Group/User Administration

The Group/User Administration window is the main portal to manage User Groups and Users access privileges.

Right-Click Options

User Tab

- Add
- Delete
- Edit
    - Copy
        - Access Attributes
    - Paste
        - Access Attributes
- Export
    - To XML: Export selected User-ID's to file.
- Management
    - Reset Password
    - Unlock
    - Verify Email Address
- `Properties`: Opens User-ID's properties window.
- `Select`
    - `All`: Selects all User-ID's.
    - `Invert`: Inverts selection of the selected User-ID's.

Group Tab

- `Add Group`: Opens properties window to add new Group.
- `Delete Group`: Deletes selected group. Groups with dependant Users cannot be deleted.
- `Properties`: Opens selected Group's properties window.

Active Directory Associations Tab

- `Delete`
- `Insert`
    - `Before`
    - `After`
    - `At End`
- `Properties`

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