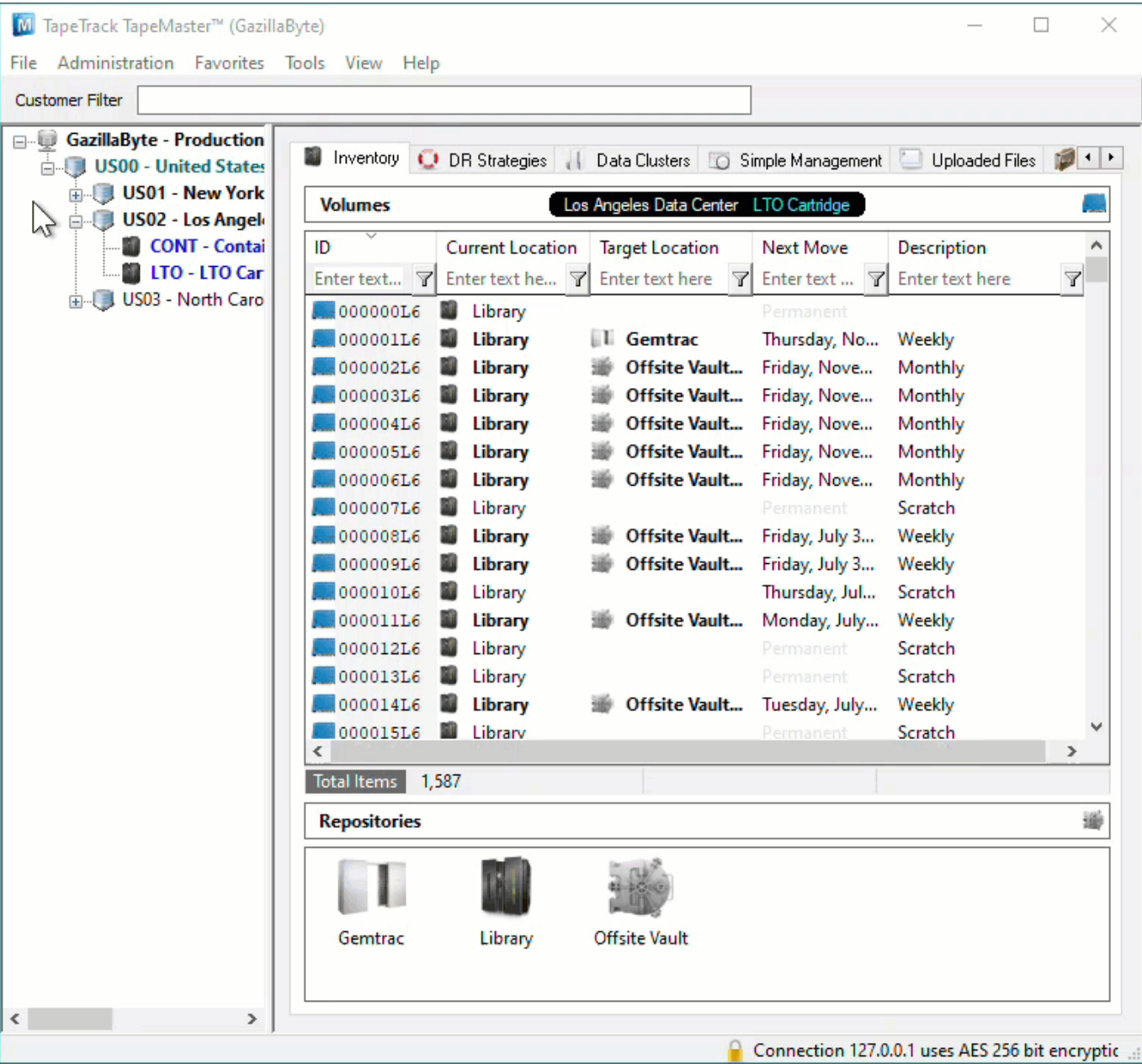


# Adding and Maintaining Repositories

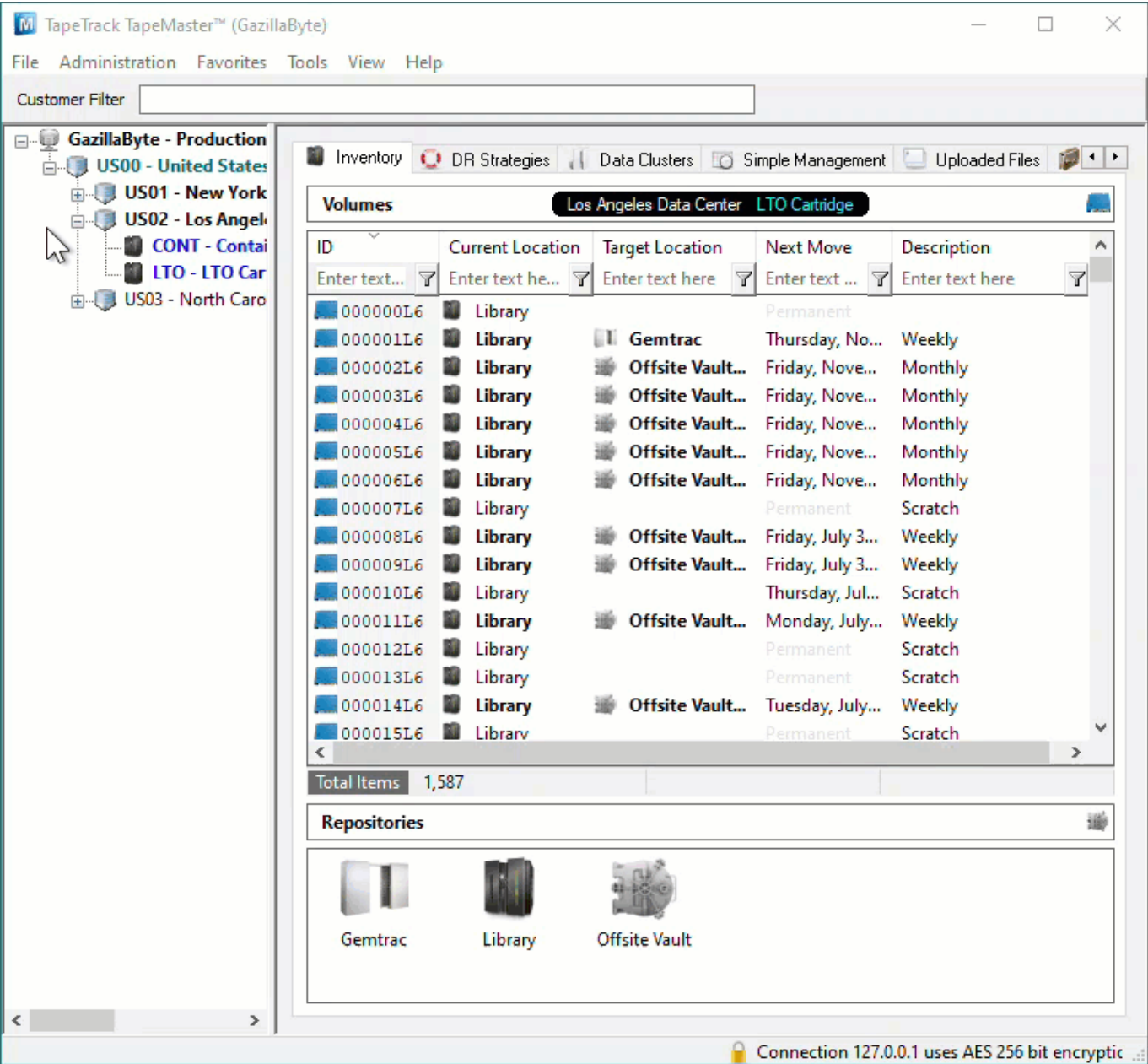
[Repositories](#) are locations where [Volumes](#) can be located. This page contains information about Adding and Deleting [Repositories](#).

## Adding Repositories

To add a [Repository](#), right-click on the [Media Type](#) that the [Repository](#) will be listed under and select Add Repository.



Or, alternatively, right-click in the Repository window and select Add.



This will launch Edit New Repository window.

Basic Repository Options

Identity

Insert the [Repository-ID](#) (up to 4 permanent alphanumeric characters) and [Repository Description](#) (up to 20 alphanumeric characters).

The Repository-ID is a permanent value and cannot be edited at a later point. The Repository Description can be altered at any time.

**Edit New Repository**

Identity Zones Slot Usage Options Usage History Movement History Certification

**Attributes**

Customer-ID **US02** Los Angeles Data Center

Media-ID **LTO** LTO Cartridge

Repository-ID

Description

Save Cancel Help

## Options

Select type of [Repository](#) to change display icon to match repository function. The options are:

- Destruction
- Disaster Recovery
- Legal Hold
- Library
- Ordered
- Rack
- Scratch
- Transport
- Vault

Select the [Repository](#) the [Volume](#) will move to next (required for all automated tape movement) after this [Repository](#).

**Edit New Repository**

Identity Zones Slot Usage Options Usage History Movement History Certification

**Attributes**

|               |           |                         |
|---------------|-----------|-------------------------|
| Customer-ID   | US02      | Los Angeles Data Center |
| Media-ID      | LTO       | LTO Cartridge           |
| Repository-ID | TRAN      |                         |
| Description   | Transport |                         |

Save Cancel Help

Click Save to create [Repository](#).

## Advanced Repository Options

[Zones](#)

[Slot Usage](#)

[Options](#)

[Usage History](#)

[Movement History](#)

[Certification](#)

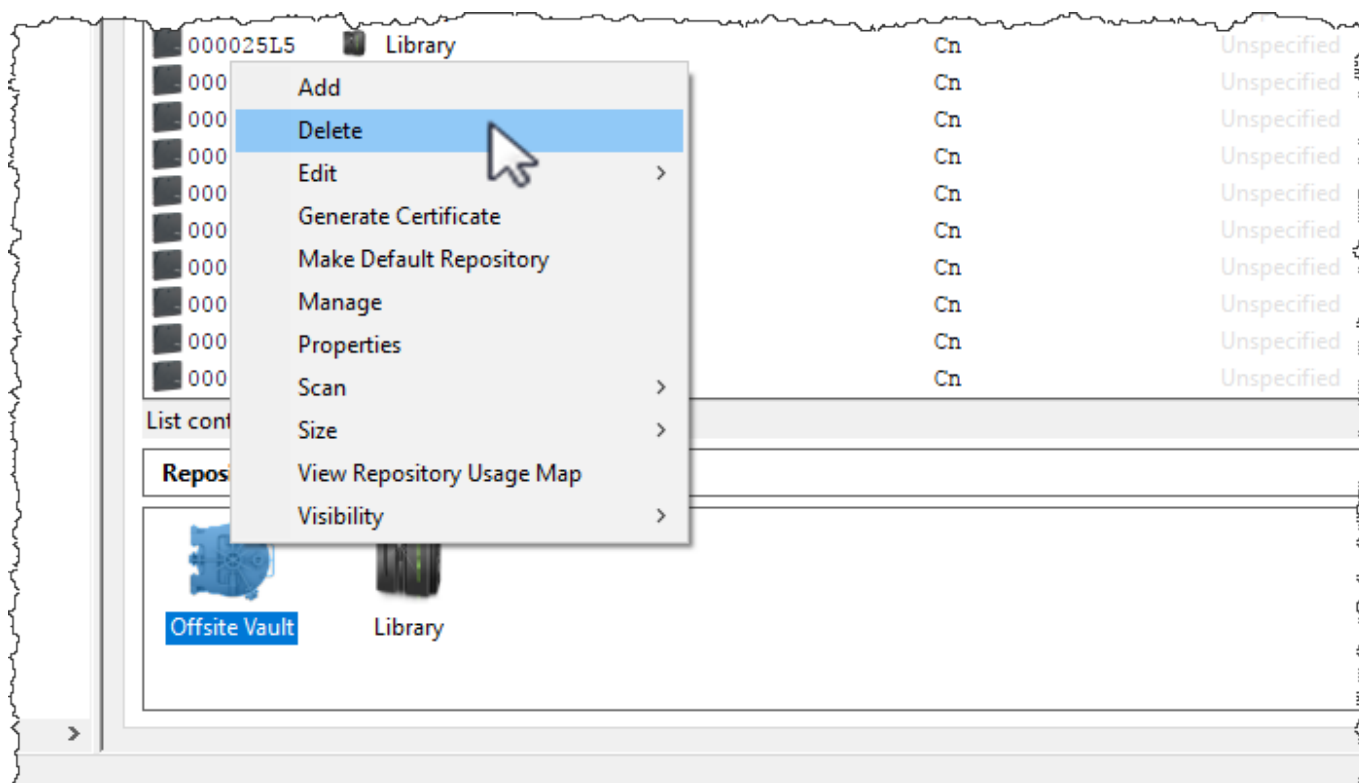
## Deleting a Repository

To delete a [Repository](#), right-click on the [Repository](#) that needs to be deleted and select Delete.



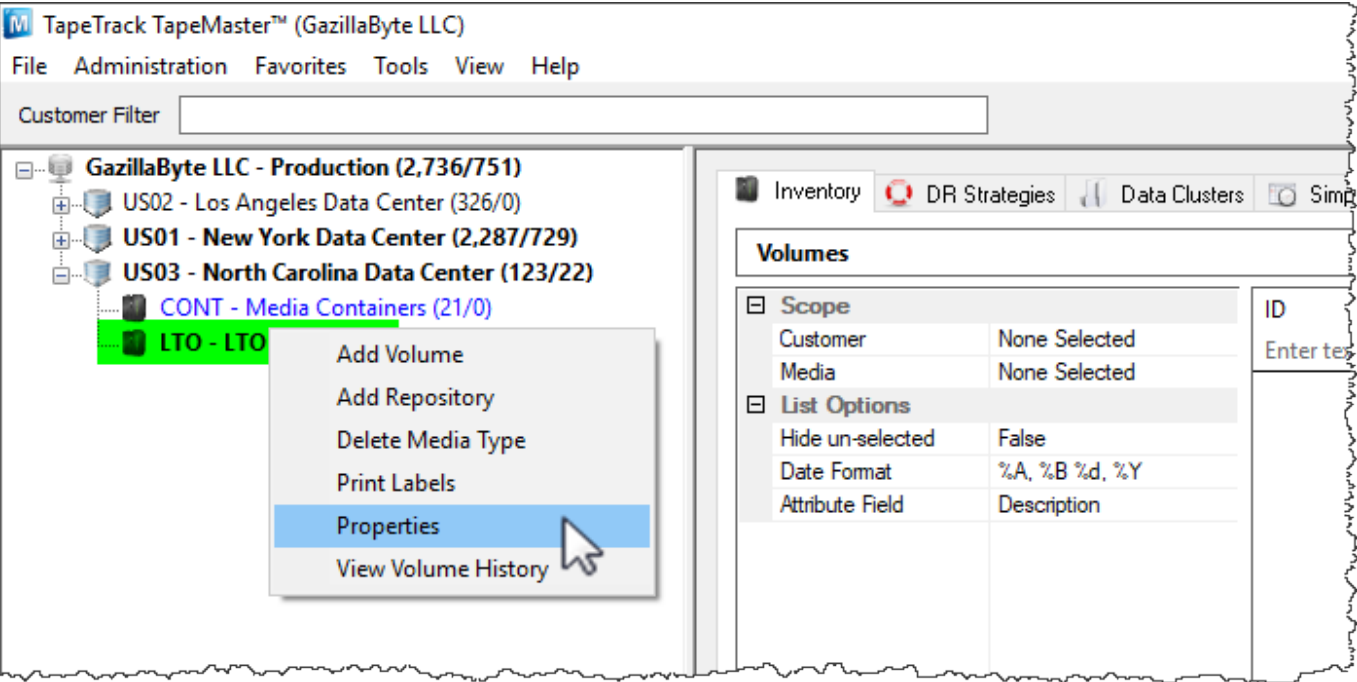
There must not be any [Volumes](#) in this [Repository](#) in order to delete it.

Any [Volumes](#) in a move to the [Repository](#) will be placed in a move to the Initial [Repository](#).

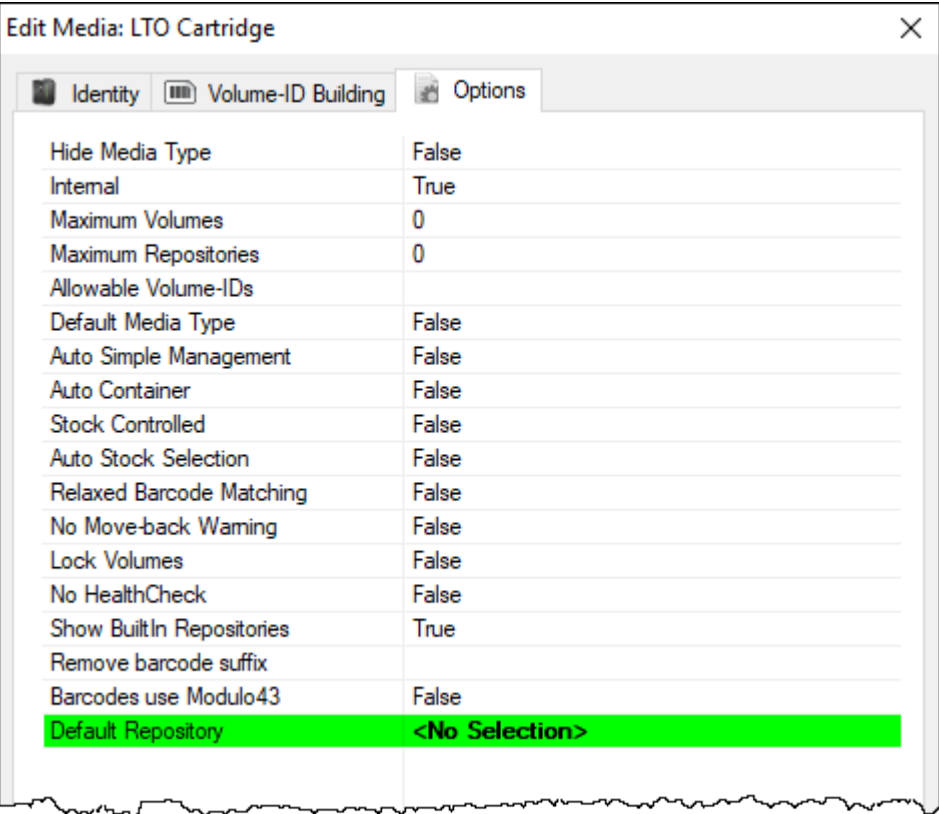


Any [Repository](#) set as the default (where [Volumes](#) are added to when a Target [Repository](#) is not specified) cannot be deleted until the dependency is removed.

To remove the default setting, right-click the [Media Type](#) in the [Customer Tree](#) and select Properties.



On the Optionstab, change the setting **Default Repository** to <No Selection> and click Save.



The [Repository](#) may now be deleted by right-clicking and selecting Delete and OK to warning dialog.

