# Customer Tree

The Customer Tree provides a summary of and navigation to all of the Customers, Media Types, and Volumes on the selected Server. These Objects appear in a hierarchy of:

1. Server Node
2. Customer Node
3. Media Node

## Server Node

The Server Node displays the Server Owner and Server Name, along with two numbers, the first being the total number of tapes in the TapeTrack Database, and the second total being the number of tapes in a Move Status.

There are three options when right-clicking the Server Object:

image.png

- **Add Customer**: Goes through the process to add a Customer.
- **Properties**: Launches the Server Information window.
- **View Volume History**: Displays all transactions for all Volumes.

## Customer Node

There are eight options when right-clicking the Customer Node

image.png

- **Add Media Type**: Goes through the process to add a Media Type.
- **Delete Customer**: Deletes the selected Customer. To complete this operation, a Customer must not have any dependent Media Types, Repositories, or Volumes.
- **Add Journal Entry**: Launches a window to add a Journal Entry to a customer for use in TapeTrack Checkpoint.
- **Properties**: Launches the Customer Properties Window.
- **Search Attributes**: Launches the Attributes Search window. For more information, see Attributes.
- **Sort By**: The Sort By Menu has two options: Customer-ID and Customer Description. This will chose whether the Customer Tree is sorted by Customer-ID or Customer Description.
- **View Volume History**: Displays all transactions for all Volumes within this Customer.

## Media Node

There are six options when right-clicking the Media Type Node:

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- **Add Volume**: Will launch the Volume Properties Window to add a new Volume.
- **Add Repository**: Goes through the process to add a Repository.
- **Delete Media Type**: Deletes the selected Media Type. To complete this operation, a Media Type must not have any dependent Repositories or Volumes.
- **Print Labels**: Launches the Barcode Printing Application to print a Barcode for the Customer and Media Type .
- **Properties**: Launches the Media Type Properties Window.
- **View Volume History**: Displays all transactions for all Volumes within this Media Type.

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