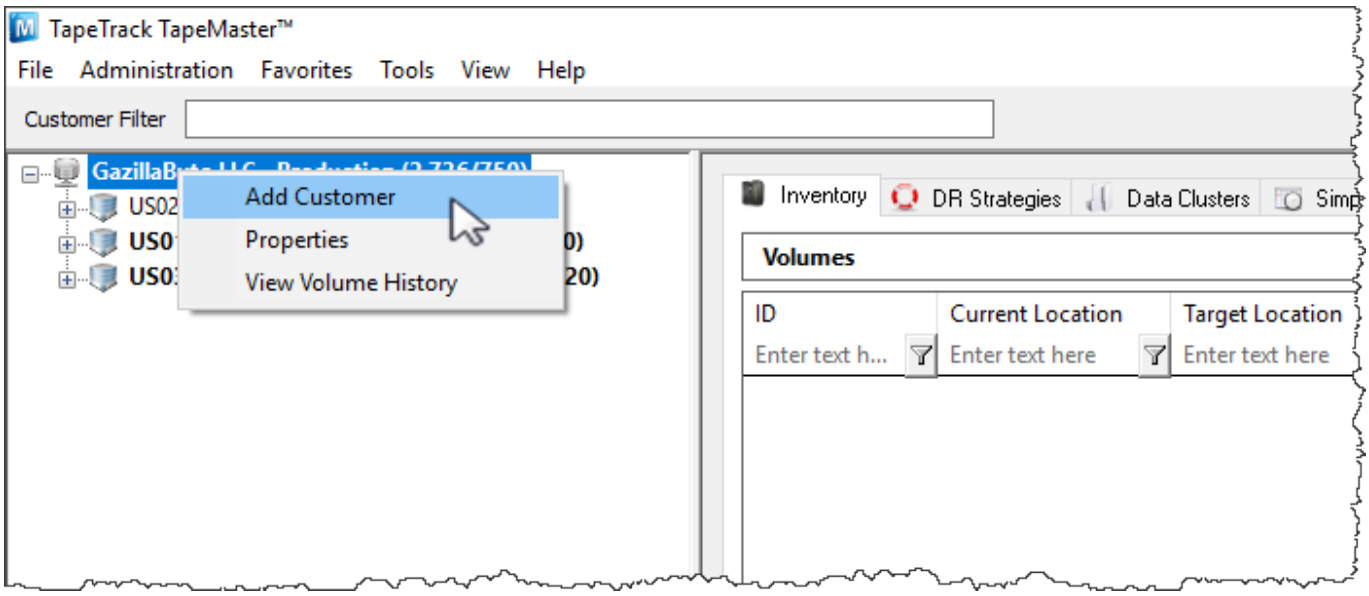
Adding and Deleting Customers

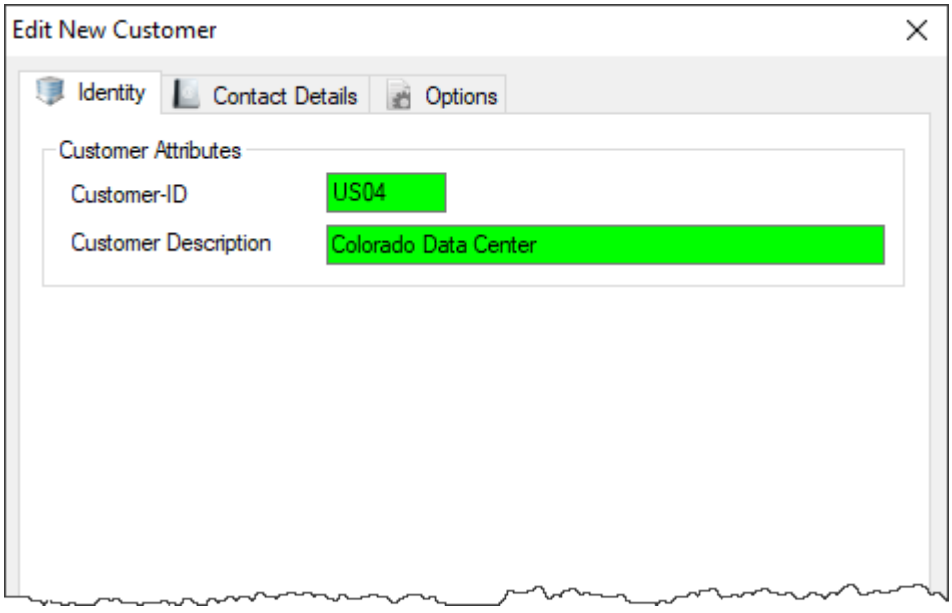
A Customer is an owner of Volumes. This page details how to Add or Delete Customers.

Add Customer

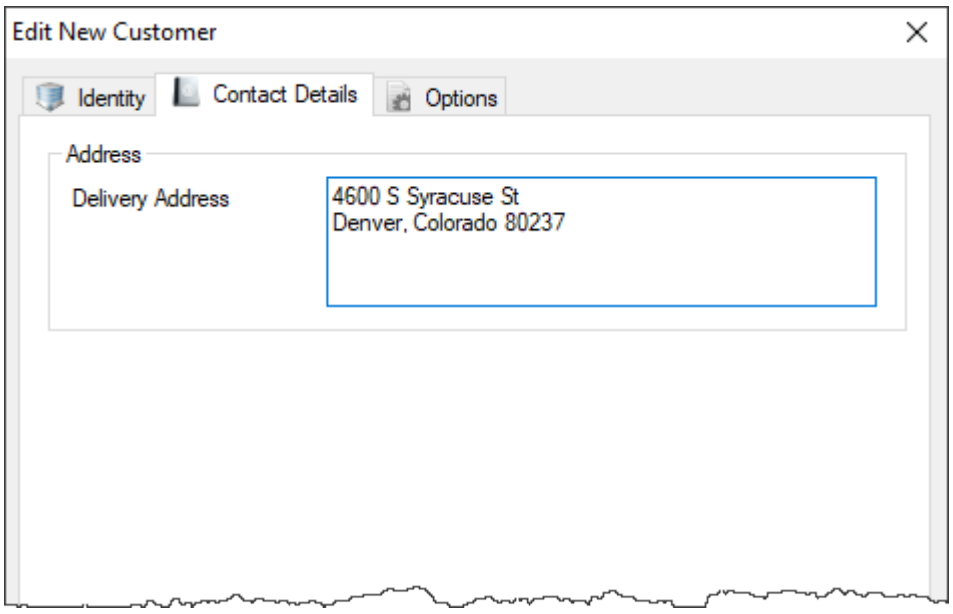
To add a Customer, right-click on the Server Node of the Customer Tree and select “Add Customer”.



This will launch a modified version of the Customer Properties Window. The first tab on the Add Customer window is the Identity tab. The Identity tab requires the input of a Customer-ID and a Customer Description. You can add up to four characters as the Customer-ID and up to forty characters for the Customer Description.

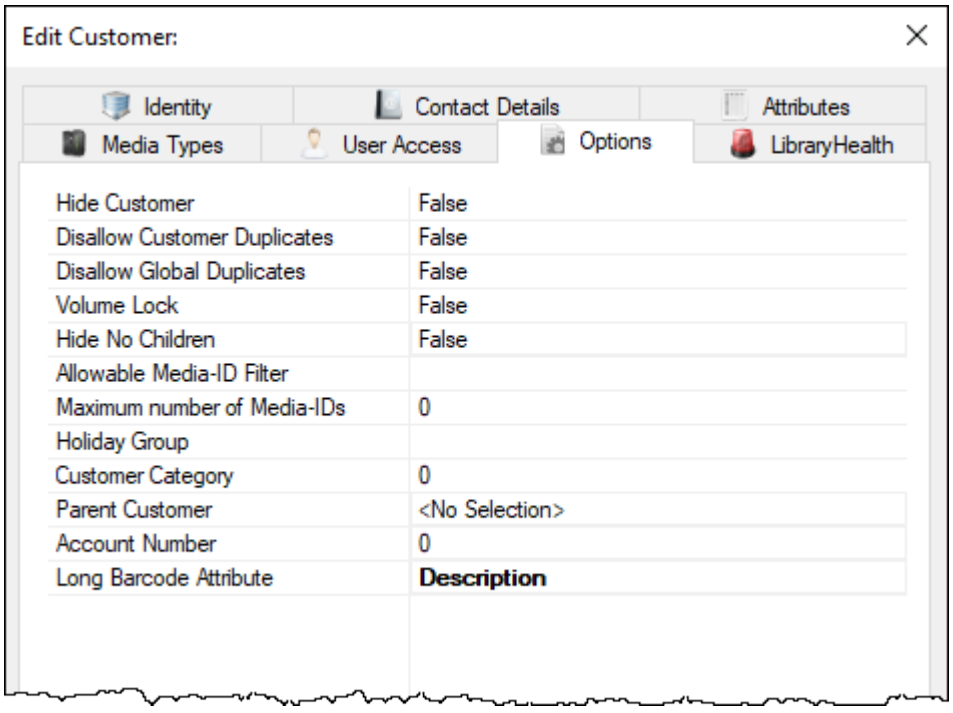


The Contact Details tab provides a location for contact details for that customer.



The Options tab can be utilized to set specific details about a customer. These details are accessible at any point by right-clicking the customer and selecting Properties.

- **Hide Customer** when set to true removes the customer from view in the customer tree.
- **Dissallow Customer Duplicates** stops the duplication of volume ID's across the customer media types.
- **Dissallow Global Duplicates** stops the duplication of volume ID's across all customers



Once you click “Save”, TapeMaster will open a window asking if you'd like to add some media to this customer. If selected yes, then TapeMaster will display the `Add Media Types for new Customer` window. Create relevant Media Type by changing the `Create` option from `False` to `True`

Click OK to continue.

The next prompt will be to add the relevant repositories.

Delete Customer

To delete a customer, right-click on the Customer in the Customer Tree and select Delete Customer.

Note: A customer may only be deleted when it does not contain Media Types, Repositories, or Volumes.

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