

Adding and Maintaining Volumes

Adding Volumes

Right-Click to add volumes

To add a Volume, right-click on a [Media Type](#) and select Add Volume or press Insert on the keyboard when viewing the [Volume List](#).

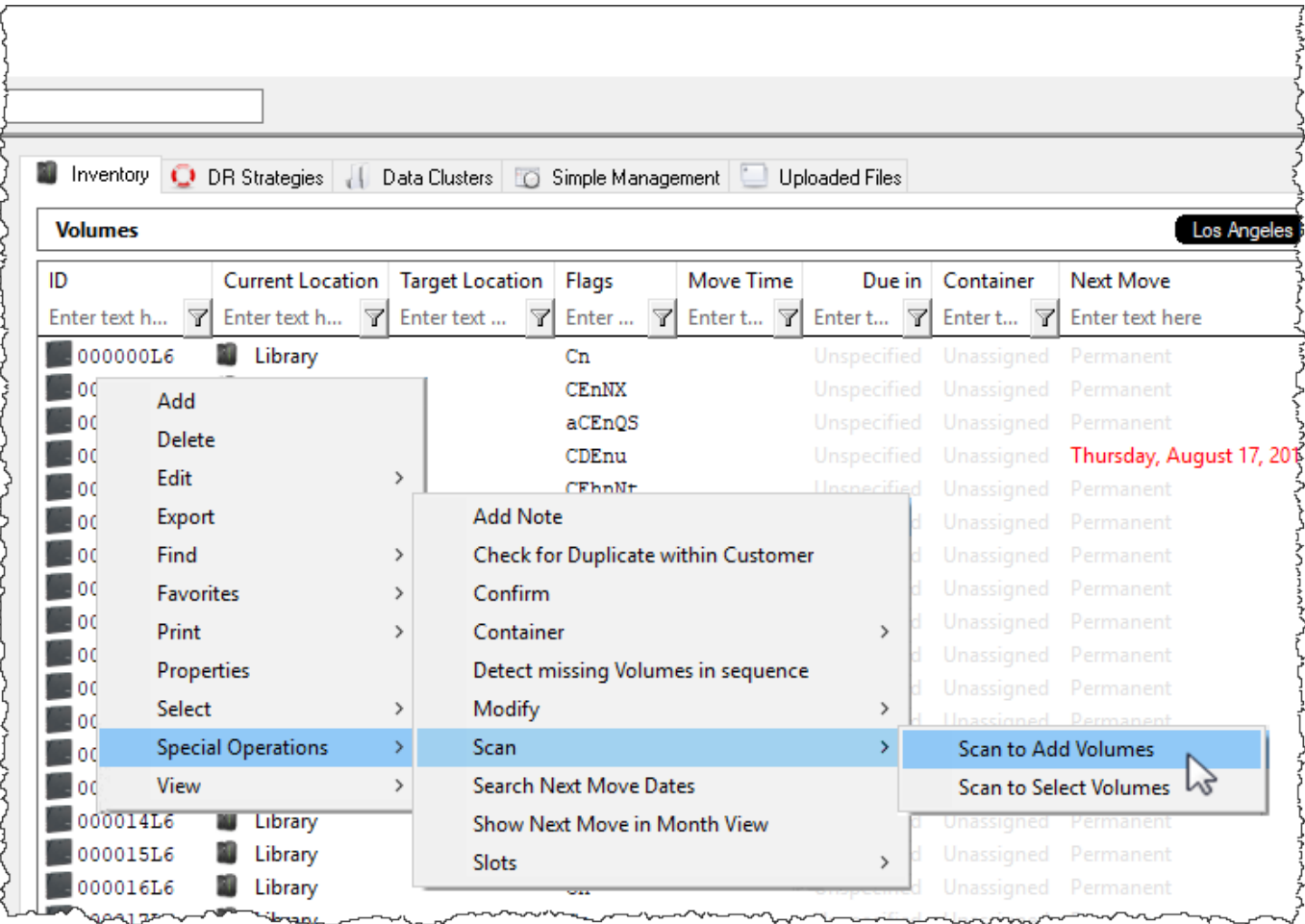


In the Edit new volume window enter the volume ID of the new volume to be added and click Save.

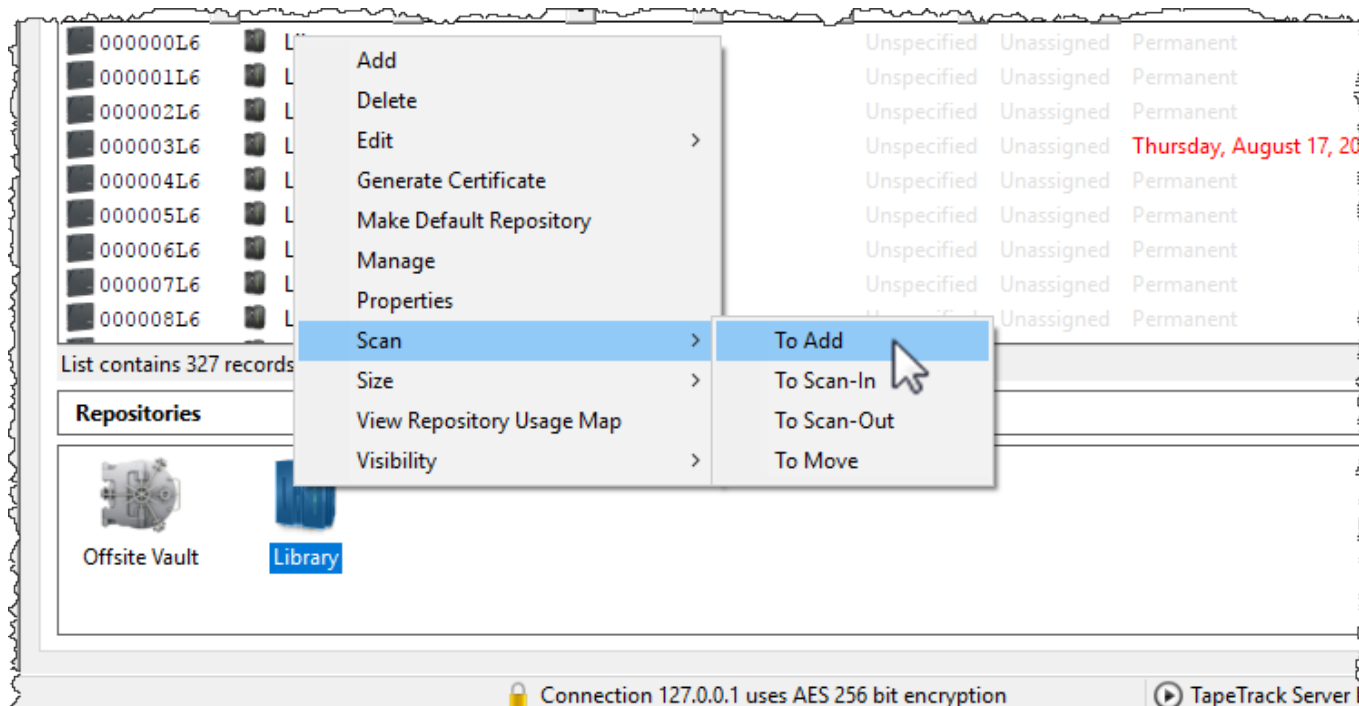


Scan to Add Volumes

Right-Click in the Volume List, navigate to Special Operations, and select Scan to Add Volumes to use a Barcode scanner to add Volumes to your default repository.

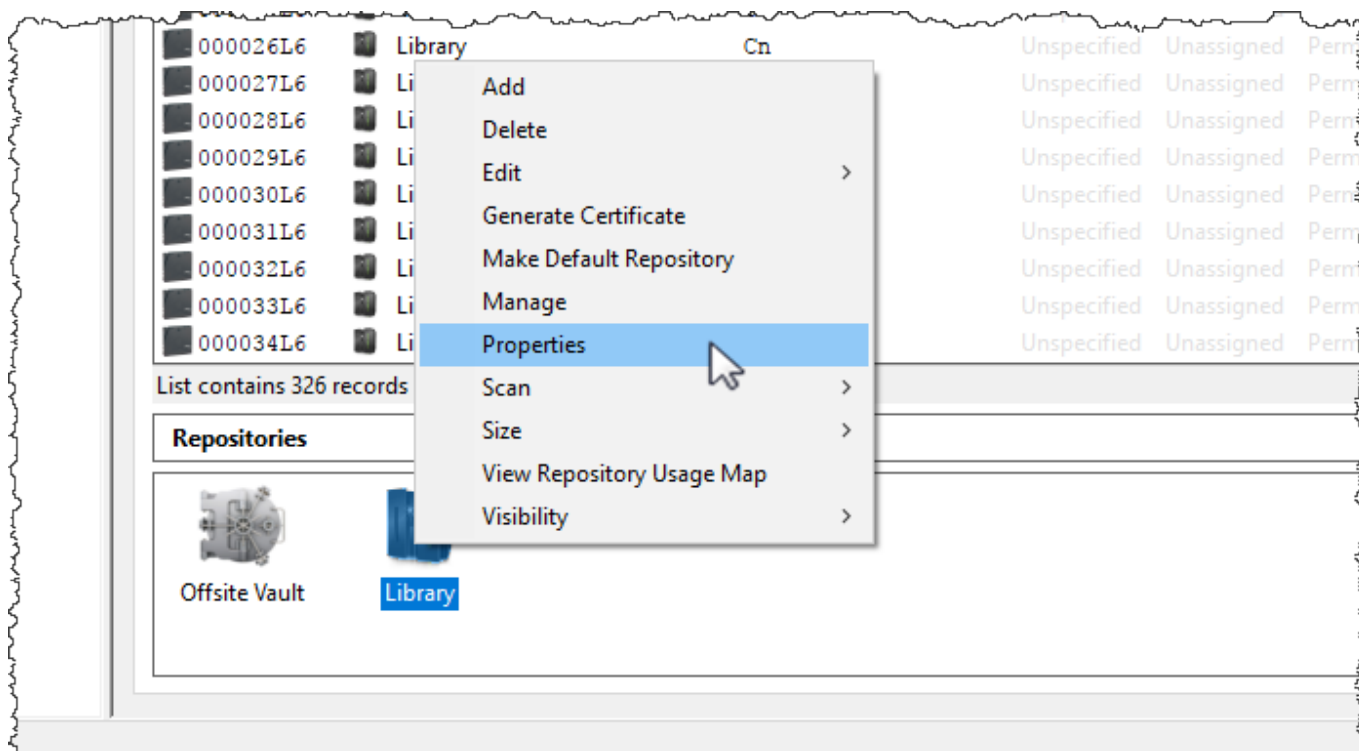


To add volumes to a repository other than your default, right click the required repository and select Scan → To Add and scan volumes to be added.



Deleting Volumes

To delete a Volume Allow Deletes must be set to True for the repository the relevant Volume is residing in. To enable this right click on the Repository and select Properties or double click the repository.



Under the Options tab, set **Allow Deletes** to True and Save.



Set **Allow Deletes** back to False when finished removing required volumes to stop

 accidental deletion of any other volumes.

Edit Repository: Library

Identity

Zones

Slot Usage

Options

Usage History

Movement History

Certification

GUIDs

Local

55533033-0000-0000-4c54-4f004c494252

Remote

00000000-0000-0000-0000-000000000000

Allowable Volume-IDs

Type

Library

Scratch Mode

No Change

Scratch Priority

0

Offsite

False

Primary

False

No Distribution

False

Internal

False

Sort Sequence

0

Force Simple Management

False

No Next Repository

True

Allow Deletes

True

Allow Overlaps

False

Select a volume. Right-click and select Delete. A Delete Confirmation window will be displayed. Select Delete this Item to delete the volume.

To delete multiple Volumes, select the volumes in the Volume List, Right-click, and select Delete. Then select Delete All Items.

TapeTrack TapeMaster (GazillaByte LLC)

File Administration Favorites Tools View Help

Customer Filter

GazillaByte LLC - Production (705/28)

US01 - New York Data Center (446/2)

US02 - Los Angeles Data Center (5/1)

US03 - North Carolina Data Center (16)

LTO - LTO Cartridge (159/9)

CONT - Container (4/2)

US04 - Nashville Data Center (91/14)

North Carolina Data Center LTO Cartridge

ID	Current Location	Target Location	Pool	Container	Move Time	Flags	Next Move	Due in
000	Library			Unassigned		Cn	Permanent	Unspecified
000				Unassigned		Cn	Permanent	Unspecified
000			US03.CONT.0001	US03.CONT.0001	D15:23:54:50	CM	Permanent	Unspecified
000			US03.CONT.0001	US03.CONT.0001	D15:23:54:50	CM	Permanent	Unspecified
000			Unassigned	Unassigned		Cn	Permanent	Unspecified
000			Unassigned	Unassigned		Cn	Permanent	Unspecified
000			US03.CONT.0001	US03.CONT.0001	D15:23:54:50	CM	Permanent	Unspecified
000			Unassigned	Unassigned	D15:23:54:50	CM	Permanent	Unspecified
000			Unassigned	Unassigned		Cn	Permanent	Unspecified
000			US03.CONT.0003	US03.CONT.0003		CO	Permanent	Unspecified
000			US03.CONT.0003	US03.CONT.0003		CO	Permanent	Unspecified
000			US03.CONT.0003	US03.CONT.0003		CO	Permanent	Unspecified
000			US03.CONT.0003	US03.CONT.0003		CO	Permanent	Unspecified
000			US03.CONT.0004	US03.CONT.0004	D15:23:51:07	CMn	Permanent	Unspecified
000			US03.CONT.0004	US03.CONT.0004	D15:23:51:07	CMn	Permanent	Unspecified
000			US03.CONT.0004	US03.CONT.0004	D15:23:51:07	CMn	Permanent	Unspecified
000			Unassigned	Unassigned		Cn	Permanent	Unspecified
000			US03.CONT.0004	US03.CONT.0004	D15:23:51:07	CMn	Permanent	Unspecified
000			Unassigned	Unassigned		Cn	Permanent	Unspecified
000			Unassigned	Unassigned		Cn	Permanent	Unspecified
000			Unassigned	Unassigned		Cn	Permanent	Unspecified
000			Unassigned	Unassigned		Cn	Permanent	Unspecified
000			Unassigned	Unassigned		Cn	Permanent	Unspecified

Repositories

Initial Repository

Library

Next Repository

Offsite Vault

Relocated

Home Repository

<https://docs.tapetrack.com/>

Printed on 2026/09/22 05:51



If a deleted Volume is added back in to the database, all it's history will remain.

Special Operations Menu

From:

<https://docs.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:

<https://docs.tapetrack.com/master/volumes?rev=1506982610>

Last update: **2025/01/21 22:07**

