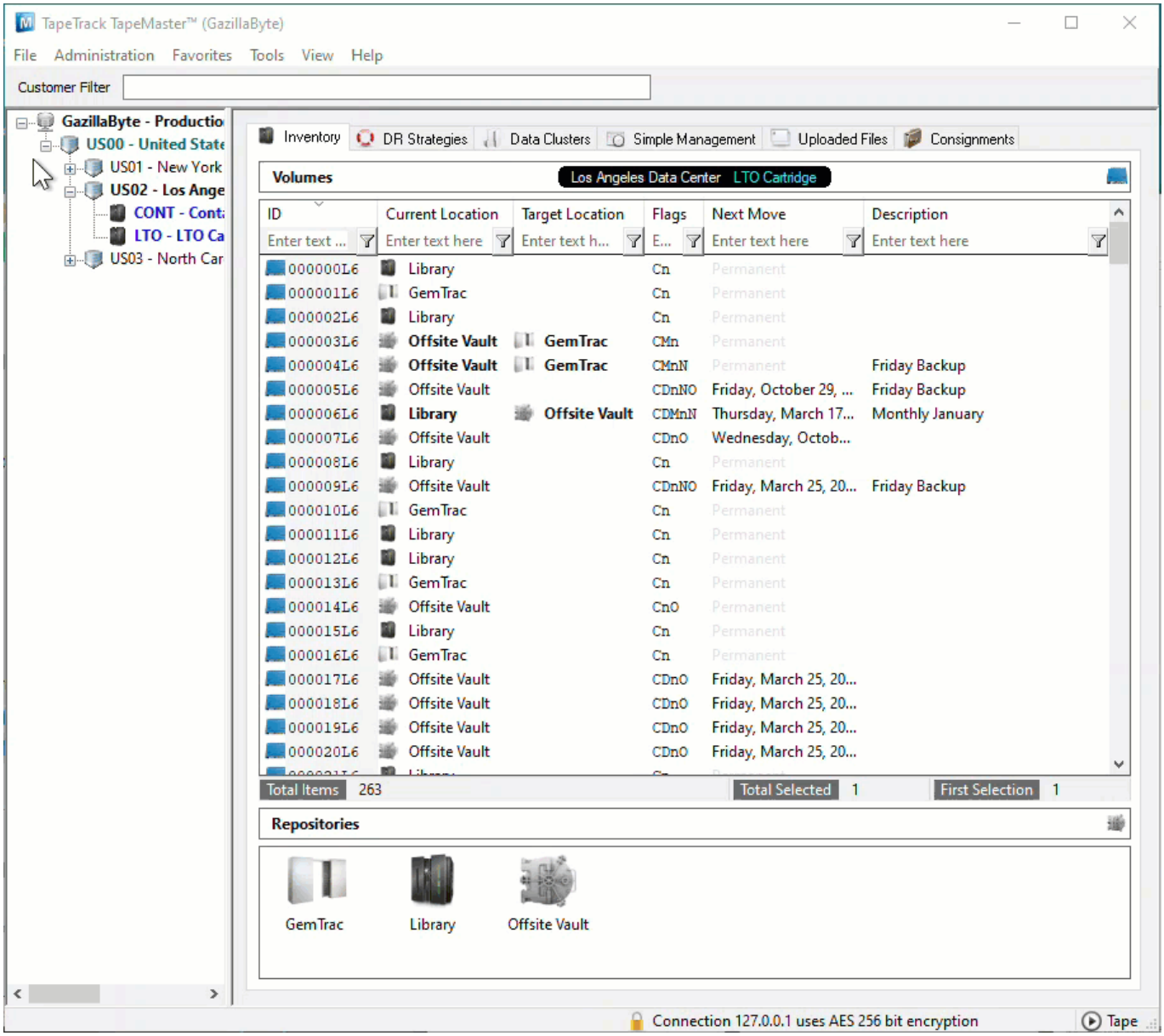
Date Aging - Expiry Date

Displays a table and bar graph of selected volumes expiry date.

Selecting Volumes for Display

Select all Volumes by right-clicking in the Inventory window and select `Select→All`, or using shift+click and/or control+click select the range of Volumes required.

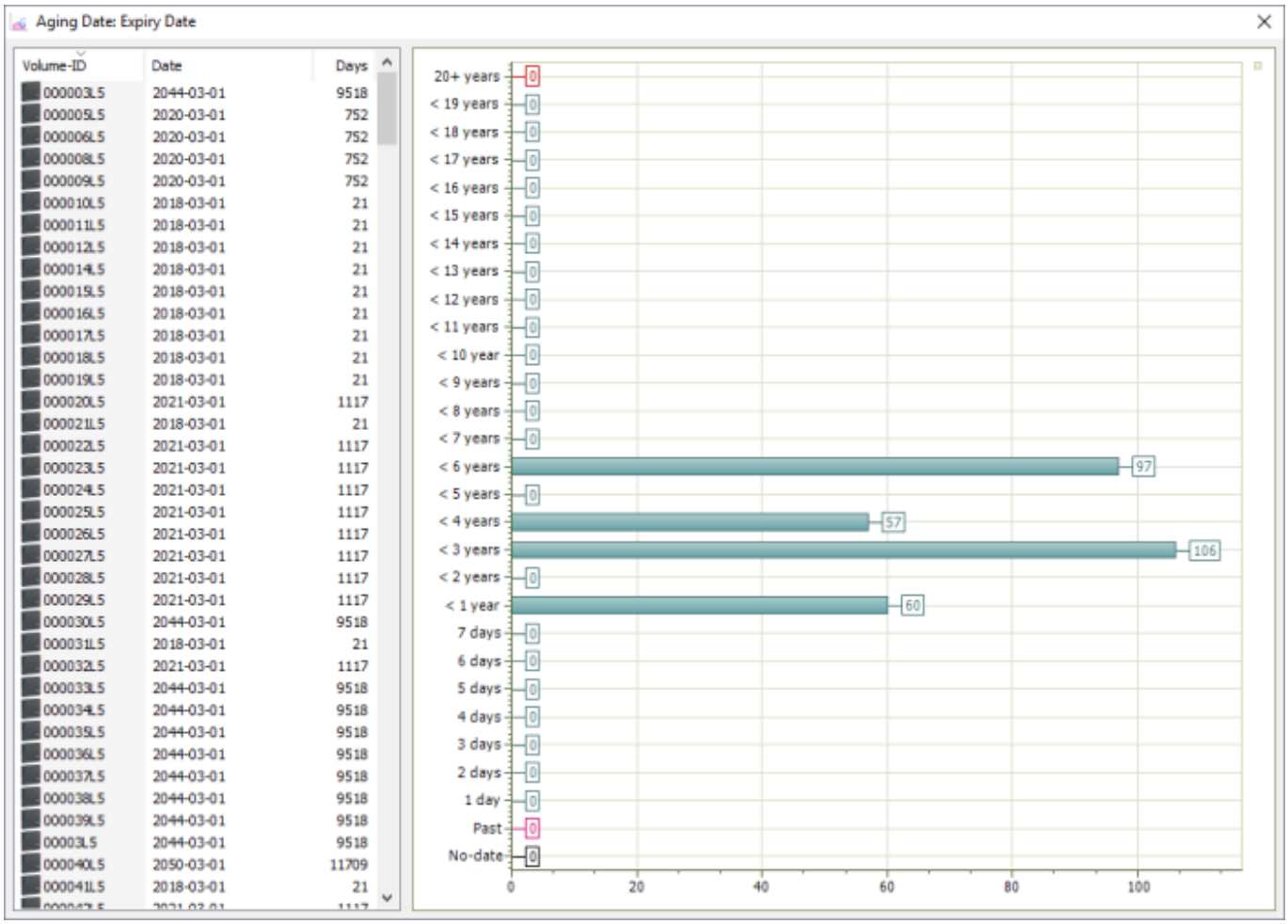


Display Volume Birthday

Right-click the selected volumes and click `Reports→Date Aging→Expiry Date`.

reports_view_dateaging_expiry

Volumes and associated information can be reordered by Volume-ID, Date or Days until expiry by clicking on column headings. Clicking on the same heading will change the displayed order between ascending and descending order.



Right-Click Options

Right clicking on the left window will present a menu of extra functions:

- `Properties`: Opens Volume Properties, if multiple Volumes are selected Volume Properties will open sequentially for each one.
- `Copy Column`
  - `Volume-ID`: Copies selected Volume-ID's column values to Windows Clipboard.
  - `Date`: Copies selected Volume-ID's Dates column values to Windows Clipboard.
  - `Days`: Copies selected Volume-ID's Days column values to Windows Clipboard.
- `Count Unique Values`
  - `Volume-ID`: Counts unique selected Volume-ID's column values and displays them in a Pie Chart and table.
  - `Date`: Counts unique selected Dates column values and displays them in a Pie Chart and table.
  - `Days`: Counts unique selected Days column values and displays them in a Pie Chart and table.
- `Export`: Opens Export window to export selected Volume-ID's to file.
- `Filters`

    - Clear All
    - Restore
    - Save
- Print: Prints selected Volumes to PDF.
- Select
    - All: Selects all Volumes.
    - Invert: Inverts Volume selection.
    - Random: Opens dialog to select a number of random Volumes (input number or percentage to be selected)
- View
    - Icon: Displays list in Icon format.
    - List: Displays Volume-ID's in List format.
    - Report: Displays list in Report format including Volume-ID, Date and Days.
    - Small Icon: Displays list in Small Icon format.
    - Extras
        - Balance Columns: Balances column spacing in report.
        - Display Gridlines: Adds Gridlines to rows in report.
        - Display Pyjama Paper Style: Adds Pyjama paper style shading to rows in report.

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