

Implementation and Planning Guide

Let me start this section by saying nobody every knows how complex their existing tape management processed are until they start implementing TapeTrack.

There are many factors that result in this realization, but above all, is the fact that prior to the TapeTrack implementation, the majority of management processes are manual, and unmanaged, and have been created with no consideration of ever formalizing the process.

Inevitably, the four biggest challenges that any TapeTrack has to overcome are:

1. [The lack of understanding of existing processes.](#)
2. [Existing processes that are unnecessarily complex and based on unsound logic.](#)
3. [Having software that will warn of mistakes that previously went unnoticed.](#)
4. [The design of TapeTrack, which shows tapes in all locations, not just one.](#)

Implementation Phases

Identifying Tape Management Objectives

Obtaining Consensus

Mapping the Existing Environment

Identifying Improvements

Identifying Stakeholders

Identifying Key Staff

Creating a Project Plan

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