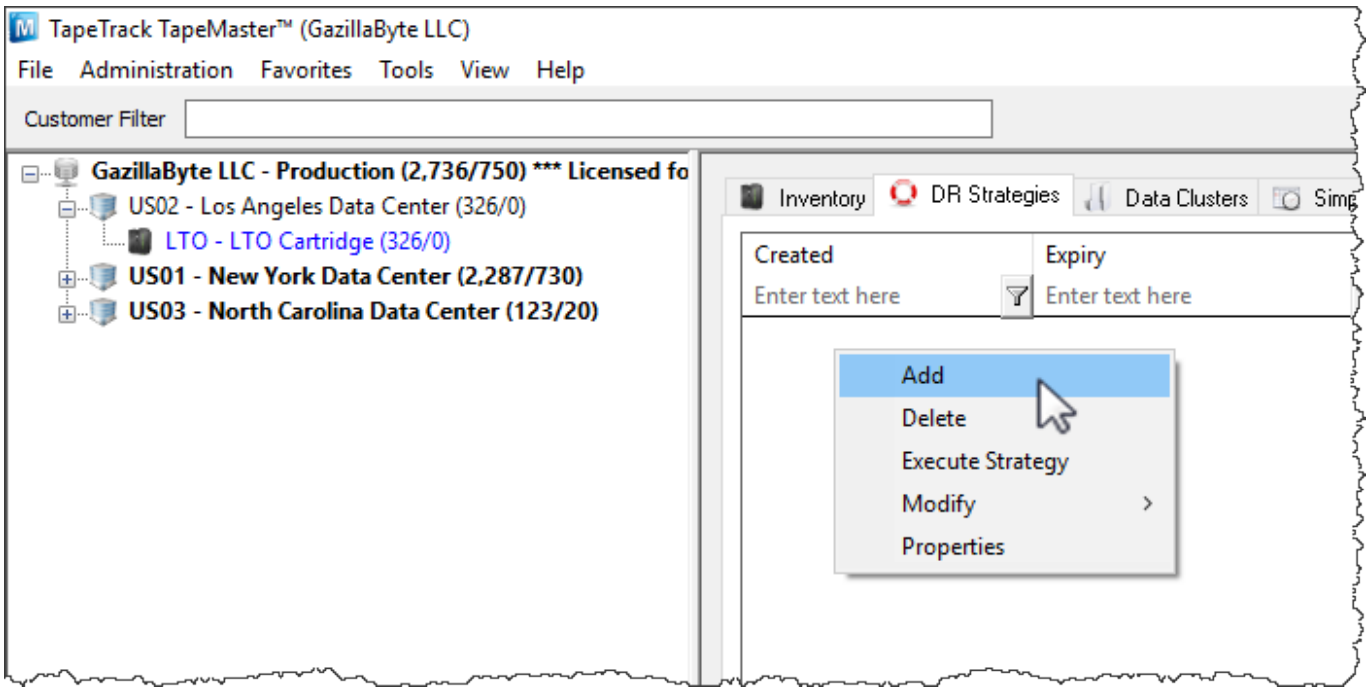
Adding and Maintaining Disaster Recovery Strategies

Overview

A Disaster Recovery Strategy, referred to in TapeTrack as a “DR Strategy”, is a list of Volumes necessary to restore a system back to a given time in the event of catastrophic system failure. Typically, these DR Strategies are automated through TapeTrack Sync's integration with your back-up software; however, they can be manually created as well.

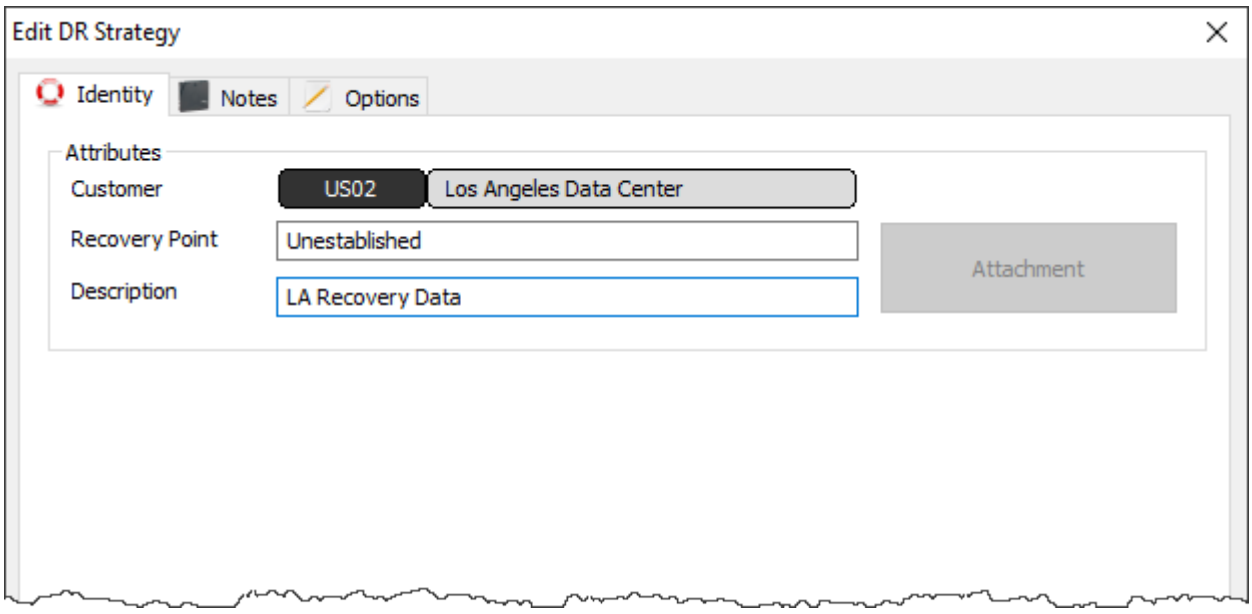
Creating a DR Strategy

DR Strategies can be manually created in the DR Strategies Administration Tab by: Right-clicking and selecting “Insert” or by pressing the “Insert” key on the keyboard. This will launch the DR Strategy Creation window.

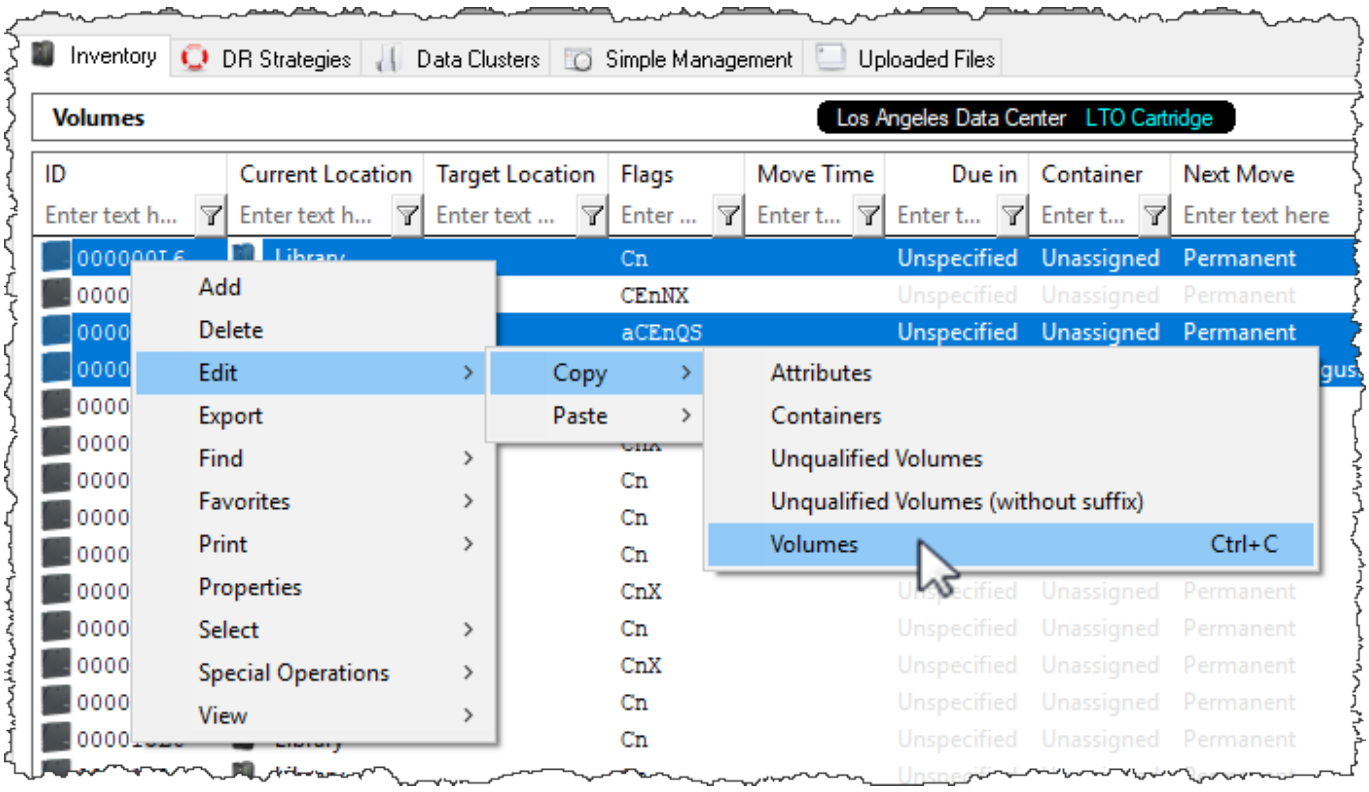


The DR Strategy Creation window will prompt for a description and provide tabs that offer the ability to take notes regarding a DR Strategy and also some various options. A full summary of these options can be found under the Edit DR Strategy page.

To create a DR Strategy, enter a description and click “Save”. The new DR Strategy will appear in the DR Strategies Administration Tab.

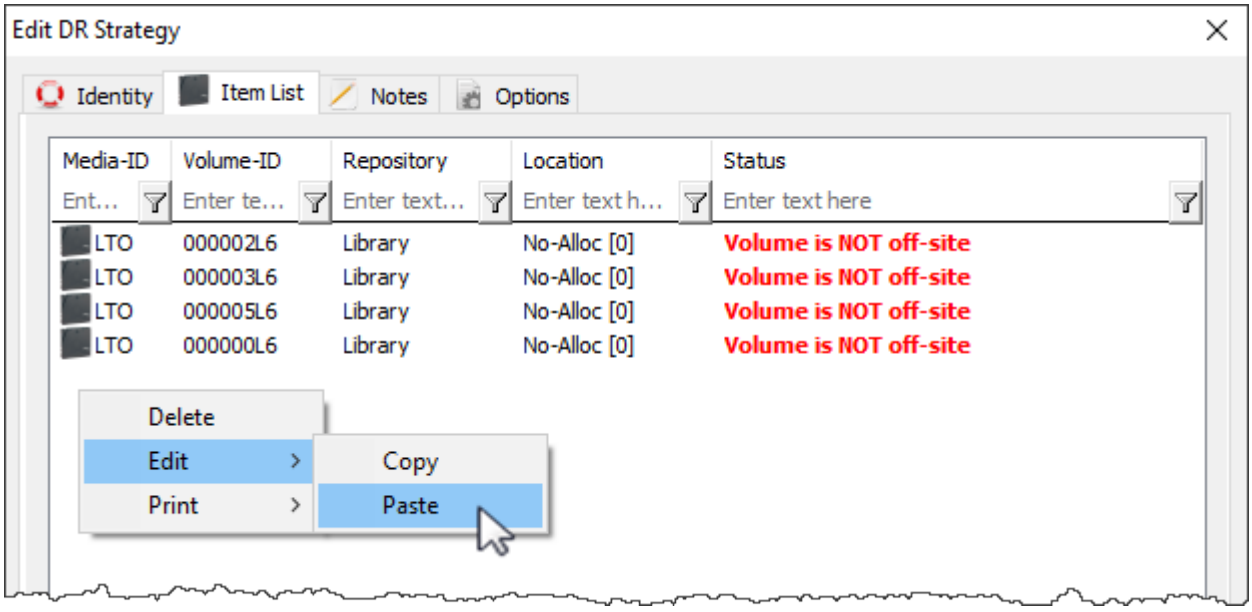


Return to Inventory Administration Tab Volume List and select the volumes that should be included in the new DR Strategy. Right-Click the highlighted items and select `Edit` → `Copy` → `Volumes`.

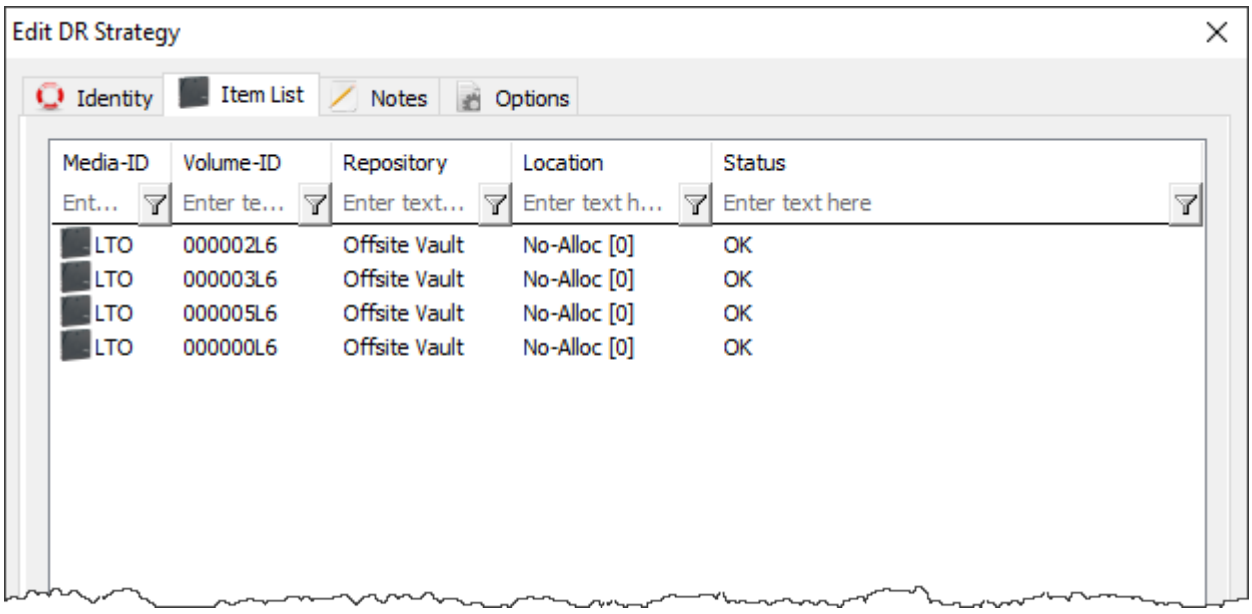


Return to the DR Strategies Administration Tab and double-click or right-click the newly created DR Strategy and select “Properties” to launch the Edit DR Strategy window.

A new tab will appear that was not in the DR Strategy Creation window called “Item List”. Select this tab. Right-click and select Edit > Paste. The Volumes that were selected in the Volume List will appear in Item List. If these Volumes are not in a Repository that is set as off-site, their status will appear as “Volume is NOT off-site”.



Once the volumes are moved to an off-site Repository, the DR Strategy will gain a status of “OK”.



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