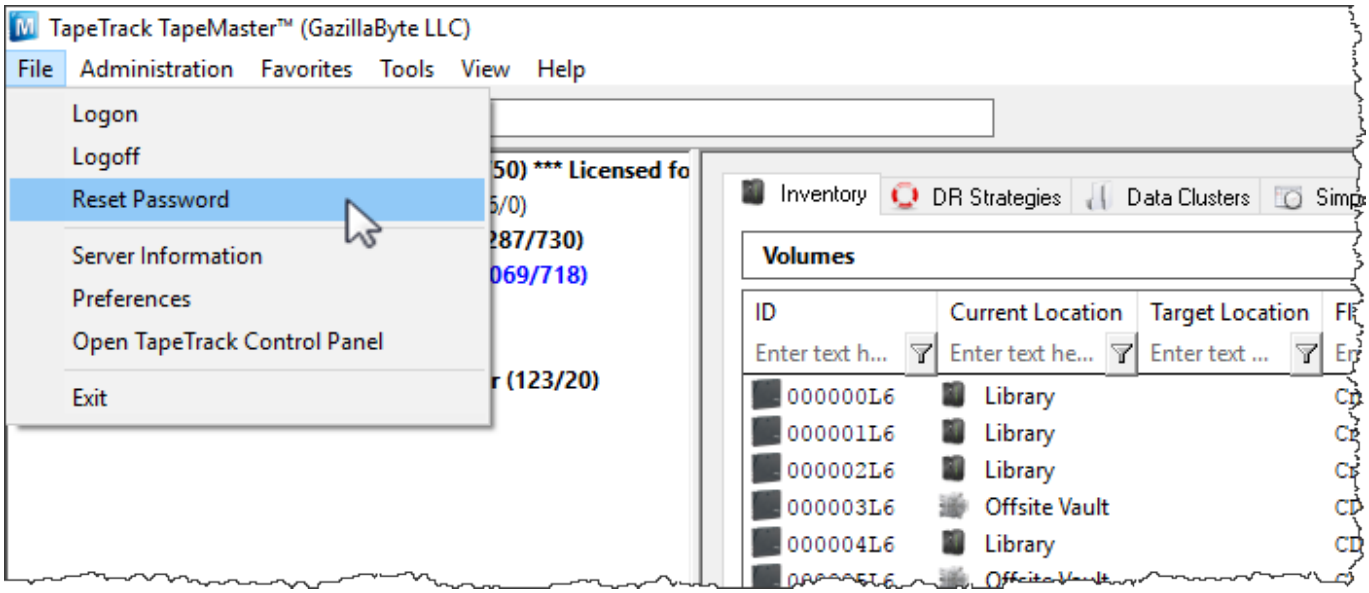
Setting A Password

Changing A Password For Current User

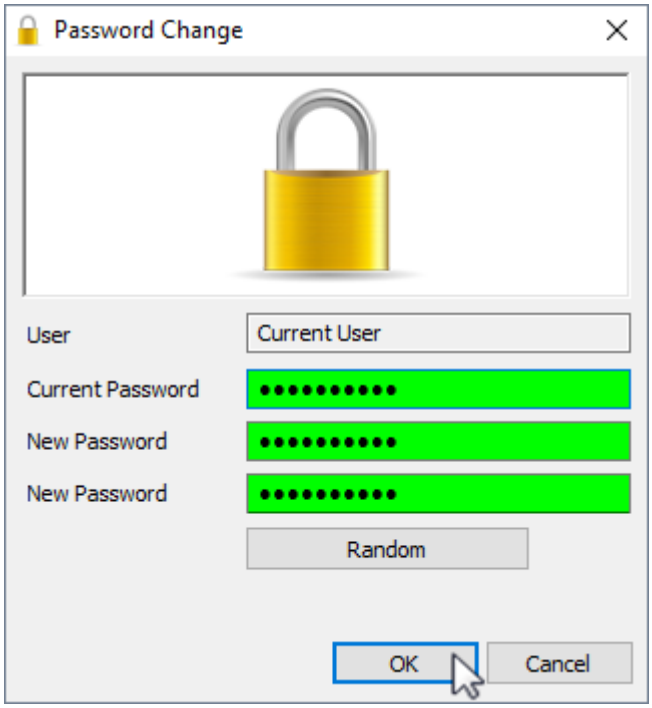
Open the password utility by selecting `File` → `Reset Password` from the main menu.

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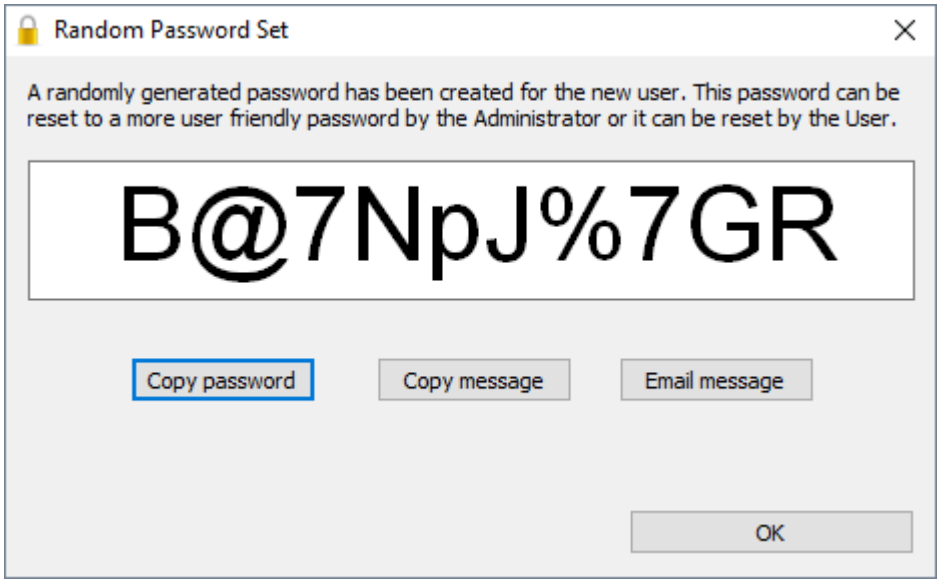


In the Password change box, enter:

- your current password
- new password
- verify new password



Press the Random button if you prefer a randomly generated password to be entered into the password fields. This password can be reset to a more user friendly password by the administrator or user. Click the copy password button to copy generated password to your clipboard. Copy message will give you the text " A new TapeTrack User-ID has been created for you to use. You can access this account using the User-ID(Current User) and the password(#######) " copied to your clipboard for convenience when sending a message to the user with login details. Clicking email message will open up your default email client with the same text as Copy message.



Click OK to close window. When finished filling out the password fields click OK to update your password and return you to

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Permanent link:
https://docs.tapetrack.com/master/set_password?rev=1502204265

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