Repository Window

The repository window displays current repositories allocated to the displayed media type of the selected customer.

Right Click Options

- **Add**: Adds a new repository.
- **Delete**: Deletes a current repository.
- Edit
    - **Paste Volumes**: Pastes volumes from clipboard.
- **Generate Certificate**: Generates a certificate recording creation time, Volume count, number of Volumes marked as either surplus or deficit.
- Make Default Repository: Designates the repository as the default location all new volumes will be added to when created.
- **Manage**
- **Properties**: Open repository properties window
- **Scan**
    - **To Add**: Open scan window to add new volumes.
    - **To Scan-In**: Open scan window to scan in volumes to the selected repository.
    - **To Scan-Out**: Open scan window to scan out volumes from the selected repository.
    - **To Move**: : Open scan window to scan volumes to be placed in a move status from their current location to the selected repository.
- **Size**
    - **Normal Size**: Display repository window at normal size.
    - **Normal Size x 1.5**: Display repository window at 1.5 times the normal size.
    - **Normal Size x 2**: Display repository window at 2 times the normal size.
- **View Repository Map**
- **Visibility**
    - **Hide**
    - **Show Hidden**
    - **Un-Hide**

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: Deletes a current repository.

Edit

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Generate Certificate

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Make Default Repository
Designates the repository as the default location all new volumes will be added to when created.

Manage

Properties

Scan

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- To Scan-In
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