Customer Filter

The Customer Filter allows you to filter the Customer Tree to selectively display only Customer-ID's that match the filter criteria.

Customer Filter String

To filter Customer Tree insert a filter string in the `Customer Filter` field.

Click on the Customer Tree and press F5 on your keyboard to update display.

If no Customers are displayed this means that there are no Customer-ID's that match the filter string.

To return to a full Customer Tree display, delete the filter string in the `Customer Filter` field, click on the Customer Tree and press F5 on your keyboard.

Customers can also be searched by Customer Description rather than Customer ID by using the **Find Customer** function.

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