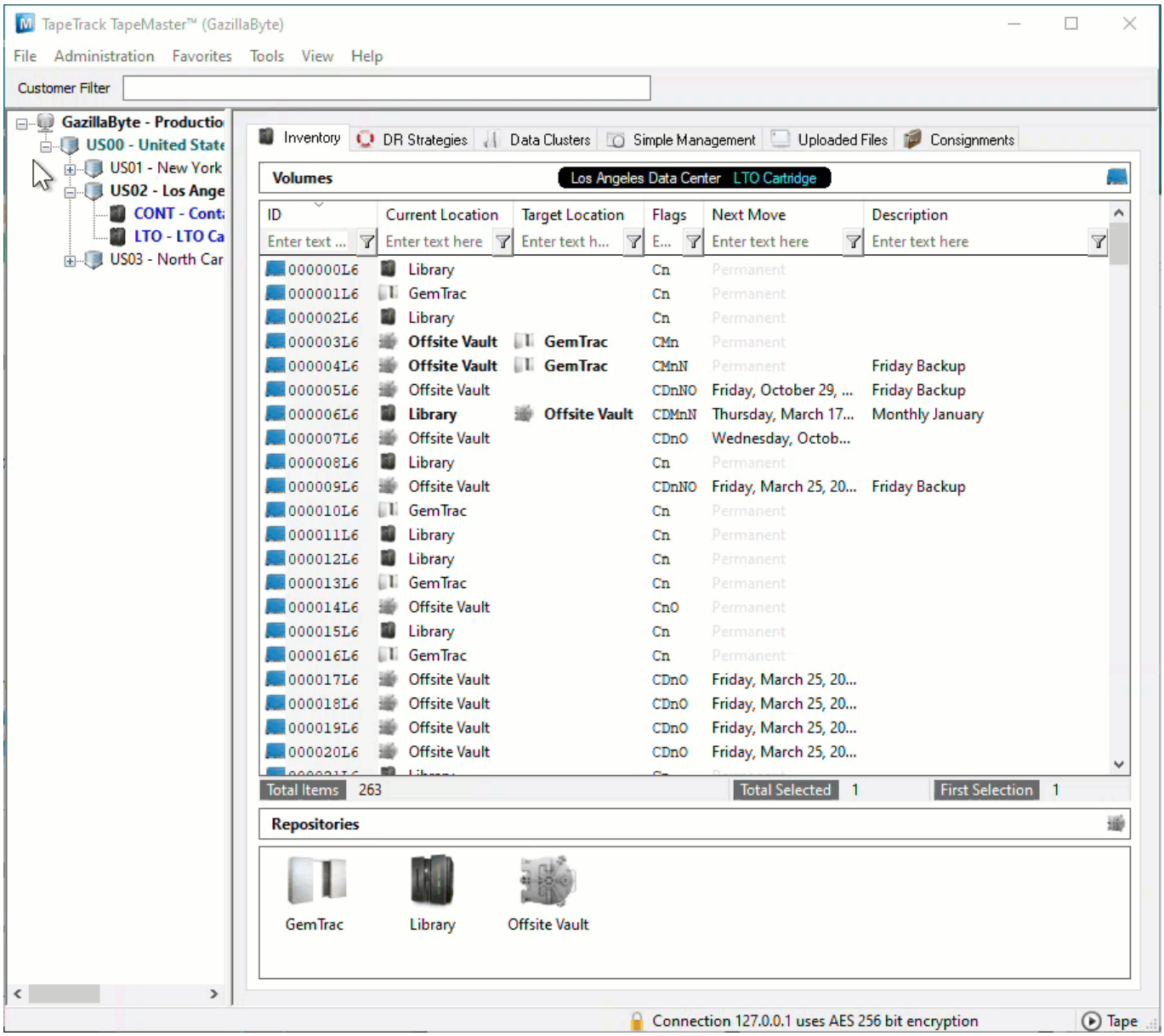
Date Aging - Birthday

Displays a table and bar graph of selected Volumes birthday or creation date otherwise referred to as the date the Volumes were initially added to TapeTrack.

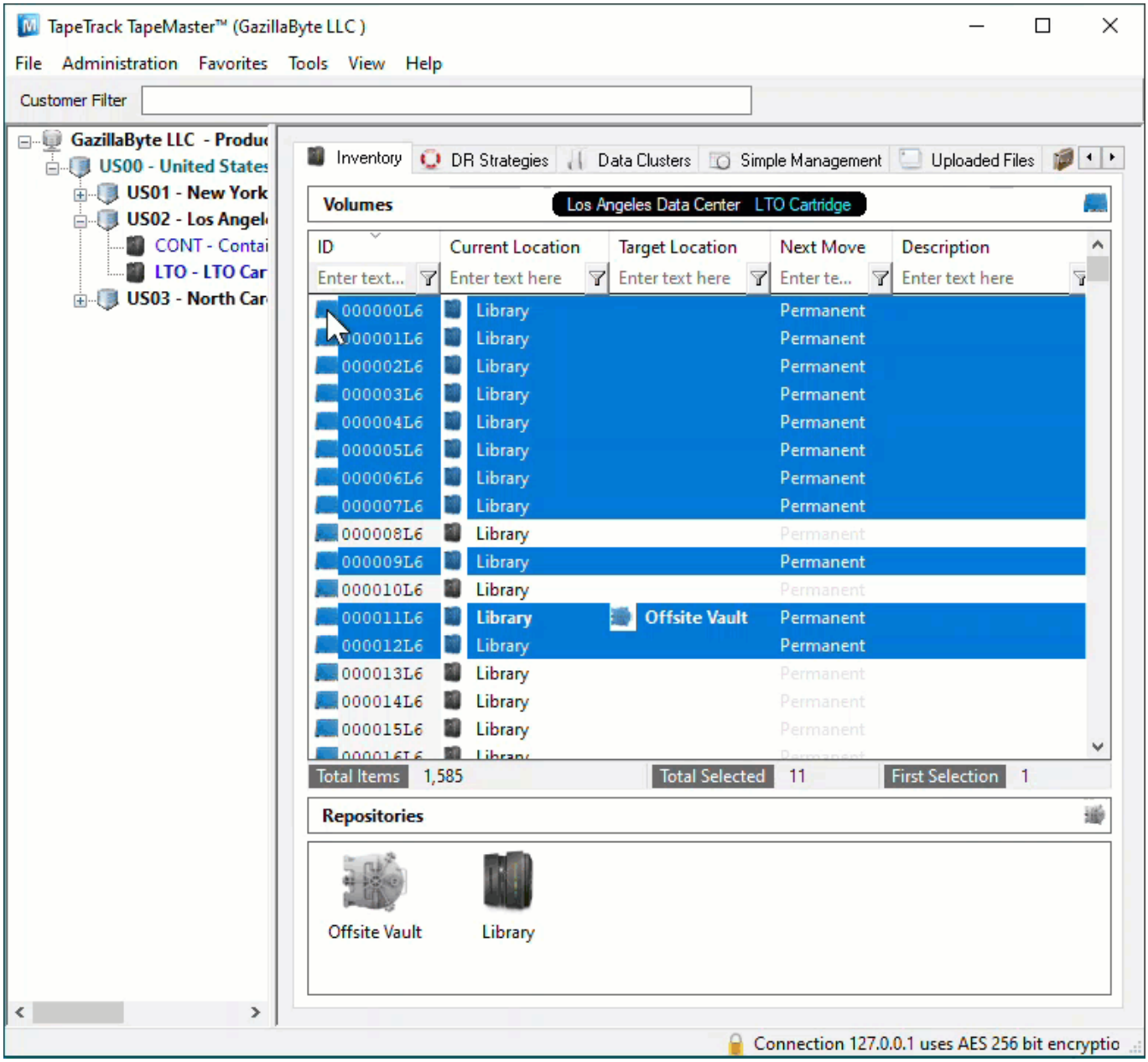
Selecting Volumes for Display

Select all Volumes by right-clicking in the Inventory window and select `Select→All`, or using shift+click and/or control+click select the range of Volumes required.

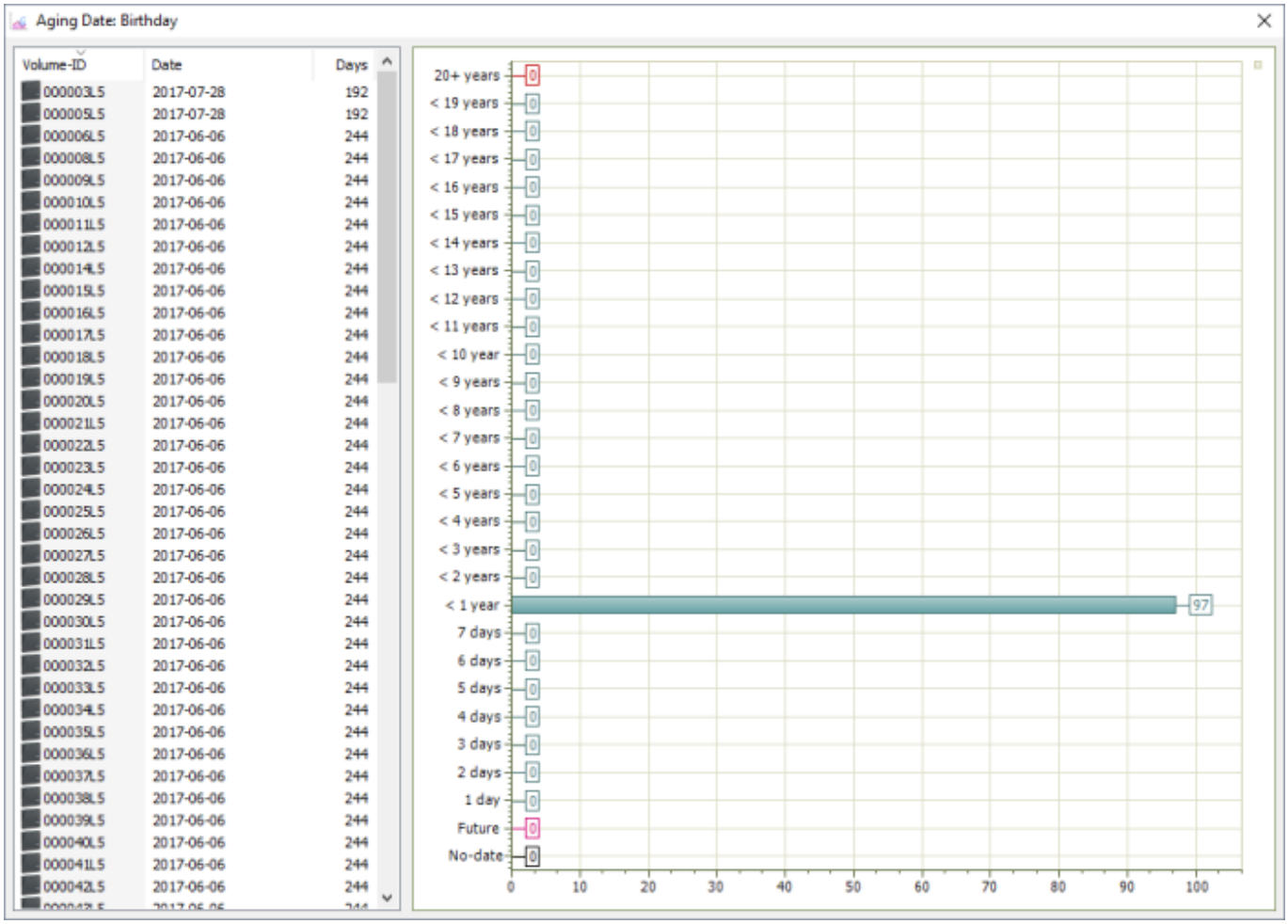


Display Volume Birthday

Right-click the selected volumes and click `View→Date Aging→Birthday`.



Volumes and associated information can be reordered by Volume-ID, Date created or Days since creation by clicking on column headings. Clicking on the same heading will change the displayed order between ascending and descending order.



Right-Click Options

Right-clicking in the table (left) side of the report gives you the options:

- `Edit`
  - `Copy`: Copies the selected Volume-ID's to the clipboard.
- `Export`
  - `To Email`: Adds a fixed with text file with Volume-IDs, Date and number of days until expiry to email
  - `To Text File`: Exports Volume-IDs, Date and number of days until expiry to fixed width text file.
- `Copy Column`
  - `Volume-ID`: Copies Volume-ID values to windows clipboard.
  - `Date`: Copies Date values to windows clipboard.
  - `Days`: Copies Days values to windows clipboard.
- `Export (Ctrl+E)`: Exports data to file.
- `Filters`
  - `Clear All (Ctrl+F)`: Clears Filter values.
  - `Restore (Ctrl+L)`: Restore Filter values from file.
  - `Save (Ctrl+K)`: Save Filter values to file.
- `Print (Ctrl+P)`: Prints selected Volumes to PDF.
- `Select`
  - `All (Ctrl+A)`: Select all Volumes.

    - `Invert (Ctrl+I)`: Invert selected Volumes.
    - `Random (Ctrl+R)`: Select a User set number of random Volumes.
- `View`
    - `Icon (Ctrl+1)`: Set inventory view to Icons.
    - `List (Ctrl+2)`: Set inventory view to List.
    - `Report (Ctrl+3)`: Set inventory view to Report.
    - `Small Icon (Ctrl+4)`: Set inventory view to Small Icons.

Click the X in the top right of the window to close.

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