

Group/User Administration

The Group/User Administration window is the main portal to manage User Groups and Users access privileges.

Right-Click Options

User Tab

- Add
- Delete
- Edit
 - Copy
 - Access Attributes
 - Paste
 - Access Attributes
- Export
 - To XML: Export selected [User-ID's](#) to file.
- Management
 - Reset Password
 - Unlock
 - Verify Email Address
- Properties: Opens [User-ID's](#) properties window.
- Select
 - All: Selects all [User-ID's](#).
 - Invert: Inverts selection of the selected [User-ID's](#).

Group Tab

- Add Group: Opens properties window to add new Group.
- Delete Group: Deletes selected group. Groups with dependant Users cannot be deleted.
- Properties: Opens selected Group's properties window.

Active Directory Associations Tab

- Delete
- Insert
 - Before
 - After
 - At End
- Properties

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<https://docs.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:

https://docs.tapetrack.com/master/group_user_administration

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