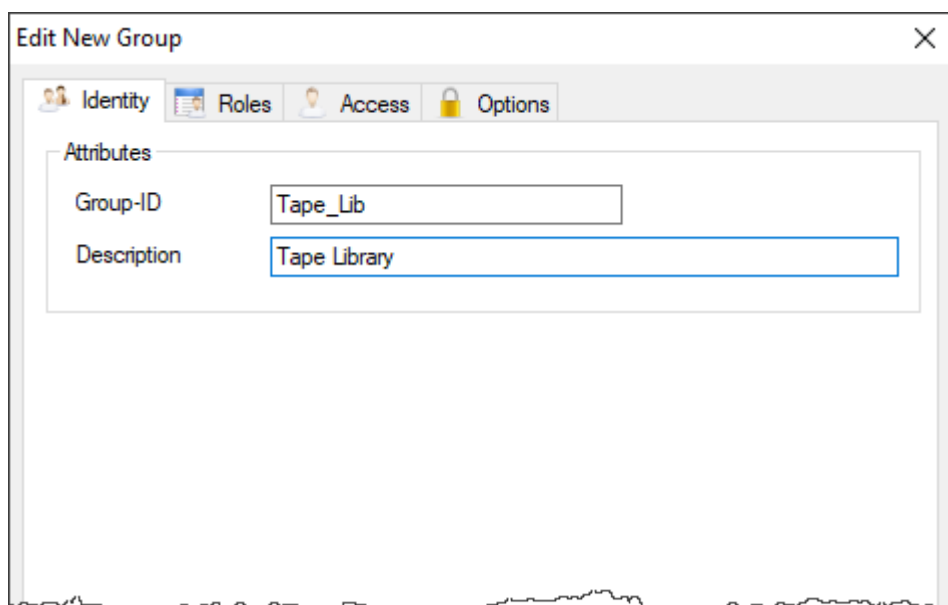
Select the Groups tab and right click in the main window and select Add Group.



Edit New Group

Identity

In the Identity tab enter a unique group ID (max 10 alphanumeric characters) and a group description.



Roles

Set positional role description required (optional) for hierarchy of users within the group. Roles rank from highest (0) to lowest (7)



Roles do not alter permissions of a User in the TapeMaster product, however, roles can be used in TapeTrack Lite to view Users and modify their information. Users of a lower



Role-ID Number (0, 1 or 2) can view and modify Passwords for Users of a higher Role-ID Number using the [User Management](#) Task in [TapeTrack Lite](#).

Edit New Group [X]

Identity Roles Access Options

Role ID	Role Description
0	Supervisor
1	Librarian
2	
3	
4	
5	
6	
7	

You can define up to 8 Roles. Each role should report into the Role above. Roles 0, 1 and 2 will be able to update User profiles that are of a lower level.

Access

Edit New Group [X]

Identity Roles Access Options

Customer-ID **US***

☒ **Access**

Read	True
Write	True
Alter	True

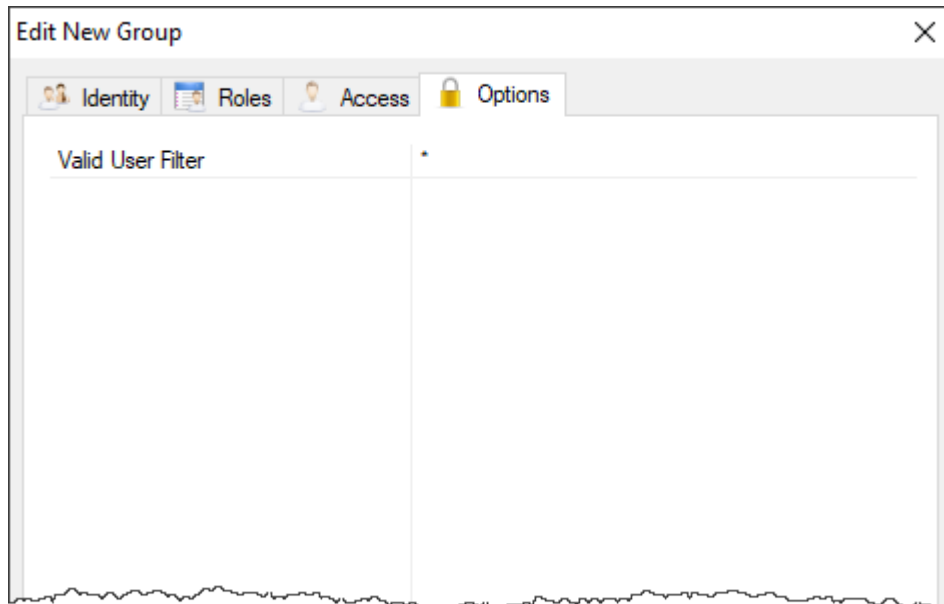
Add

Customer-ID	Access
US*	Read, Write, Alter

Access Prediction [Key Icon]

Customer	Description	Access
US01	New York Data Center	Read, Write, Alter
US02	Los Angeles Data Center	Read, Write, Alter
US03	North Carolina Data Center A	Read, Write, Alter

Options



The screenshot shows a web application window titled "Edit New Group" with a close button (X) in the top right corner. Below the title bar is a tabbed interface with four tabs: "Identity" (with a person icon), "Roles" (with a document icon), "Access" (with a person icon), and "Options" (with a lock icon). The "Options" tab is currently selected. The main content area of the "Options" tab is divided into two sections. The top section is labeled "Valid User Filter" and contains a single asterisk (*) in a text input field. The bottom section is empty.

From:

<https://docs.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:

https://docs.tapetrack.com/master/create_group?rev=1502294180

Last update: **2025/01/21 22:07**

