Customer Filter

The Customer Filter allows you to filter the customer tree to selectively display only customer ID's that match the filter criteria.

Customer Filter String

To filter customer tree insert a filter string in the **Customer Filter** box.

Click on the Customer Tree and press F5 to update display.

If no customers are displayed this means that there are no customer ID's that match the filter string.

To return to a full customer tree display, clear the filter string, click on the customer tree and press F5

Customers can also be searched by customer description rather than Customer ID by using the **Find Customer** function.

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