

Inventory Tab

The Inventory Administration Tab is the main access point for Asset Management in TapeMaster. It displays all of the [Volumes](#) and [Repositories](#) being managed in the selected [Customer/Media Type](#).

ID	Current Location	Target Location	Next Move	Description
000012L6	Library	Transport	Permanent	
000013L6	Offsite Vault	Offsite Vault [000282]	Thursday, January 01, 1970 (-18786...)	
000014L6	Offsite Vault	Offsite Vault [000283]	Permanent	
000015L6	Offsite Vault	Offsite Vault [000284]	Permanent	
000016L6	Offsite Vault	Library	Permanent	
000017L6	Offsite Vault	Library	Permanent	
000018L6	Library		Permanent	
000019L6	Offsite Vault	Library	Permanent	
000020L6	Offsite Vault	Offsite Vault [000014]	Permanent	
000021L6	Offsite Vault	Library	Permanent	
000022L6	Offsite Vault	Offsite Vault [000285]	Permanent	
000023L6	Offsite Vault	Offsite Vault [000286]	Permanent	

Right-Click Options

- **Edit**
 - **Copy**
 - Attributes: Copies the displayed [attributes](#) of selected [Volumes](#) to the clipboard.
 - Containers: Copies the Container ID's (Cust.Media.Cont) the selected Volume/s are assigned to.
 - Unqualified Volumes: Copies the [unqualified Volume-ID's](#) (no Customer-ID or Media-ID) of the selected [Volumes](#).
 - Unqualified Volumes (without suffix): Copies the [unqualified Volume-ID's](#) (no [Customer-ID](#) or [Media-ID](#)) without the suffix (e.g. 123456L6 will copy as 123456) of the selected [Volumes](#).
 - Volumes (Ctrl_C): Copies the [Volume-ID's](#) (including [Customer-ID](#) and [Media-ID](#)) of the selected [Volumes](#).
 - **Paste**
 - Attributes: Pastes clipboard contents into the displayed Attribute of the selected [Volumes](#).
 - Select In List:
 - Attribute: Selects [Volume](#) from the inventory using the Attribute values in the clipboard.
 - Volume: Selects [Volume](#) from the inventory using the [volume-ID's](#) in the clipboard.
 - Volumes (Ctrl+V): When focus is in the inventory window, creates new [Volume](#) from the value/s in the clipboard. When focus is in the filter fields, pastes value into the filter.
 - [Value by ID](#)

- **Attribute:** Pastes in Attribute values by **Volume-ID**.
- **Long Barcode:** Pastes in Long Barcode value to associated Hashed Volume-ID's.
- **Next Move:** Pastes in next move date by **Volume-ID**.
- **Find**
 - Notes: Display **Volume** notes from search criteria.
 - Datasets: Display **Volume** Datasets from search criteria.
- **Favorites**
 - **Set:** Add favorite flag to selected **Volumes**.
 - **Un-Set:** Remove favorite flag to selected **Volumes**.
- **Properties (Spacebar)**
- **Reports**
 - **Attribute Pie:** Displays a pie graph of selected **Volumes** Attribute values.
 - **Attribute Table:** Displays table listing of selected **Volumes** Attribute values.
 - **Date Aging**
 - **Birthday:** Displays a table and bar graph of selected **Volumes** birthday or creation date.
 - **Expiry Date:** Displays a table and bar graph of selected **Volumes** expiry date.
 - **Last Audit Failure Time:** Displays a table and bar graph of selected **Volumes** last audit failure.
 - **Last Mount:** Displays a table and bar graph of selected **Volumes** last mount date and time.
 - **Last Move Time:** Displays a table and bar graph of selected **Volumes** last move date and time.
 - **Last Read Time:** Displays a table and bar graph of selected **Volumes** last read time.
 - **Last Sync:** Displays a table and bar graph of selected **Volumes** last sync date and time.
 - **Last Write Time:** Displays a table and bar graph of selected **Volumes** last write date and time.
 - **Last Update Time:** Displays a table and bar graph of selected **Volumes** last update day and time.
 - **Next Move:** Displays a table and bar graph of selected **Volumes** next move date.
 - **Generation Disbursement Table:** Displays a table of selected **Volumes** based on volume generation (e.g. LTO 4, LTO 5 etc) as well as scratch status.
 - **Health Table**
 - **History Rewind:** Displays **Volume** location based on a date or range of dates.
 - **History:** Displays **Volume** history including location, date, movement, scan and user information of selected **Volumes**.
- **Special Operations**
 - **Add Note:** Opens Add Note window to add a note to selected **Volumes**.
 - **Check for Duplicate within Customer:** Checks for duplicate Volume-ID's within the selected customers other media types.
 - **Capture Home Slot:** Sets currently assigned Slot as Home Slot.
 - **Confirm:** Confirms selected **Volumes** into their target repository.
 - **Container**
 - **De-Register:** De-registers, or removes, a **Volume's** container status.
 - **Register:** Registers a Volume as a Container.
 - **Purge:** Removes all **Volumes** assigned to the container.
 - **Detect missing Volumes in Sequence:** Highlights any **Volumes** missing from a numerical sequence of selected **Volumes**.

- **Modify**
 - **Assign to new/no Container**: Opens the Container Selection window to select container assignment.
 - **Data Cluster**: Opens Data Cluster Selection window to assign selected **Volumes** to a data cluster.
 - **Generation**: Assigns generation value to selected **Volumes**.
 - **Home Repository**: Assigns a Home Repository value to the selected **Volumes**.
 - **Flags**: Opens the Modify Flags window to add, remove or toggle the selected **Volumes** flags.
 - **Next Move**: Opens the Next Move Date Selection window to set the next move date for the selected **Volumes**.
- **Scan**
 - **Scan to Add Volumes**: Opens the **Barcode Scanning Window** and add the **Volumes** being scanned to the selected **Customer** and **Media Type**.
 - **Scan to Select Volumes**: Opens the **Barcode Scanning Window** and select the **Volumes** being scanned in the **Volume List**.
- **Search Next Move Dates**: Opens Next Move Date Search window, displaying Volume-ID's and move dates based on filter criteria.
- **Show Next Move in Month View**: Opens a window displaying the **move** dates for the selected **Volume(s)** in a calendar format.
- **Slots**
 - **Find Duplicate Slots**: Searches the current **Media Type** for any slots occupied by multiple **Volumes**.
- **Support**
 - **Create Export File** Creates a TapeTrack export file to send to the GazillaByte helpdesk to help troubleshooting problems.
- **Special Printing**
 - **Labels**: Print barcode labels of selected **Volumes**.
- **Run Command**
 - Eject Volumes (Netbackup)
 - Eject Volumes (Networker)

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- **Add (Insert)**: Add a new **Volume**.
 - **Delete (Delete)**: Delete a **Volume**.
 - **Copy Column**
 - ID
 - Current Location
 - Target Location
 - Flags
 - Move Time
 - Due In
 - Container
 - Next Move
 - Description
 - **Clear All Filters (Ctrl+F)**
 - **Export (Ctrl+E)**: Export selected **Volumes** to file, either PDF, CSV, Excel, Text or XML.
 - **Filters**
 - **Clear All (Ctrl+F)**: Clear all filters.
 - **Save (Ctrl+K)**: Save current filters.

- Restore (Ctrl+L): Restore saved filters.
- Print (Ctrl+P): Export selected **Volumes** to PDF.
- Select
 - All: Selects all **Volume** of current Customer's media.
 - Invert: Inverts selection of the selected **Volumes** of current Customer's Media
 - Random: Selects a user set number of records at random.
- View
 - Icon (Ctrl+1): Set inventory view to Icons.
 - List (Ctrl+2): Set inventory view to List.
 - Report (Ctrl+3): Set inventory view to Report.
 - Small Icon (Ctrl+4): Set inventory view to Small Icons.
 - Extras
 - Display Gridlines (Ctrl+9)
 - Display Pyjama Paper Style (Ctrl+8)

From:

<https://docs.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:

https://docs.tapetrack.com/master/inventory_right_menu?rev=1633568247

Last update: **2025/01/21 22:07**

