# Control Keys

All TapeTrack List Windows have the following inbuilt Control Key shortcuts.

| Shortcut | Program | Description |
|---|---|---|
| Ctrl+1 | TapeMaster (Volume List) | Inventory View: Icon |
| Ctrl+2 | TapeMaster (Volume List) | Inventory View: List |
| Ctrl+3 | TapeMaster (Volume List) | Inventory View: Report |
| Ctrl+4 | TapeMaster (Volume List) | Inventory View: Small Icon |
| Ctrl+8 | TapeMaster (Volume List) | Inventory View: Display Pyjama Paper Style |
| Ctrl+9 | TapeMaster (Volume List) | Inventory View: Display Grid Lines |
| Ctrl+A | All | Select all items |
| Ctrl+C | TapeMaster (Volume List) | Copy selected fully qualified Volume-ID's |
| Ctrl+E | All | Export the list to Excel, CSV, PDF or text file |
| Ctrl+F | TapeMaster | Clears filter fields |
| Ctrl+I | All | Invert selected items |
| Ctrl+K | TapeMaster | Saves Inventory Filter Values |
| Ctrl+L | TapeMaster | Restores Inventory Filter Values |
| Ctrl+P | TapeMaster (Volume List) | Print selected Volumes |
| Ctrl+Q | TapeMaster (Volume List) | Scan to select Volumes |
| Ctrl+R | TapeMaster (Volume List) | Select User set number of random Volumes |
| Ctrl+S | All | Switch List Style |
| Ctrl+V | TapeMaster (Volume List) | Create Volumes with copied ID's |
| Ctrl+V | TapeMaster (Filter Fields) | Pastes clipboard values into filter field |
| Ctrl+W | TapeMaster (Volume List) | Select Volumes from clipboard |
| Delete | TapeMaster | Delete selected entry |
| Insert | TapeMaster | Insert new entry |
| Space | TapeMaster (Volume List) | Display Volume properties |

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