

Inventory Tab

The Inventory Administration Tab is the main access point for Asset Management in TapeMaster. It displays all of the [Volumes](#) and [Repositories](#) being managed in the selected Customer / Media Type.

Right-Click Options

- **Add (Insert)**: Add a new [Volume](#).
- **Delete (Delete)**: Delete a [Volume](#).
- **Edit**
 - **Copy**
 - **Attributes**: Copies the displayed [attributes](#) of selected [Volumes](#) to the clipboard.
 - **Containers**: Copies the Container ID's (Cust.Media.Cont) the selected Volume/s are assigned to.
 - **Unqualified Volumes**: Copies the [unqualified Volume-ID's](#) (no Customer-ID or Media-ID) of the selected [Volumes](#).
 - **Unqualified Volumes (without suffix)**: Copies the [unqualified Volume-ID's](#) (no [Customer-ID](#) or [Media-ID](#)) without the suffix (e.g. 123456L6 will copy as 123456) of the selected [Volumes](#).
 - **Volumes (Ctrl_C)**: Copies the [Volume-ID's](#) (including [Customer-ID](#) and [Media-ID](#)) of the selected [Volumes](#).
 - **Paste**
 - **Attributes**: Pastes clipboard contents into the displayed Attribute of the selected [Volumes](#).
 - **Select In List**:
 - **Attribute**: Selects [Volume](#) from the inventory using the Attribute values in the clipboard.
 - **Volume**: Selects [Volume](#) from the inventory using the [volume-ID's](#) in the clipboard.
 - **Volumes (Ctrl+V)**: When focus is in the inventory window, creates new [Volume](#) from the value/s in the clipboard. When focus is in the filter fields, pastes value into the filter.
 - **Value by ID**
 - **Attribute**: Pastes in Attribute values by [Volume-ID](#).
 - **Long Barcode**: Pastes in Long Barcode value to associated Hashed Volume-ID's.
 - **Next Move**: Pastes in next move date by [Volume-ID](#).
- **Find**
 - **Notes**: Display [Volume](#) notes from search criteria.
 - **Datasets**: Display [Volume](#) Datasets from search criteria.
- **Favorites**
 - **Set**: Add favorite flag to selected [Volumes](#).
 - **Un-Set**: Remove favorite flag to selected [Volumes](#).
- **Properties (Spacebar)**
- **Reports**
 - **Attribute Pie**: Displays a pie graph of selected [Volumes](#) Attribute values.
 - **Attribute Table**: Displays table listing of selected [Volumes](#) Attribute values.

- Date Aging
 - **Birthday**: Displays a table and bar graph of selected **Volumes** birthday or creation date.
 - **Expiry Date**: Displays a table and bar graph of selected **Volumes** expiry date.
 - **Last Audit Failure Time**: Displays a table and bar graph of selected **Volumes** last audit failure.
 - **Last Move Time**: Displays a table and bar graph of selected **Volumes** last move date and time.
 - **Last Sync**: Displays a table and bar graph of selected **Volumes** last sync date and time.
 - **Last Write Time**: Displays a table and bar graph of selected **Volumes** last write date and time.
 - **Last Update Time**: Displays a table and bar graph of selected **Volumes** last update day and time.
 - **Next Move**: Displays a table and bar graph of selected **Volumes** next move date.
- **Generation Disbursement Table**: Displays a table of selected **Volumes** based on volume generation (e.g. LTO 4, LTO 5 etc) as well as scratch status.
- Health Table
- **History Rewind**: Displays **Volume** location based on a date or range of dates.
- **History**: Displays **Volume** history including location, date, movement, scan and user information of selected **Volumes**.
- Special Operations
 - **Add Note**: Opens Add Note window to add a note to selected **Volumes**.
 - **Check for Duplicate within Customer**: Checks for duplicate Volume-ID's within the selected customers other media types.
 - **Confirm**: Confirms selected **Volumes** into their target repository.
 - Container
 - **De-Register**: De-registers, or removes, a **Volume's** container status.
 - **Register**: Registers a Volume as a Container.
 - **Purge**: Removes all **Volumes** assigned to the container.
 - **Detect missing Volumes in Sequence**: Highlights any **Volumes** missing from a numerical sequence of selected **Volumes**.
 - Modify
 - **Assign to new/no Container**: Opens the Container Selection window to select container assignment.
 - **Data Cluster**: Opens Data Cluster Selection window to assign selected **Volumes** to a data cluster.
 - **Generation**: Assigns generation value to selected **Volumes**.
 - **Home Repository**: Assigns a Home Repository value to the selected **Volumes**.
 - **Flags**: Opens the Modify Flags window to add, remove or toggle the selected Volumes flags.
 - **Next Move**: Opens the Next Move Date Selection window to set the next move date for the selected **Volumes**.
 - Scan
 - **Scan to Add Volumes**: Opens the **Barcode Scanning Window** and add the **Volumes** being scanned to the selected **Customer** and **Media Type**.
 - **Scan to Select Volumes**: Opens the **Barcode Scanning Window** and select the **Volumes** being scanned in the **Volume List**.
 - **Search Next Move Dates**: Opens Next Move Date Search window, displaying Volume-ID's and move dates based on filter criteria.
 - **Show Next Move in Month View**: Opens a window displaying the **move** dates for the

- selected [Volume\(s\)](#) in a calendar format.
- Slots
 - Find Duplicate Slots: Searches the current [Media Type](#) for any slots occupied by multiple [Volumes](#).
- Support
 - Create Export File Creates a TapeTrack export file to send to the GazillaByte helpdesk to help troubleshooting problems.
- Run Command
 - Eject Volumes (Netbackup)
 - Eject Volumes (Networker)
- Special Printing
 - Labels: Print barcode labels of selected [Volumes](#).
- Copy Column
 - ID
 - Current Location
 - Target Location
 - Flags
 - Move Time
 - Due In
 - Container
 - Next Move
 - Description
- Clear All Filters (Ctrl+F)
- Export (Ctrl+E): Export selected [Volumes](#) to file, either PDF, CSV, Excel, Text or XML.
- Filters
 - Clear All (Ctrl+F): Clear all filters.
 - Save (Ctrl+K): Save current filters.
 - Restore (Ctrl+L): Restore saved filters.
- Print (Ctrl+P): Export selected [Volumes](#) to PDF.
- Select
 - All: Selects all [Volume](#) of current Customer's media.
 - Invert: Inverts selection of the selected [Volumes](#) of current Customer's Media
 - Random: Selects a user set number of records at random.
- View
 - Icon (Ctrl+1): Set inventory view to Icons.
 - List (Ctrl+2): Set inventory view to List.
 - Report (Ctrl+3): Set inventory view to Report.
 - Small Icon (Ctrl+4): Set inventory view to Small Icons.
 - Extras
 - Display Gridlines (Ctrl+9)
 - Display Pyjama Paper Style (Ctrl+8)

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