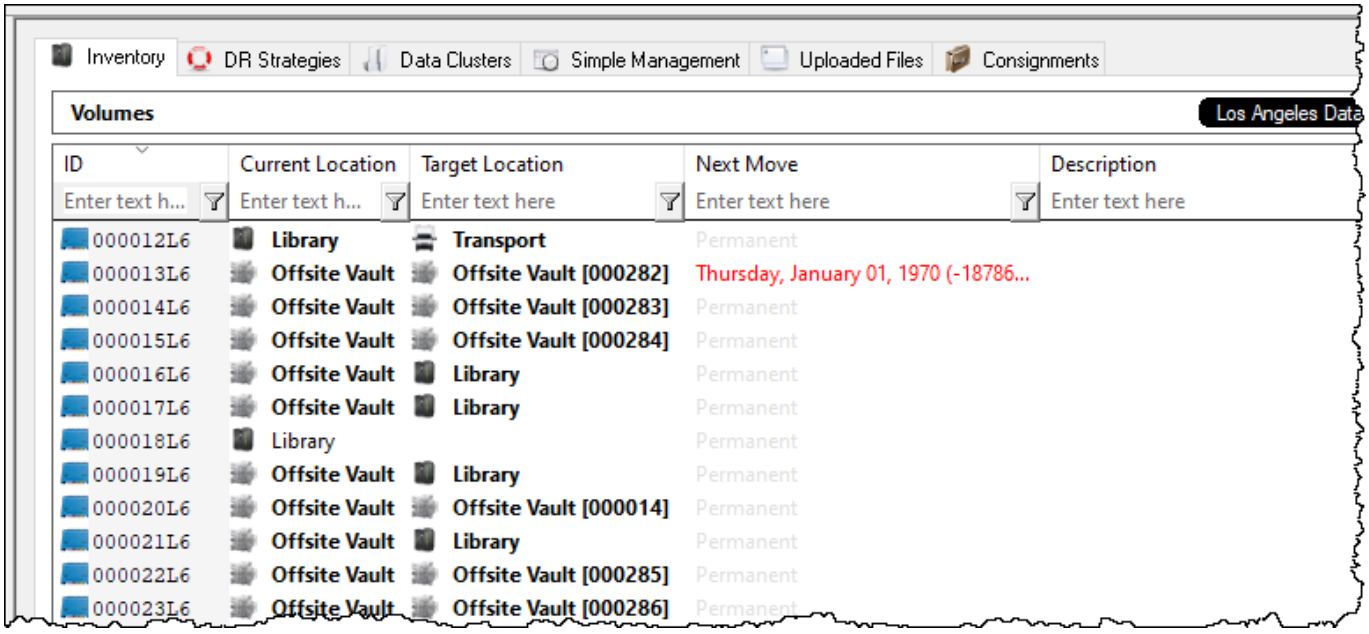
# Inventory Tab

The Inventory Administration Tab is the main access point for Asset Management in TapeMaster. It displays all of the Volumes and Repositories being managed in the selected Customer/Media Type.




## Right-Click Options

- `Add (Insert)`: Add a new Volume.
- `Delete (Delete)`: Delete a Volume.
- `Edit`
  - `Copy`
    - `Attributes`: Copies the displayed attributes of selected Volumes to the clipboard.
    - `Containers`: Copies the Container ID's (Cust.Media.Cont) the selected Volume/s are assigned to.
  - `Unqualified Volumes`: Copies the unqualified Volume-ID's (no Customer-ID or Media-ID) of the selected Volumes.
  - `Unqualified Volumes (without suffix)`: Copies the unqualified Volume-ID's (no Customer-ID or Media-ID) without the suffix (e.g. 123456L6 will copy as 123456) of the selected Volumes.
- `Volumes (Ctrl_C)`: Copies the Volume-ID's (including Customer-ID and Media-ID ) of the selected Volumes.
  - `Paste`
    - `Attributes`: Pastes clipboard contents into the displayed Attribute of the selected Volumes.
    - `Select In List`:
      - `Attribute`: Selects Volume from the inventory using the Attribute values in the clipboard.
      - `Volume`: Selects Volume from the inventory using the volume-ID's in the clipboard.
    - `Volumes (Ctrl+V)`: When focus is in the inventory window, creates new Volume from the value/s in the clipboard. When focus is in the filter fields, pastes value into

the filter.
        - Value by ID
            - Attribute: Pastes in Attribute values by Volume-ID.
            - Long Barcode: Pastes in Long Barcode value to associated Hashed Volume-ID's.
            - Next Move: Pastes in next move date by Volume-ID.
- Find
    - Notes: Display Volume notes from search criteria.
    - Datasets: Display Volume Datasets from search criteria.
- Favorites
    - Set: Add favorite flag to selected Volumes.
    - Un-Set: Remove favorite flag to selected Volumes.
- Properties (Spacebar)
- Reports
    - Attribute Pie: Displays a pie graph of selected Volumes Attribute values.
    - Attribute Table: Displays table listing of selected Volumes Attribute values.
    - Date Aging
        - Birthday: Displays a table and bar graph of selected Volumes birthday or creation date.
        - Expiry Date: Displays a table and bar graph of selected Volumes expiry date.
        - Last Audit Failure Time: Displays a table and bar graph of selected Volumes last audit failure.
        - Last Move Time: Displays a table and bar graph of selected Volumes last move date and time.
        - Last Read Time: Displays a table and bar graph of selected Volumes last read time.
        - Last Sync: Displays a table and bar graph of selected Volumes last sync date and time.
        - Last Write Time: Displays a table and bar graph of selected Volumes last write date and time.
        - Last Update Time: Displays a table and bar graph of selected Volumes last update day and time.
        - Next Move: Displays a table and bar graph of selected Volumes next move date.
    - Generation Dispursement Table: Displays a table of selected Volumes based on volume generation (e.g. LTO 4, LTO 5 etc) as well as scratch status.
    - Health Table
    - History Rewind: Displays Volume location based on a date or range of dates.
    - History: Displays Volume history including location, date, movement, scan and user information of selected Volumes.
- Special Operations
    - Add Note: Opens Add Note window to add a note to selected Volumes.
    - Check for Duplicate within Customer: Checks for duplicate Volume-ID's within the selected customers other media types.
    - Capture Home Slot: Sets currently assigned Slot as Home Slot.
    - Confirm: Confirms selected Volumes into their target repository.
    - Container
        - De-Register: De-registers, or removes, a Volume's container status.
        - Register: Registers a Volume as a Container.
        - Purge: Removes all Volumes assigned to the container.
    - Detect missing Volumes in Sequence: Highlights any Volumes missing from a numerical sequence of selected Volumes.

    - Modify
        - Assign to new/no Container: Opens the Container Selection window to select container assignment.
        - Data Cluster: Opens Data Cluster Selection window to assign selected Volumes to a data cluster.
        - Generation: Assigns generation value to selected Volumes.
        - Home Repository: Assigns a Home Repository value to the selected Volumes.
        - Flags: Opens the Modify Flags window to add, remove or toggle the selected Volumes flags.
        - Next Move: Opens the Next Move Date Selection window to set the next move date for the selected Volumes.
    - Scan
        - Scan to Add Volumes: Opens the Barcode Scanning Window and add the Volumes being scanned to the selected Customer and Media Type.
        - Scan to Select Volumes: Opens the Barcode Scanning Window and select the Volumes being scanned in the Volume List.
    - Search Next Move Dates: Opens Next Move Date Search window, displaying Volume-ID's and move dates based on filter criteria.
    - Show Next Move in Month View: Opens a window displaying the move dates for the selected Volume(s) in a calendar format.
    - Slots
        - Find Duplicate Slots: Searches the current Media Type for any slots occupied by multiple Volumes.
    - Support
        - Create Export File Creates a TapeTrack export file to send to the GazillaByte helpdesk to help troubleshooting problems.
- Run Command
    - Eject Volumes (Netbackup)
    - Eject Volumes (Networker)
- Special Printing
    - Labels: Print barcode labels of selected Volumes.
- Copy Column
    - ID
    - Current Location
    - Target Location
    - Flags
    - Move Time
    - Due In
    - Container
    - Next Move
    - Description
- Clear All Filters (Ctrl+F)
- Export (Ctrl+E): Export selected Volumes to file, either PDF, CSV, Excel, Text or XML.
- Filters
    - Clear All (Ctrl+F): Clear all filters.
    - Save (Ctrl+K): Save current filters.
    - Restore (Ctrl+L): Restore saved filters.
- Print (Ctrl+P): Export selected Volumes to PDF.
- Select
    - All: Selects all Volume of current Customer's media.
    - Invert: Inverts selection of the selected Volumes of current Customer's Media

    - Random: Selects a user set number of records at random.
- View
    - Icon (Ctrl+1): Set inventory view to Icons.
    - List (Ctrl+2): Set inventory view to List.
    - Report (Ctrl+3): Set inventory view to Report.
    - Small Icon (Ctrl+4): Set inventory view to Small Icons.
    - Extras
        - Display Gridlines (Ctrl+9)
        - Display Pyjama Paper Style (Ctrl+8)

From:
https://docs.tapetrack.com/ - **TapeTrack Documentation**

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Last update: **2025/01/21 22:07**