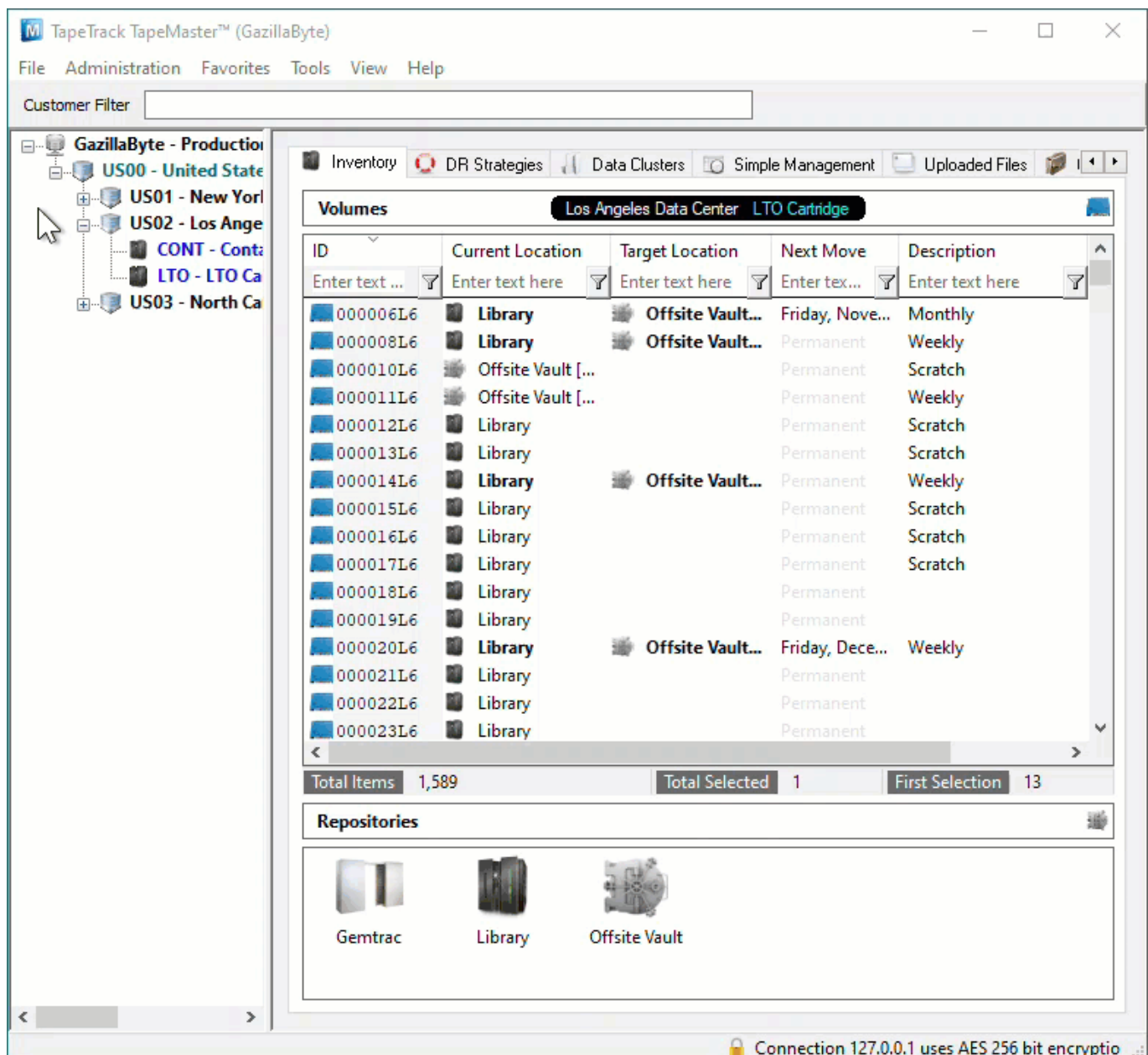


Adding and Maintaining Volumes

Adding Individual Volumes

To add a [Volume](#) either:

- Right-click on a [Media Type](#) and select Add Volume.



- Right-click in the Inventory window and select Add.

TapeTrack TapeMaster™ (GazillaByte)

File Administration Favorites Tools View Help

Customer Filter

GazillaByte - Production

- US00 - United States
 - US01 - New York
 - US02 - Los Angeles
 - CONT - Contingency
 - LTO - LTO Cartridge
 - US03 - North Carolina

Inventory DR Strategies Data Clusters Simple Management Uploaded Files

Volumes Los Angeles Data Center LTO Cartridge

ID	Current Location	Target Location	Next Move	Description
Enter text ...	Enter text here	Enter text here	Enter text...	Enter text here
000006L6	Library	Offsite Vault...	Friday, Nove...	Monthly
000008L6	Library	Offsite Vault...	Permanent	Weekly
000010L6	Offsite Vault [...]		Permanent	Scratch
000011L6	Offsite Vault [...]		Permanent	Weekly
000012L6	Library		Permanent	Scratch
000013L6	Library		Permanent	Scratch
000014L6	Library	Offsite Vault...	Permanent	Weekly
000015L6	Library		Permanent	Scratch
000016L6	Library		Permanent	Scratch
000017L6	Library		Permanent	Scratch
000018L6	Library		Permanent	
000019L6	Library		Permanent	
000020L6	Library	Offsite Vault...	Friday, Dece...	Weekly
000021L6	Library		Permanent	
000022L6	Library		Permanent	
000023L6	Library		Permanent	

Total Items 1,589 Total Selected 1 First Selection 13

Repositories

Gemtrac Library Offsite Vault

Connection 127.0.0.1 uses AES 256 bit encryption

- Click in the Inventory window and press Insert on the keyboard

This will open the Edit New Volume window.

In the Edit New Volume window enter the **Volume-ID** of the new **Volume** to be added. **Volume-ID's** must be unique within a **Customer/Media Type** scope and must be between 1 and 10 alphanumeric characters long.

Volume Attributes

Customer-ID US02 Los Angeles Data Center

Media-ID LTO LTO Cartridge

Volume-ID

Save Cancel Help

Click Save to add [Volume](#).

Adding Multiple Volumes

Adding multiple Volumes can be accomplished using several different methods.

- Scanning Volumes using the Scan To Add process, best suited to adding small groups of Volumes with a scanner, keyboard or [GazillaByte CloudScan App](#).
- Pasting in Volumes from Windows Clipboard or file, best suited to adding new Volumes from emailed or file lists of Volume-ID's.
- [Importing Volumes from Excel file](#), best suited to adding Volumes and additional data from Excel sheets.
- Creating Volumes using the [Volume-ID Building](#) tool, .
- Importing Volumes from your Backup Software with TMSS10Sync.
 - [Backup Exec](#)
 - [Commvault](#)
 - [Data Protector](#)

- [Netbackup](#)
- [Networker](#)
- [Tivoli Storage Manager](#)
- [VEEAM](#)

Scan To Add

To add [Volumes](#) to your default [Repository](#) (or Initial [Repository](#) if no default is set) right-click in the Volume List, navigate to Special Operations, and select Scan → Scan to Add Volumes to open the Scan In window.

To add [Volumes](#) to a [Repository](#) other than your default, right-click the required [Repository](#) and select Scan → To Add and scan [Volumes](#) to be added.

Scan your Volume Barcodes using a Barcode scanner to add [Volumes](#) to TapeTrack.

Deleting Volumes



You must have **Alter** rights to delete [Volumes](#)

Select the required [Volume](#) , or range of [Volumes](#) from the inventory window you want to delete.

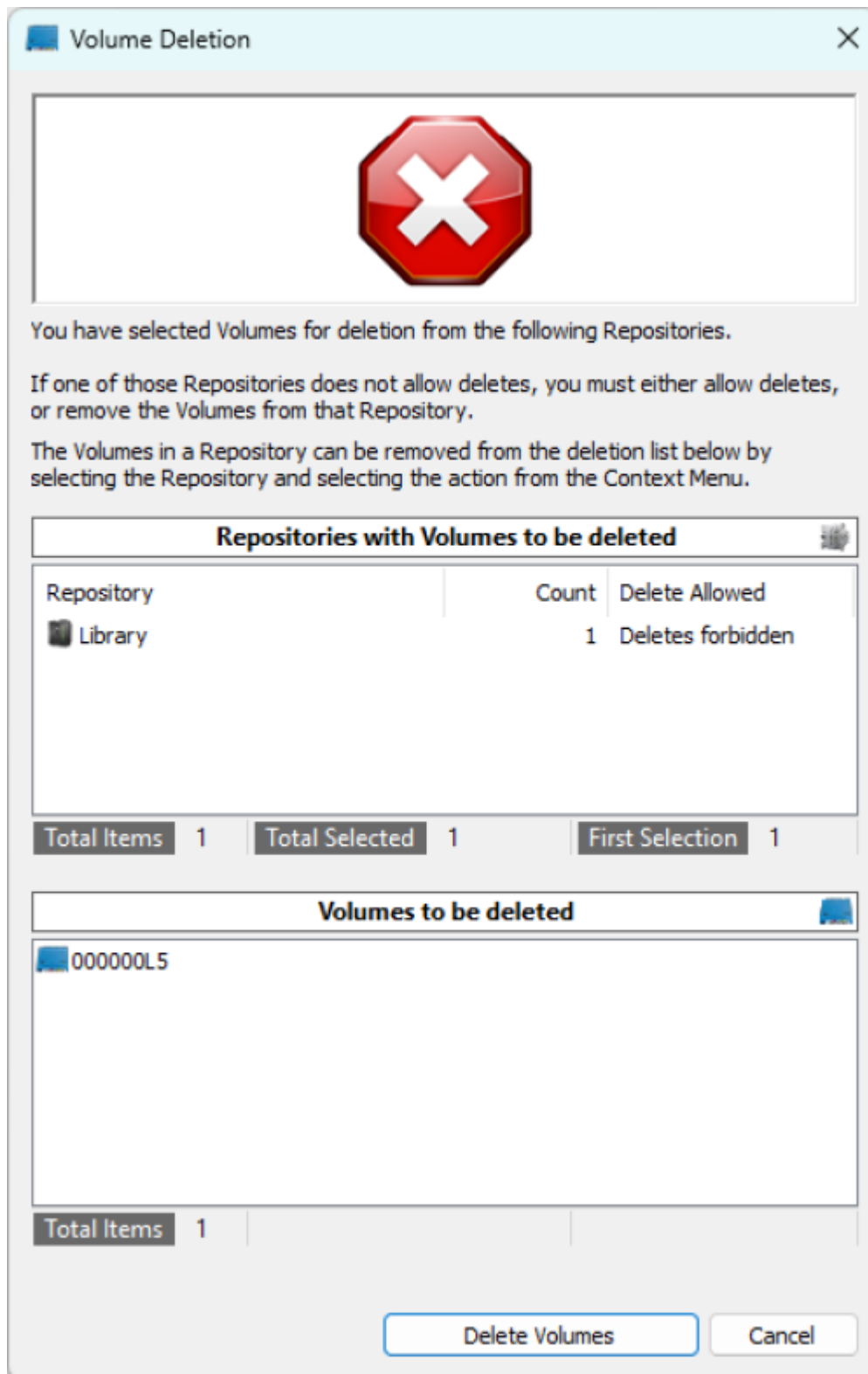
Right-click highlighted [Volumes](#) and select Delete, or press Delete (DEL) on the keyboard.

The screenshot shows the TapeTrack TapeMaster application window. On the left, a tree view displays the hierarchy: GazillaByte LLC - Production (705/28) > US01 - New York Data Center (446/2) > US02 - Los Angeles Data Center (5/1) > US03 - North Carolina Data Center (16) > LTO - LTO Cartridge (159/9) > CONT - Container (4/2) > US04 - Nashville Data Center (91/14). The main window displays a table of volumes. A context menu is open over the selected volumes, with the 'Delete' option highlighted. The table columns include ID, Current Location, Target Location, Pool, Container, Move Time, Flags, Next Move, and Due in. The bottom of the window shows a 'Repositories' section with icons for Initial Repository, Library, Next Repository, Offsite Vault, Relocated, and Home Repository. The status bar at the bottom indicates 'Connection 127.0.0.1 uses AES 256 bit encryption' and 'TapeTrack TapeMaster Server License is OK'.

The **Volume Deletion** window will display the [Repository](#) where the [Volumes](#) to be deleted are located in the top pane and [Volume-ID's](#) in the lower pane.



If the **Volume Deletion** window is not displayed it is because you are running an outdated version of TapeMaster. Instructions to delete [Volumes](#) in older versions of TapeMaster can be found [here](#)

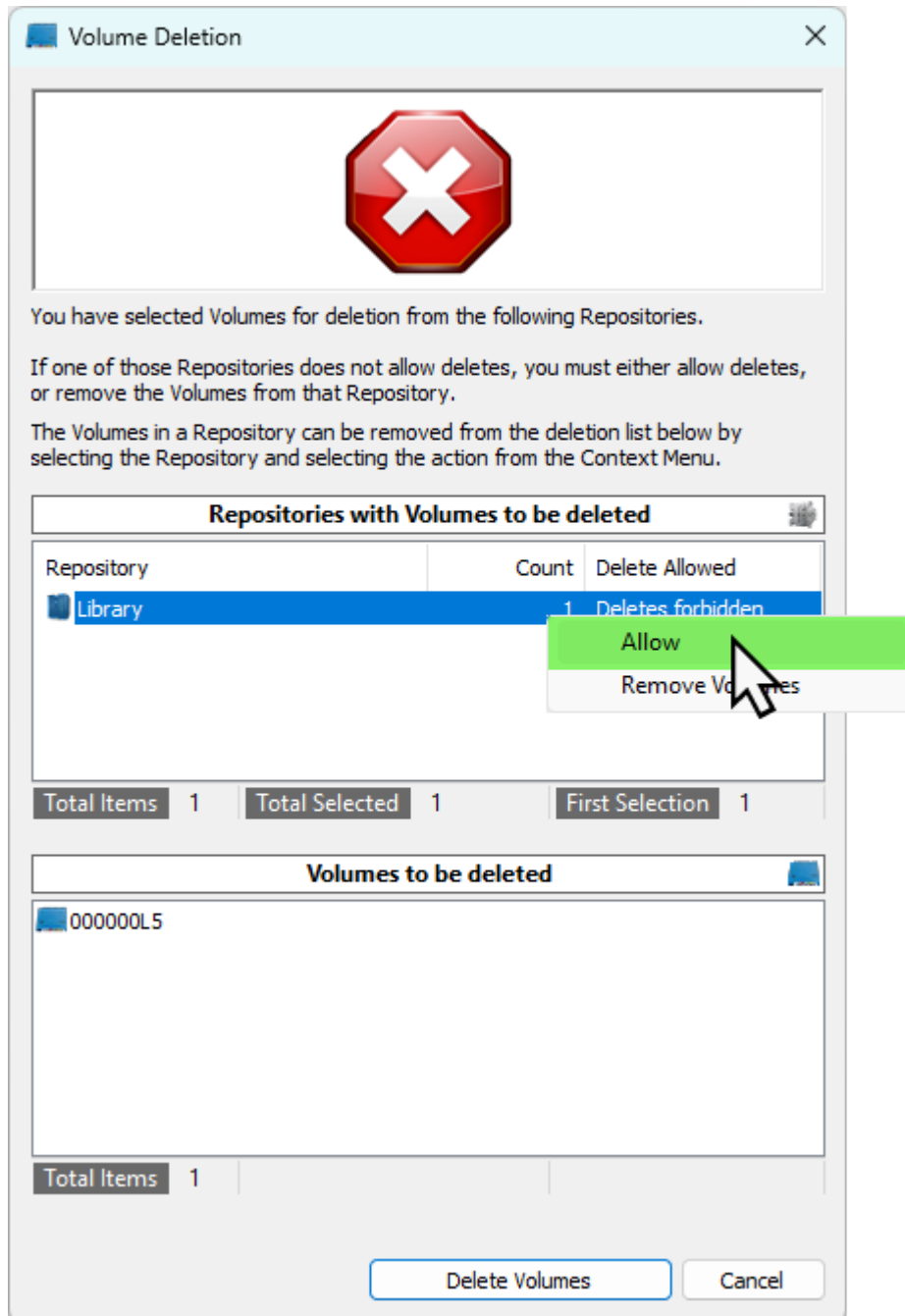


Each row in the top pane will, along with the [Repository Description](#) (or ID), list the number of

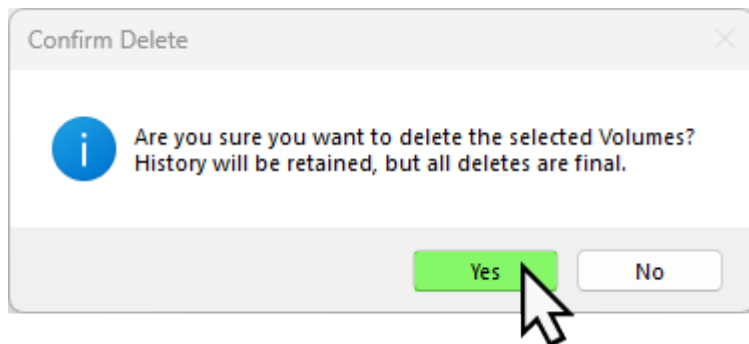
[Volumes](#) for deletion and the delete status of either **Deletes Allowed** or **Deletes Forbidden**.

For any [Repository](#) listed with a status of **Deletes Forbidden** you must either:

- Right-clicking the row and selecting **Allow** to change status to **Deletes Allowed**
- Right-clicking the row and selecting **Remove** to remove the [Volumes](#) before deletion of any [Volumes](#) located in a [Repository](#) with **Deletes Allowed** status.

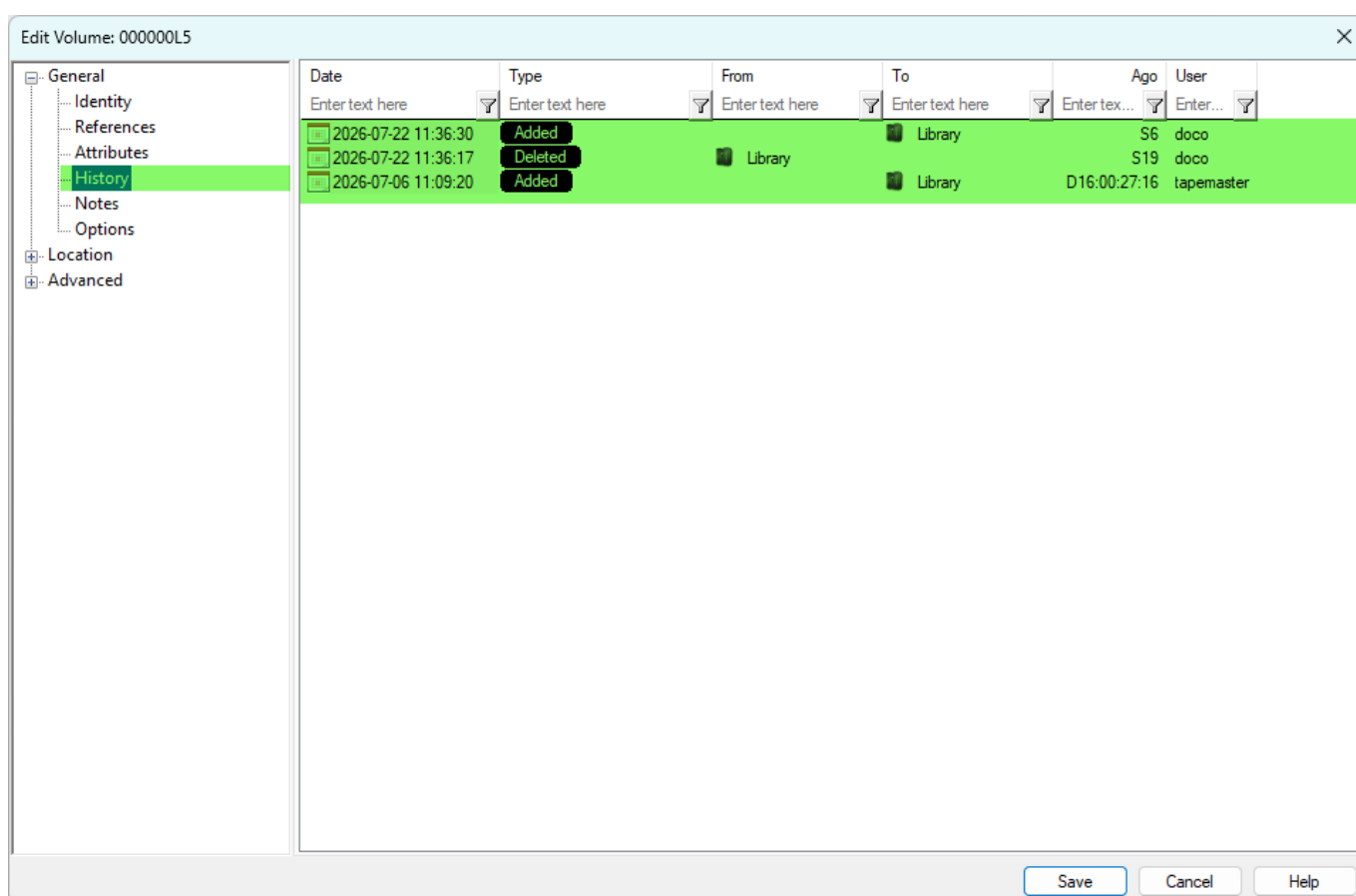


Click **Delete Volumes** and **Yes** to the delete confirmation to delete the [Volumes](#).

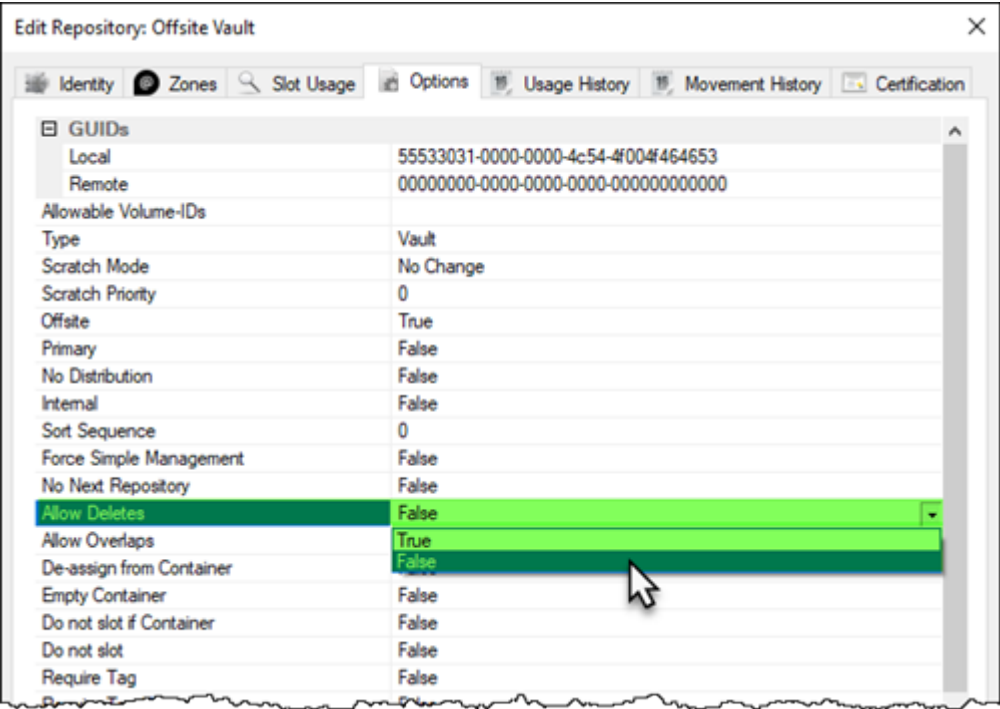


As deleting **Volumes** is permanent, clicking No to the delete confirmation is your last opportunity to cancel the delete function.

When a **Volume** is deleted its historical entries remain in the database. If a deleted **Volume** is added back into the database, all previous history records including when deleted and added back, are listed under that **Volumes** History tab.



As setting **Repository** to **Allow Deletes** alters the properties of that **Repository**, if required, reset the **Repository** to **no deletes** by right-clicking the required **Repository**, selecting Properties and change the Allow Deletes field in the Options tab to false.



See [Special Operations Menu](#) for further information.

From:

<https://docs.tapetrack.com/> - **TapeTrack Documentation**

Permanent link:

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